

C- 8/113-114



**OFFICE OF THE
GENERAL MANAGER (VIGILANCE)
EASTERN RAILWAY**
17-Netaji Subhas Road :Kolkata-700 001

Confidential

G.157/2022/12/02010/P/V1/N/SDAH

Date :- 19.02.24

PCCM
Eastern Railway

Sub :-System improvements suggested regarding Parking lots.

During preventive Check Conducted at one of the parking lot of SDAH division, it was observed that demand notice for payment of agreemental license fee as well as for payment of penalty for delayed payment of, license fee, were not being collected by division as per the timeline notified in agreement. Moreover, notices for termination of contract was not being Issued within the stipulated time prescribed in agreement. As a result, the licensee had operated the contract for full contractual period without paying the appropriate Railways dues or the penalty as per agreement.

To streamline the process of timely issuance of demand notices and initiation of steps for termination of contract in case of failure of licensee towards payment of license fee/penalty, the following System Improvement is recommended for due consideration & further instruction to divisions, if considered appropriate.

- A Central Database is to be maintained at divisional level for recording the details of all parking contracts under the division so that different stages of all parking contract can be readily accessible for monitoring by divisional officers. Officials need to be notified, who will be responsible for updating the same on a regular basis so that current status of all parking contracts are easily reflected. The columns in the annexure attached herewith are to be incorporated in the system. Division may add additional columns for convenience as deemed fit.
- Similar Database may be maintained for all service contracts in the division

D A as above


(Anand Bhatia)

Sr.Dy.General Manager
For, GM (Vig)/E. Rly