

FUNCTIONS & DUTIES OF OFFICERS OF ENGINEERING (OL)/HQ DEPARTMENT, E.Rly.**(As on: December'2022)**

<u>Designation</u>	<u>Functions & Duties</u>
Principal Chief Engineer	Principal Chief Engineer is the Administrative and Professional Head of Engineering Department and is assisted by Chief Project Director (Bridge Works), Chief Project Director (Station Development), Chief Track Engineer, Chief Bridge Engineer, Chief Engineer(Planning & Design), Chief Engineer(General), Chief Engineer(Tp), Chief Engineer(TMC), Chief Engineer(SD), Chief Engineer(Br. Rehab.), Chief Engineer(HQ) & Chief Workshop manager (CPOH).
Chief Project Director (Bridge Works)	Chief Project Director (Bridge Works) looks after the Bridge wing of Engineering Department. He is assisted by Chief Bridge Engineer and Chief Engineer(Br. Rehab.).
Chief Project Director (Station Development)	Chief Project Director (Station Development) looks after the monitoring, coordination & review of all matters related to Land, station Development, railway colonies & other infrastructure maintenance in the Zonal Railway. He is assisted by CE/SD.
Chief Track Engineer	Chief Track Engineer looks after the maintenance of Railway track relating to track planning, renewals, tack estimate, track budget etc. and all matters in connection with supply of ballast, raising of sectional speed. He is assisted by Dy. CE/TR, Dy. CE/TR-II & Dy. CE/TMS.
Chief Bridge Engineer	Chief Bridge Engineer looks after maintenance of Bridges relating to planning programming for Bridge rehabilitation work, Road-over-Bridges, Road-under- Bridges, Distressed bridges, construction and re-girdering, flood protection etc. He is assisted by Dy. CE/BR.
Chief Engineer (Br. Rehab.)	Chief Engineer (Br Rehab) looks after Bridge Registers of divisions, monitoring and approval of GADs for Bridge Rehabilitation works, all Bridge Strengthening & Rehabilitation works being executed by divisions, all Bridge Repair & Maintenance works being executed by divisions, level crossing & RUB/LHS works being executed by divisions. He is assisted by Dy. CE/BRL.
Chief Engineer (Planning & Design)	Chief Engineer (Planning & Design) looks after the works of preparation of Budget, Monitoring progress of all works. Preparation and finalisation of standard drawings of structures, approval of plans, sanction of estimates, updating of schedule of rates, general policy in regard to works, all deposit works including private & assisted siding. He is assisted by Dy.CE/P&D, Dy.CE /HQ and Dy.CE/G.

Chief Engineer (General)	Chief Engineer(General) is incharge of all matters related to land,property development, afforestation, Audit matters, Stock-sheets, Arbitration cases and Court cases out of works contracts. He is assisted by Dy.CE/Land.
Chief Engineer (TP)	Chief Engineer(TP) looks after maintenance of Track Procurement Cell, procurement of all track fittings of Eastern Railway, planning and production of concrete sleepers. He is assisted by Dy. CE/TP & Dy. CE/CS.
Chief Engineer (TMC)	Chief Engineer (TMC) looks after all aspects of Track Machines viz. Mechanized relaying, small track machines etc. monitoring productivity of track machines, Recruitment, Training and controlling or rietb Organisation of track machines which includes repairing & maintenance of all track machines and planning of further procurement. He is assisted by Dy. CE/TMC.
Chief Engineer (SD)	Chief Engineer (SD) looks after all policy matters and monitoring of items related to development, improvement, maintenance of stations which includes water supply, drainage etc for Stations. Execution of all planned developmental works at stations(excluding Track and Bridge works).
Chief Engineer (HQ)	CE/HQ will look after and monitor the inspection of Engg Field Officials at. HQ and Division pertaining to Engg. Works (Open Line) during month long mega Safety Drive and co-coordinating with PCSO and ensure compliances of Engg. safety items.
Chief Workshop Manager(CPoH)	Chief Workshop manager (CPOH) looks after all Engineering Workshop including modernization, monitoring of procurement of materials. Items pertaining to manpower planning,
Dy. CE (BRL)	Dy. Chief Engineer(BRL) looks after all policy matters relating to steel structures, construction and re-girdering of important steel bridges, emergency bridge materials, flood protection, cadre controlling of all Bridge Inspectors (BRI) and staff and monitoring progress of channel sleepers,. He is under the administrative control of CE (Br. Rehab).
Dy. CE (BR)	Dy. Chief Engineer(BR) looks after the planning of bridge rehabilitation, construction of important bridges other than steel, all statutory sanctions of commissioner of Railway Safety (CRS), movement of over Dimension consignment (ODC)/One time Movement, cadre controlling of Bridge Design & Drawing office staff. He looks after the work relating to planning and progress of Road-over-Bridge/Road-under-Bridge in co-ordination with state Government, planning scrutiny of proposal under plan Head-30. He is under the administrative control of CBE.

<p>Dy. CE (Track)</p>	<p>Track Planning and Track Budget, Corporate Planning on track matters, Target & Review of progress of track renewal works, track renewal estimates. Distribution & movement of all P. Way materials, Planning & procurement of ballast. Disposal of scrap P. way materials, WTT & ETA, monitoring of TSR, Monitoring of track tamping & mechanized Deep screening work.</p> <p>He is under the administrative control of CTE.</p>
<p>Dy. CE (TR-II)</p>	<p>Track monitoring by track recording car, high speed and related matters. Ultrasonic Flaw Detection and running of RDSO Spurt Car on Eastern Railway. Welding Technology including Thermit Welding, welding of points and crossings and track. Track matters relating to CRS sanction and Speed ,raising proposals. Formation rehabilitation, track drainage & remedial measures, track drawings, approval of yard plans & LWR, modernization of track tools etc.</p> <p>He is under the administrative control of CTE.</p>
<p>Dy. CE (TMS)</p>	<p>Implementation of Track Management system (TMS) and monitoring of records, P.Way materials under Trials & monitoring, submission of reports, TSC Meeting, all papers in connection with CTE's conference, seminars concerning P.Way and all other P.Way circulars.</p> <p>He is under the administrative control of CTE.</p>
<p>Dy. CE (TP)</p>	<p>Dy. chief Engineer(TP) looks after the planning and monitoring of tender for procurement of track materials excluding concrete sleepers, execution of agreement with the suppliers, monitoring of supply of materials against purchase order, all arbitration and court cases out of the contract, maintenance and review of performance dossiers of suppliers/contractors.</p> <p>He is under the administrative control of CE/TP</p>
<p>Dy. CE (CS)</p>	<p>Dy. Chief Engineer(CS) looks after the works related to manufacturing, inspection and supply of concrete sleepers including MCI inserts, HTS wire, monitoring of stock position of concrete sleepers.</p> <p>He is under the administrative control of CE/TP</p>
<p>Dy. CE (P&D)</p>	<p>Dy. chief Engineer(P&D) looks after the preliminary and final works programme, Law Book, budget, progress of expenditure, re-appropriation of fund. All matters connected with approval of plans and sanction of estimate of works,updating Schedule of Rates and Schedule of Power, Transfer of works between OL and Construction updating Railway Map and System Map. He looks after all deposit works including Private & Assisted sidings including examination of plans, project report, estimates etc.</p> <p>He is under the administrative control of CE/P&D.</p>

<p>Dy. CE(HQ) (Presently look after by Secy. To PCE)</p>	<p>Dy. Chief Engineer(HQ) looks after the work of maintenance of engineering works pertaining to FP, NKG & OKG buildings, and works related matters. He is under the administrative control of CE/P&D.</p>
<p>Dy. CE (General)</p>	<p>Dy. Chief Engineer(General) looks after the works of cadre controlling of ministerial staff, Group-D staff of HQ and establishment, Nodal officer for PNM meeting, disposal of CA-iii cases and other references of MP/MLA, Parliamentary question, Corresponding regarding ZRUCC, ICC & DRUCC meeting, CPGRAMS cases and social obligation works. He is under the administrative control of CE/P&D.</p>
<p>Dy. CE (Land)</p>	<p>Dy. Chief Engineer (Land) looks after the works related to Railway Land-Policy Matters, Holding, Leasing, Licensing, Way-leave, Earning Monitoring Encroachment & Eviction. Certified land Plans, Digitalisation of Land Plans and Records. Afforestations & Horticulture, He also looks after the works relating to arbitration, stocksheets, Audit Para, Draft Para etc. and court cases out of works contracts, policy matters of works tender. He is the PIO of the Engineering Department under RTI Act. He is under the administrative control of CE/G.</p>
<p>Dy. CE (TMC)</p>	<p>Dy. Chief Engineer(TMC) looks after the works relating to the monitoring of Machine working, Machine utilisation in co-ordination with divisions, Procurement of spares/parts of track machine, creation of posts, repairs, inspection of machines, training of staff. He is under the administrative control of CE/TMC.</p>
<p>Dy. CE(CPOH) KPA</p>	<p>He looks after all Engineering Workshop including modernization, monitoring of procurement of materials. He is under the administrative control of CWM/CPOH/KPA.</p>