

EASTERN RAILWAY

SI. No. 451/2021

Dated : 02.09.2021

No. G.470/0/1/XV/P

AGM PCPO PCOM PCCM PCE CAO/Con PCME PFA

PCEE PCMM CVO PCSTE PCSTE(Con) PCMD PCSC/RPF PCSO

DGM(G) GM/Law CPRO GM/Statistical GM/Vig.

Director General of Audit/E Railway/Kolkata, PDA/RPU/Kolkata

Sr. Manager(Ptg. & Sty) Principal-ZRTI/Bhuli/DHN

DRMs – SDAH HWH ASN MLDT

CWMs – LLH KPA JMP HWH

Dy. CMM/JMP Dy. CMM/HLR

CMS/HWH MD/BRSH CMS/JMP CMS/LLH

CMSs : KPA ASN MLDT UDL

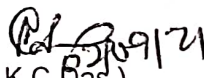
DCOSs – HWH LLH NH, RRB/Kolkata

GM/CLW/Chittaranjan

Sub : Implementation of various modules of HRMS – reg.

Ref. : Railway Board's Letter No. PC-VII/2020/HRMS/16 dated 01.09.2021

A copy of Railway Board's Letter No. PC-VII/2020/HRMS/16 dated 01.09.2021 is reproduced below for information and necessary action please.


(K C Das)
Dy. Secy (P)
for Secy.to GM

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A copy of Railway Board's Letter No. PC-VII/2020/HRMS/16 dated 01.09.2021 addressed to the General Managers

Sub : Implementation of various modules of HRMS – reg.

Ref. : Railway Board's Letter No. PC-VII/2020/HRMS/16 dt. 01.09.2021

Instructions regarding Issuing privilege passes in physical mode only in exceptional cases till 31.08.2021 has been issued vide Rly. Bd's letter dated 30.07.2021. Instructions regarding Post Retirement Complimentary Pass for Divyang employees (serving and retired) and processing of settlement cases through HRMS were also advised vide said letter.

Contd....2.

2. Progress of various modules of HRMS has been reviewed in Rly. Bd. and it has been decided that :-

- i) Privilege Pass shall be issued through e-Pass module of HRMS only w.e.f. 01.09.2021.
- ii) Post Retirement Complimentary Pass (PRCP) shall preferably be issued through HRMS but options for physical pass may be kept open till further orders.
- iii) For Divyang employees (serving and retired), both options i.e. physical pass and e-pass mode may be kept as per their choice.
- iv) For the processing of Settlement cases, HRMS shall remain the preferred option and all the field units shall make efforts to process all the cases through HRMS Settlement module.

3. As regards the categories (Audit, CRS etc.) whose pass details are yet to be integrated with HRMS, the existing practice shall continue. Efforts are being taken to complete the integration by 30th September, 2021.

