



KAB-QC-38

OHSAS 18001 Registered

ISO 14001 Registered Certificate No. 683723

P. Sharma
Chief Works Manager

आदरणीय श्री दीपाल,

C & W Workshop, Liluah
IMS Certified (ISO 9001 : 2015)
ISO 14001:20015 Accredited
OHSAS 18001:2007 Certified)
5S certified,
Green Co Gold certified

D.O. No. LG.7/1/Pt. LXXIII

2nd March, 2020

Sub: Narrative Report for the Month of February, 2020.

MCDO in New Format of this workshop for the month of February, 2020 is enclosed herewith.

This is for kind information please.

कुवर

Yours sincerely,

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Shri S. R. Ghoshal,
Principal Chief Mechanical Engineer,
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Kolkata.

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MCDO OF C & W Workshop/Liluah/Eastern Railway for the Month of February, 2020

(use font Calibri(body); font size 11)

1. Safety (Annexure D)

(Inter alia to cover safety performance of the Zonal Railway, areas of concern for the Zonal Railway, Comments of health of infrastructure, timely action on safety related works, indents, plans, pending approvals etc. in GM's own words.)

Timely action on safety related works-

- (a) All applicable PPE's like Industrial safety shoe, Helmet, Hand gloves etc. have been provided to all staff.
- (b) Different type of safety poster like Emotional safety poster, Safety Instruction poster and use of applicable PPEs have been displayed over entire focused area of workshop.
- (c) Installation of F.E. Booth along with accessories, provision of mobile water tank trailer and redressed of Hydrant point with fire fighting accessories for immediate action against fire disaster.
- (d) Installation of CO2 flooding system at paint shop Godown to arrest fire at any moment.

2. Commendable display

(of integrity, devotion to duty by Railway Officials (Brief description).

--NA--

3. Crucial Infra Works

(Works Progress of crucial infra works)

.	Item	Target for the year	Target for the month	Cumulative progress	Reasons for shortfall (if any)
1	New Lines				
	Gauge Conversions				
	Doubling/3 rd /4 th line				
2	Electrification				
3	Track renewal				
4	Bio-toilets	--	--	7798 Bio-toilets in 2286 coaches (Since Starting)	
5	Status of development works (out of 68 stations)				
6	Project "UTKRISHT"	--	--	779 Coaches	

4. Earnings (Zonal Railway's Earning and way forward in GM's own words) (Annexure-B). -NA-

5. Non Fare Revenue

(Action taken to maximise NFR and position thereof) -NA-

6. PSR/TSR

(Action taken to remove PSR/TSR) Annexure-K

--NA--

7. Maintenance blocks --NA--

S. No.	%age of Block hours demanded to block hours granted during the month	Cumulative %age of Block hours demanded to block hours granted during the year.	Remarks

8. Reforms

S. No.	Item	Details	Remarks
1	Major process Reforms, delegation and simplification initiatives adopted on the Zonal Railway during the month.		
2	No. of meetings held by PHODs and/or Transformation Cell of the Zonal Railway with field staff for process reforms during the month.		
3	No. of instructions by Transformation Directorate of Railway Board yet to be implemented on the Zonal Railway.		
4	Activities under "Mission Satyanistha" during the month.		
5	Total No. of nominated/scheduled training missed by staff/officers on the Zonal Railway during the month and three major category of such training programs.		

9. HR Initiatives (limit to 200 words)

--NIL--

10. Swatchata

(Steps taken during the month to improve upkeep and cleanliness; workplace, stations & trains, limit to 250 words)

--NIL--

11. Steps taken to improve customer interface

--NA--

12. Digital initiatives

-NIL-

13. Crime control

--NA--

(Top 5 categories of crimes of the Zonal Railway based on average of 3years and crime against Women)

S. No.	Description of crime	No. of crimes during the month	Crime no. during last 3 years	Action taken
1				
2				
3				
4				
5				

14. Any other achievement(s) (Brief not exceeding 200 words)

14.1 GOOD WORKS DONE IN C & W WORKSHOP/ LILUAH

- (i) Off POH coaches of project "UTKRISHT" consisting of sixty three (63 = 13 AC + 50 NAC) coaches turned out as "UTKRISHT" coaches during this month (Cumulative =779 coaches), in which 28 nos. of WGSCN coaches have been turned out as "UTKRISHT" coaches.
- (ii) Highest ever 100 nos. (POH=50 + IOH of Coach Set Bogies=49 + IOH On-Coach=01) LHB coaches turned out during this month.
- (iii) Retro fitment of environment friendly Bio-Toilet has been achieved in overall seventeen (17) coaches and total 38 Bio-Tanks have been fitted this month. (Cumulative for this FY=460 coaches with 1321 bio-tanks)
- (iv) One (01) no. camping coach (RCC) have been converted during this month (96219-WGSCN to 96910-RCC). Cumulative for the FY=RCC-10 nos.
- (v) Total 63 nos. "UTKRISHT" coaches turned out, in which 03 (three) nos of Utkrisht rakes have been formed by the division during this month, cumulative of 34 nos. Utkrisht Rakes till Feb-20 and 03 nos. planned for Mar-20 by the division.
- (vi) This month 01 no. LHB/NAC LS-3 coach (13434- LS-3 to 13413- LS-5) has been upgraded to LS-5 with "FIBA" device installed. (Cumulative 03 nos.)

(vii) UMID .

Total Strength	Users Registered	Applications pending with Employee	Application pending with Administration	Cards Generated
7559	7536(99.7%)	41 (0.5%)	05 (0.01%)	7490 (99.1%)

(viii) HRMS .

Total Employees	e-SR	Employee Master	Combined Percentage
7681	7681	7681	100%

15. No. of new references sent to Railway Board (indicate Numbers only) (Annexure-J)

--NA--

16. Assistance required of C & W Workshop / Liluah (preferably limited to 5 items)

16.1 Stores Deptt.

16.1.1. Perennial Crisis of Safety Coaching items:-

SN	PL No.	Description	TMC	Target Supply (April'19 to February'2020)	Actual Supply	Stock in Hand 28/02/2020
1.	30226077	Rev. IRS Side buffer casing	125	1375	380	Nil

16.1.2 Other POH Crisis Items

SL	PL No.	Description	TMC	Stock in Hand 28/2/2020	Remarks
1.	30560354	Lavatory door for AC coaches	38 nos	Nil	TC no-11/19/1104 for 792 nos OP-13/2/20
2.	30568109	Lav. door for Non AC coach	93 nos	10	TC no-11/19/1704 for 1673 nos OP-3/12/19
3.	33500400	Outer Secondary Spring for Gen. Car	16 nos	Nil	TC no-11/19/1022 for 195 nos OP-13/1/20
4.	33503060	Secondary Spring Outer for LHB Coaches	8	7	TC no-11/19/1505 for 48 nos OP-13/9/19
5.	33560365	Set of stainless steel Pipe	10 sets	9	TC no-11/19/1785B for 218 sets OP-20/3/20

6.	33635183	60 KVA transformer	6.74 nos	4 nos	TC no-11/19/1524 for 50 nos OP-13/6/19
7.	33640361	Emergency Battery Charger	10	4	TC no-11/19/1644 for 224 nos NO TOD
8.	33648219	70 AH VRLA Cell	36.167 Sets	18 sets	TC no-11/19/1805 for 540 sets OP-19/8/19 RT-13/1/20
9.	12640050	Diesel Loco Starter Battery	22.25 nos	2 nos.	TC no-09/19/1120 for 200 nos OP-30/1/20
10.	30676794	Push type Flushing Valve	580 nos.	90 nos.	TC no-11/19/1110 for 10306 nos. OP-09/10/19
11.	30566680	Grill Arrangement for Lavatory Door of AC/NAC Coaches	150 nos.	122 nos.	TC no-11/19/1703 for 1450 nos. No TOD.
12.	77190415	Petroleum Hydro Carbon Solvent (MTO)	3800 nos	2000 nos.	TC no-05/19/1020 for 58650 nos. T/O-03/02/20

16.1.3 Availability of Safety Items for ICF Coaches & wagons :

The availability of Safety Items for ICF Coaches and Wagons needs to be improved upon to the **“Minimum Satisfactory level of 100%”**. For ensuring the above, all Safety Items with “Low Stock” should have “Covered Dues” along with available DP.

On date, however, there are **13 Safety Items** with Stock below 3 months and not having proper covered dues. The summarized list is given below:-

Safety Items only (Group-wise)	Total no of items	Stock Nil or Below 3 months as on 20.02.2020				Remarks
		Without Covered Dues	With Covered Dues (DP Expired)	With Covered dues DP Available	Total No. of items below 3 months	
Manufacturing	22	0	0	5	5	WTA below 3 months -Nil
Coaching						
Mechanical	65	7	2	8	17	
Electrical	2	0	0	1	1	
Mechanical (Wagon)	98	4	0	17	21	
Total	187	11	2	31	44	
Most Urgent		13				

List of items without Covered dues and where DP has expired is furnished as under.

Safety items without Cover dues					
SN	PL No.	Description	Consignee (SSE)	Vetted MC (19-20)	GB as on 20.02.20
1	30030225	Guide with Closing Plate for AB	Lifting -Bay	90	223
2	30030330	Bracket for Anchor Link BG. Frame	Lifting -Bay	105	169
3	30051149	Wearing Piece for Bogie BOLSTE	Lifting -Bay	143	386
4	30317149	BK.HD. for 13T & 16T BG.	Lifting -Bay	225	618

5	33500113	Traction Centre	A-Shop	2	2
6	33503023	PAD for Secondary Suspension	Lifting -Bay	400	763
7	38106401	Narrow Jaw Adapter 22w (hs)	L-Shop	225	73
8	38149540	SAB Repair Kit 5 (Barrel Spr.)	G-Shop	10	10
9	38149590	Overhauling Kit no.13 for slack Adjuster Type IRSA- 600 as per RDSO's Specn no-07-ABR-92	G-Shop	5	10
10	38161096	Spares for Main Valve Assembly	L-AB	45	0
11	38164693	Pipe Bkt. with Contrl. Reservoir	L-Shop, MR-AB	6	6

Safety items with Cover dues but DP expired

SN	PL No.	Description	Vetted MC (19-20)	GB as on 20.02.2020	PO Position
1	33500551	Traction Lever RCF Drg. No. 1267	48	75	1. P.O. No. 11171795102993 dt. 18/05/18 on M/s ASL INDUSTRIES LTD.-JAMSHEDPUR (9674943654) qty 595 nos.DP: Refixed upto 28.7.19 with revised spec(Expired) Defaulting letter sent on 30.7.19 vide no. LLH/LHB/1/L/M . No prospect of supply
2	33503000	Rubber Spring RCF	250	338	PO No. 11.18.1501.1.01308 dt 12.04.19 on M/s GMT, Bangalore. Qty 997 nos. DP - 9.10.19. (Expired) PDC- 50% within mid of Aug'19. Firm applied for DP on 18.02.20

16.2 Assistance Required to fill up the vacancies of Supervisor at Liluah:

Category	Engineering Dept.	Metallurgical Dept.	Total
SSE	00	02	02
JE	03	06	09
	03	08	11

17. Pending Court/Contempt Case(s) in C & W Workshop / Liluah:

Name of the Court	No .of Cases pending as on 01.02.2020	No. of cases accrued during the period from 01.02.2020 to 27.02.2020	Total	Finalised up to 27.02.2020			Balance as on 27.02.2020	% of wining
				Won	Lost	Total		
CAT	26	01	27	--	--	--	27	--
High Court	17	--	17	--	--	--	17	--
Supreme Court	00	--	00	--	--	--	00	--
Contempt	01	--	01	--	--	--	01	--
Total	44	01	45	--	--	--	45	--

Annexure enclosed in MCDO Format

1. Pending vigilance cases (SF-5 & SF-11) (as per Annexure 'F' enclosed)
2. MoU performance(as per Annexure 'G' enclosed)

6. Pending vigilance cases (SF-5 & SF-11) (as per Annexure 'F' enclosed)

Annexure 'F'

Category	Total no. of cases	Disposal awaited (beyond prescribed period)	Disposal during the month	Total no. of remaining cases
SF-5	NIL	NIL	NIL	NIL
SF-11	NIL	NIL	NIL	NIL

7. MoU performance (as per Annexure 'G' enclosed)

Annexure – 'G'

Annual performance Agreement(MOU) performance for 2019-20					
S. N.	Key performance Indicators	Unit of Measurement	Target	Performance for the month	Performance upto the month
1	(a)Revenues	Magnitude(Rs.Cr.)			
	(b)Ordinary Working Expenses(OWE)	Magnitude(Rs.Cr.)			
	(c)Originating Passenger Traffic	Millions			
	(d)Originating Freight Loading	Million Tons			
	(e)Sundry Earning/Non Fare revenue	Rs. Crore			
	(f) Capital expenditure	Rs. Crore			
2	Capacity Enhancement				
	(a) Doubling	Kms.			
	(b)Railway Electrification	Kms.			
	(c)New Lines	Kms.			
	(d)Gauge conversion	Kms.			
	(e)No.of private sidings commissioned	No.			
	(f)PFTs commissioned	No.			
	(g)Increase in average speed of freight trains	Km/h			
3.	Capacity Utilisation				
	(a)Diesel Loco	Kms			
	(b)Electric Loco Utilisation	Kms			
	(c)NTKms/Wagon day	Kms			
	(d)Wagon Kms/Wagon day	Kms			
	(e)POH Outturn of Coaches	No.of Coaches/month	202 VU	208 VU	2284 VU
	(f)POH Outturn of Wagon	No.of wagon/month	125 VU	108 VU	1423 VU
	(g) POH Outturn of Diesel Locomotives	No.of Loco /year			
	(h)POH Outturn of Electric Locomotives	No.of Loco /year			
	(i)POH Outturn of MEMU/EMU (BG)	yearly			
	(j)POH Outturn of DEMU	yearly			
	(k)SPART/SPARME(BG)	yearly			
	(l)Progress in track renewal	Kms.			
	(m)(i)Deep screening of turnouts	Nos.			
	(ii)Deep screening plain track	Track KMs.			
(n)Maintenance Block for track machine	Block granted in Hrs./track machine/annum				
4	Manpower				
	(a)Increase in training mandays/employee	%	100%	134.68%	136.13%
	(b)Disposal Employee Grievance received	%	-	93%	90%
	(c)Grievance Redressal Efficiency Index	%	-	93%	90%
	(d) Court case finalised in railway favour	%	-	0	15 (93.75%)