



KAB-QC-38

OHSAS 18001 Registered

ISO 14001 Registered Certificate No. 683723

P. Sharma
Chief Works Manager

C & W Workshop, Liluah
IMS Certified (ISO 9001 : 2015
ISO 14001:20015 Accredited
OHSAS 18001:2007 Certified)
5S certified,
Green Co Gold certified

D.O. No. LG.7/1/Pt. LXXIII

6th February, 2020

आदरणीय की दीवाल

Sub: Narrative Report for the Month of January, 2020.

MCDO of this workshop for the month of January, 2020 is enclosed herewith.

This is for kind information please.

आदर

Yours sincerely,

Shri S. R. Ghoshal,
Principal Chief Mechanical Engineer,
Eastern Railway,
Kolkata.

[e-mail : pcmeerly@gmail.com]

Copy to:-

1. Shri S. K. Srivastava, Dy.GM(G), E. Rly., Kolkata, for GM's kind information.
[e-mail : dgmger@gmail.com]
2. Shri S. S. Gehlot, AGM, E. Rly., Kolkata.
[e-mail : agm@er.railnet.gov.in]
3. Shri S. Barui, Principal Chief Material Manager, E. Rly., Kolkata.
[e-mail : cos@er.railnet.gov.in]
4. Shri C.S. Jeengar, Principal Chief Electrical Engineer, E. Rly., Kolkata.
[e-mail : cee@er.railnet.gov.in]
5. Shri P.K. Mandal, Chief Workshop Engineer, E.Rly., Kolkata.
[e-mail : cwe@er.railnet.gov.in]

6. Shri A. K. Dubey, Principal Chief Engineer, E. Rly., Kolkata.
[e-mail : secypceer@gmail.com]
7. Shri Sudhir Agrawal, Chief Admn. Officer (Con), E. Rly., Kolkata.
[e-mail : caocon@er.railnet.gov.in]
8. Smt. Aruna Nayar, Principal Chief Personnel Officer, E. Rly., Kolkata.
[e-mail : cpo@er.railnet.gov.in]
9. Shri. Saurabh Chandra Mitra, FA & CAO/ S & W, E. Rly. Kolkata.
[e-mail : facaowt@er.railnet.gov.in]
10. Shri A. Ghani, Dy. CME/HQ/ER & Secy. To PCME
[e-mail : dycmehq1@gmail.com]

MCDO OF C & W Workshop/Liluah/Eastern Railway for the Month of January, 2020

(use font Calibri(body); font size 11)

1. Safety (Annexure D)

(Inter alia to cover safety performance of the Zonal Railway, areas of concern for the Zonal Railway, Comments of health of infrastructure, timely action on safety related works, indents, plans, pending approvals etc. in GM's own words.)

Timely action on safety related works-

- (a) All applicable PPE's like Industrial safety shoe, Helmet, Hand gloves etc. have been provided to all staff.
- (b) Different type of safety poster like Emotional safety poster, Safety Instruction poster and use of applicable PPEs have been displayed over entire focused area of workshop.
- (c) Installation of F.E. Booth along with accessories, provision of mobile water tank trailer and redressed of Hydrant point with fire fighting accessories for immediate action against fire disaster.
- (d) Installation of CO2 flooding system at paint shop Godown to arrest fire at any moment.

2. Commendable display

(of integrity, devotion to duty by Railway Officials (Brief description).

--NA--

3. Crucial Infra Works

(Works Progress of crucial infra works)

.	Item	Target for the year	Target for the month	Cumulative progress	Reasons for shortfall (if any)
1	New Lines				
	Gauge Conversions				
	Doubling/3 rd /4 th line				
2	Electrification				
3	Track renewal				
4	Bio-toilets	--	--	7760 Bio-toilets in 2269 coaches (Since Starting)	
5	Status of development works (out of 68 stations)				
6	Project "UTKRISHT"	--	--	716 Coaches	

4. Earnings (Zonal Railway's Earning and way forward in GM's own words) (Annexure-B). **-NA-**

5. Non Fare Revenue

(Action taken to maximise NFR and position thereof) **-NA-**

6. PSR/TSR

(Action taken to remove PSR/TSR) **Annexure-K**

--NA--

7. Maintenance blocks --NA--

S. No.	%age of Block hours demanded to block hours granted during the month	Cumulative %age of Block hours demanded to block hours granted during the year.	Remarks

8. Reforms

S. No.	Item	Details	Remarks
1	Major process Reforms, delegation and simplification initiatives adopted on the Zonal Railway during the month.		
2	No. of meetings held by PHODs and/or Transformation Cell of the Zonal Railway with field staff for process reforms during the month.		
3	No. of instructions by Transformation Directorate of Railway Board yet to be implemented on the Zonal Railway.		
4	Activities under "Mission Satyanistha" during the month.	--	
5	Total No. of nominated/scheduled training missed by staff/officers on the Zonal Railway during the month and three major category of such training programs.		

9. HR Initiatives (limit to 200 words)**--NIL--****10. Swatchata**

(Steps taken during the month to improve upkeep and cleanliness; workplace, stations & trains, limit to 250 words)

--NIL--**11. Steps taken to improve customer interface****--NA--****12. Digital initiatives****-NIL-****13. Crime control****--NA--**

(Top 5 categories of crimes of the Zonal Railway based on average of 3years and crime against Women)

S. No.	Description of crime	No. of crimes during the month	Crime no. during last 3 years	Action taken
1				
2				
3				
4				
5				

14. Any other achievement(s) (Brief not exceeding 200 words)

14.1 GOOD WORKS DONE IN C & W WORKSHOP/ LILUAH

- (i) Off POH coaches of project "UTKRISHT" consisting of sixty three (63= 8 AC + 55 NAC) coaches turned out during this month (Cumulative =716 coaches) and highest nos. (39 nos.) of WGSCN coaches have been turned as "UTKRISHT" coaches.
- (ii) Fifty one (51) nos. LHB POH coaches outturn has been achieved during this month.
- (iii) Retro fitment of environment friendly Bio-Toilet has been achieved in overall seventeen (17) coaches and total 56 Bio-Tanks have been fitted this month. (Cumulative for this FY=443 coaches with 1283 bio-tanks)
- (iv) Two (02) nos camping coaches (RCC) have been converted during this month (96271-WGSCN to 96906-RCC and 96217-WGSCN to 96909-RCC). Cumulative for the FY=RCC-09 nos.
- (v) 03 (three) nos of Utkrisht rakes have been formed by the division with Utkrisht coaches turned out from Liluah.

(vi) UMID:

Total Strength	Users Registered	Applications pending with Employee	Application pending with Administration	Cards Generated
7706	7658 (99.4%)	284 (3.7%)	28 (0.4%)	7346 (95.3%)

(vii) HRMS:

Total Employees	e-SR	Employee Master	Combined Percentage
7799	7755 (99.43%)	7760 (99.49%)	99.46%

15. No. of new references sent to Railway Board (indicate Numbers only) (Annexure-J)

--NA--

16. Assistance required of C & W Workshop / Liluah (preferably limited to 5 items)

16.1 Stores Deptt.

16.1.1. Perennial Crisis of Safety Coaching items:-

SN	PL No.	Description	TMC	Target Supply (April'19 to January'2020)	Actual Supply	Stock in Hand 01/02/2020
1.	30010767	Lower spring seat	405	4050	960	4
2.	30226077	Rev. IRS Side buffer casing	125	1250	380	Nil
3.	30560354	Lavatory door for AC coaches	38	380	189	Nil

16.1.2 Other Coaching POH Crisis Items

SL	PL No.	Description	TMC	Stock in Hand 01/2/2020	Remarks
1.	30250043	Lateral Side Flange of UIC Vestibule	50 pairs	Nil	TC no-11/19/1209 for 781 pairs OP-18/9/19
2.	33500400	Outer Secondary Spring for Generator Car	16 nos	Nil	TC no-11/19/1022 for 195 nos. OP-13/1/20
3.	33503060	Secondary Spring Outer for LHB Coaches	8 nos.	7 nos.	TC no-11/19/1505 for 48 nos. OP-13/9/19

4.	33640117	Regulated Battery Charger	10 nos.	2 nos.	TC no-11/19/1642 for 130 nos OP-14/11/19
5.	33640361	Emergency Battery Charger	10 nos.	8 nos.	TC no-11/19/1644 for 224 nos. NO TOD
6.	33648219	70 AH VRLA Cell	36.167 Sets	30 sets	TC no-11/19/1805 for 540 sets OP-19/8/19 RT-13/1/20
7.	12640050	Diesel Loco Starter Battery	22.25 nos.	2 nos.	TC no-09/19/1120 for 200 nos OP-30/1/20
8.	45133979	Emergency light unit for ICF type coaches.	200 nos.	Nil	T.No.08191065 for 3896 nos TOD: 04.11.19
9.	30358838	Auxiliary Reservoir 200 ltrs.	50 nos.	20 Nos.	TC no-11/19/1595 nos. for 1511 nos OP-21/8/19
10.	33551066	Wheel set earthing equipment	18 sets.	25 sets	TC no-11/19/1779 nos. for 306 sets OP-06/09/19

16.1.3 Availability of Safety Items for ICF Coaches & wagons :

The availability of Safety Items for ICF Coaches and Wagons needs to be improved upon to the **“Minimum Satisfactory level of 100%”**. For ensuring the above, all Safety Items with “Low Stock” should have “Covered Dues” along with available DP.

On date, however, there are **10 Safety Items** with Stock below 3 months and not having proper covered dues. The summarized list is given below:-

Safety Items only (Group-wise)		Total no of items	Stock Nil or Below 3 months				Remarks
			Without Covered Dues	With Covered Dues but DP Expired	With Covered dues DP Available	Total No. of items below 3 months	
Manufacturing		26	0	2	4	6	WTA below 3 months -Nil
Coaching	Mechanical	63	3	2	3	8	
	Electrical	2	1	0	0	1	
Mechanical (Wagon)		106	2	0	20	22	
Total		197	6	4	27	37	
Most Urgent			10				

List of items without covered dues and where DP has expired is furnished as under.

Safety items without Cover dues					
SN	PL No.	Description	Consignee	Vetted MC (19-20)	GB as on 31.01.20
1	33500113	Traction Centre RCF	SSE/A Shop	2	2
2	33503023	Pad for Secondary Suspension	Lifting Bay	400	979
3	33635183	60 KVA, 750 V/415V, 3- Phase Dry type transformer	SSE/ AC/ OVH	4.417	9
4	38106383	Liner Side Fame Friction BOXN	SSE/L Shop	200	100
5	38161096	Spares for main Valve Assembly	SSE/L/ Air Bk.	45	0
6	38164693	Pipe Bkt with contrl. reservoir	SSE L Shop	6	10

Safety items with Cover dues but DP expired					
SN	PL No.	Description	Vetted MC (19-20)	GB as on 31.01.2020	PO Position
1	30030330	Bracket for anchor link BG.frame	105	219	PO No. 11.18.1101.1.03557 dt. 20.6.18 on M/s R N Steel Co. Qty due 450 out of 857 nos. DP - after 01.04.19 but within 31.05.19. (Expired)(M - 9903699128)
2	33500459	Secondary Lateral Dumper	42	36	1. PO No. 11.18.1025.1.01361 dt 22.04.19 on M/s G B Equipment. Qty 176 nos. DP - 10.11.19. (Expired) Firm applied for DP extension on 31.01.20.. (M - 9971364848, Mr. Kailash Chaturbadhi)
3	33500551	Traction Lever DRG NO 1267	48	75	1. P.O. No. 11171795102993 dt. 18/05/18 on M/s ASL INDUSTRIES LTD.-JAMSHEDPUR (9674943654) qty 595 nos.DP: Refixed upto 28.7.19 with revised spec. (Expired) No prospect of supply Defaulting letter sent on 30.7.19 vide no. LLH/LHB/1/L/M
4	33503000	Rubber Spring RCF	250	338	1. PO No. 11.18.1501.1.01308 dt 12.04.19 on M/s GMT, Bangalore. Qty 997 nos. DP - 9.10.19. PDC- 50% within mid of Aug'19. Firm applied for DP extension.

16.2 Assistance Required to fill up the vacancies of Supervisor at Liluah:

Category	Engineering Dept.	Metallurgical Dept.	Total
SSE	00	07	07
JE	03	02	05
	03	09	12

17. Pending Court/Contempt Case(s) in C & W Workshop / Liluah:

Name of the Court	No .of Cases pending as on 01.01.2020	No. of cases accrued during the period from 01.01.2020 to 31.01.2020	Total	Finalised up to 31.01.2020			Balance as on 31.01.2020	% of wining
				Won	Lost	Total		
CAT	26	--	26	--	--	--	26	--
High Court	17	--	17	--	--	--	17	--
Supreme Court	00	--	00	--	--	--	00	--
Contempt	01	--	01	--	--	--	01	--
Total	44	--	44	--	--	--	44	--

Annexure enclosed in MCDO Format

1. Pending vigilance cases (SF-5 & SF-11) (as per Annexure 'F' enclosed)
2. MoU performance(as per Annexure 'G' enclosed)

6. Pending vigilance cases (SF-5 & SF-11) (as per Annexure 'F' enclosed)

Annexure 'F'

Category	Total no. of cases	Disposal awaited (beyond prescribed period)	Disposal during the month	Total no. of remaining cases
SF-5	NIL	NIL	NIL	NIL
SF-11	NIL	NIL	NIL	NIL

7. MoU performance (as per Annexure 'G' enclosed)

Annexure – 'G'

Annual performance Agreement(MOU) performance for 2019-20					
S. N.	Key performance Indicators	Unit of Measurement	Target	Performance for the month	Performance upto the month
1	(a)Revenues	Magnitude(Rs.Cr.)			
	(b)Ordinary Working Expenses(OWE)	Magnitude(Rs.Cr.)			
	(c)Originating Passenger Traffic	Millions			
	(d)Originating Freight Loading	Million Tons			
	(e)Sundry Earning/Non Fare revenue	Rs. Crore			
	(f) Capital expenditure	Rs. Crore			
2	Capacity Enhancement				
	(a) Doubling	Kms.			
	(b)Railway Electrification	Kms.			
	(c)New Lines	Kms.			
	(d)Gauge conversion	Kms.			
	(e)No.of private sidings commissioned	No.			
	(f)PFTs commissioned	No.			
	(g)Increase in average speed of freight trains	Km/h			
3.	Capacity Utilisation				
	(a)Diesel Loco	Kms			
	(b)Electric Loco Utilisation	Kms			
	(c)NTKms/Wagon day	Kms			
	(d)Wagon Kms/Wagon day	Kms			
	(e)POH Outturn of Coaches	No.of Coaches/month	212 VU	216 VU	2076 VU
	(f)POH Outturn of Wagon	No.of wagon/month	125 VU	136 VU	1315 VU
	(g) POH Outturn of Diesel Locomotives	No.of Loco /year			
	(h)POH Outturn of Electric Locomotives	No.of Loco /year			
	(i)POH Outturn of MEMU/EMU (BG)	yearly			
	(j)POH Outturn of DEMU	yearly			
	(k)SPART/SPARME(BG)	yearly			
	(l)Progress in track renewal	Kms.			
	(m)(i)Deep screening of turnouts	Nos.			
	(ii)Deep screening plain track	Track KMs.			
	(n)Maintenance Block for track machine	Block granted in Hrs./track machine/annum			
4	Manpower				
	(a)Increase in training mandays/employee	%	100%	149.08%	136.28
	(b)Disposal Employee Grievance received	%	-	94%	90%
	(c)Grievance Redressal Efficiency Index	%	-	94%	90%
	(d) Court case finalised in railway favour	%	-	0	15 (93.75%)