

Eastern Railway
(Howrah Division)

No.E-2/3/Train Manager/Prom/Pt.XIII.

Date : 04.05.2026.

All Supervisory Officials of Optg. Dept / HWH Divn.

Sub : Selection for promotion to the post of Goods Train Manager in pay Level-05 against
60% PQ in operating department of Howrah division.

1.It has been decided to hold a selection for filling up 386 vacancies for the post of Goods Train Manager, Pay Level-05 against 60% Promote Quota in Operating Department of Howrah Division.

Communal Breakup of vacancies is as under:

UR	SC	ST	Total	PwBD(in terms of Railway Board's letter no. E(NG)II/2017/RC-2/1Policy dt.27.02.2019)
251	87	48	386	Nil

2. Eligibility and Service Conditions:

2.1 In terms of RBE No:-05/2026 employees, possessing the qualification of Matriculation with No Age Limit of the following categories are eligible to apply for the said Selection:-

60% by general selection from amongst serving regular employees with a minimum of three years service working in Grade Pay Rs.1900/- (level-2) to Rs. 2400/- (level-4), in the categories of Train Clerks(GP Rs. 2000), (level-3)/Sr. Train Clerks, (GP Rs: 2400), (level-4), Commercial Clerks (GP Rs. 2000), (level-3), Ticket Collectors (GP Rs. 2000), (level-3), CCTC (Level 3), Cabin man(GP Rs. 1900), (level-2) & (GP Rs. 2400, (level 4), Switchmen/Leverman/Points man/ Shuntman (GP Rs. 1900), (level-2).

2.2 Aye-Two Medical classification is mandatory for the post of Goods Train Manager. Those who qualify in the written examination will be subjected to Medical Examination for fitness in the requisite medical qualification.

2.3 Eligibility in case of own/mutual transfer from other Division/Railway and posted in Howrah Division will be determined in terms of RBE No. 34/2006.

2.4 The cut-off date for determining the eligibility of the employees will be the date of issue of notification (RBE-117/2006).

3. Mode of Selection

(i) Professional Ability- The professional ability of the employees will be adjudged through written examination test. The employees must secure 60% of marks in the professional ability. The post of Goods Train Manager being a safety category, there will be no relaxation in qualifying marks for candidates belonging SC/ST community.

(ii) After passing written examination, empanelment of staff against 60% PQ will be subject to being fit in A2 medical category in medical examination.



(iii) They have to obtain minimum 60% in professional ability as well as 60% aggregate. The final panel will be drawn up in the order of merit based on aggregated marks secured in the written examination (Professional ability), Aptitude Test & Record of Service.

(iv) The empanelled candidates are required to undergo initial training course at ZRTI/Bhuli for a period of 50 working days and a subsequent Line Training. On successful completion of training only, they will be posted as Goods Train Manager against working posts subject to the availability of vacancies at anywhere under Howrah Divn.

Pay admissible during the training period and seniority:

(v) During the training period, the employees will be eligible to draw only the substantive cadre pay of the post drawn by them before being sent to training and are not eligible to exercise any option to draw the stipendiary pay as applicable to direct recruitment. The higher pay on promotion will be fixed only from the date of regular absorption after successful completion of training.

The period spent on training before regular absorption will not be counted for the purpose of seniority in the promoted post of Goods Train Manager in-L-5(RBE No. 102/2019)

4. Pre-Selection Training:

(i) In terms of RBE No. 71/1991, Sr.DOM/HWH shall arrange for pre-promotional training to the willing & eligible SC/ST employees for a period of 3 – 4 weeks which shall cover entire syllabus prescribed for examination. After completion of the same a certificate is to be issued by the controlling officer to the effect that all the eligible SC/ST have been imparted Pre-Selection training.

(ii) In case any of the reserved community employees is unwilling to undergo Pre-Selection training, a written refusal in this regard shall be obtained and sent to this office for record.

5. Procedure for written Examination

(i) The written examination will be conducted by Railway Recruitment Cell (RRC), Eastern Railway through an Examination Conducting Agency.

(ii) The written examination will be a Computer Based Test (CBT)/Tablet Based Test (TBT) where there will be no physical question paper. All the questions will appear on the computer/tablet and the employee will have to mark their responses/answers to the questions on computer/tablet.

(iii) RRC/ER will be issuing a formal admit card online (through the website <https://rrcer.org>) to each and every eligible and willing employee for appearing in the CBT/TBT. Examination Venue and time of reporting for the written examination will be there in the admit card. As no physical communication will be made after issue of this vacancy notice, it will be the responsibility of the concerned employees to regularly visit RRC/ER's website as well as this Division's website for an update and to download the admit card as and when made available by RRC. Further, no supplementary/absentee examination shall be conducted on this ground.

(iv) Both physical and biometric attendance will be marked at the examination venue.

(v) 100% questions will be objective type multiple choice questions in terms of RBE No. 196/2018.

(vi) In terms of RBE 194/2019, there will be negative marking @ 1/3 mark for a wrong answer for PQ Selection where panel is arranged in the order of merit from those qualified.

(vii) There shall be questions in Official Language Policy and Rules upto 10% of marks. However, it is not mandatory to attend the same.

(viii) There will be 110 questions of objective multiple choice type with four answer options and the candidate has to answer a maximum of 100 questions. In case the candidate answers more than 100 questions, first 100 attempted questions are to be taken for evaluation.

(ix) The written examination will be of **02(two)** hours duration in terms of RBE No. 97/2019.

(x) There will be computerized evaluation. Evaluation will be made in terms of RBE No. 122/2023, if there are any incorrect questions/answers in the question paper.

(xi) There will be no Supplementary written examination to the absentees in the examination, since selection is conducted by calling volunteers. Employees once selected for the post and undergone training will not be permitted to withdraw their candidature and not allowed to go back to their parent cadre under any circumstances.

Syllabus: A syllabus for the above selection, as recommended by Sr.DOM/HWH is attached as Annexure-A.

6. Notifying to the employees:

The Controlling Officer / Supervisor should give wide publicity of the notification to all the eligible staff of Operating Department of Howrah Division and notification should be displayed at conspicuous place. It is the responsibility of the Controlling Officer / Supervisor to circulate the notification among the staff concerned.

7. How to Apply:

(i) The employees should submit their applications in the prescribed format through proper channel enclosed as "Annexure-B".

(ii) The applications should be of good quality of A-4 size paper using one side only.

(iii) The employees should fill up the application form in their own writing with blue or black ball point pen only.

(iv) All the relevant columns in the application should be filled completely and strike out the inapplicable columns and forwarded duly signed by the controlling supervisor/Officer with date wherever required otherwise same will not be considered.

(v) Employees should paste the recent photograph on the application which shall be attested by the concerned supervisor along with stamp.

(vi) Application received without forwarding by concerned supervisory official with date and incomplete applications will be rejected and no correspondence will be made in the matter.

(vii) Eligible employees can apply in the prescribed pro-forma enclosed as Annexure-B through their supervisory Officials. **The applications should reach to the concerned Trans. Branch latest by 25.05.26 and the controlling official should consolidate all the applications and send to this Office i.e. Sr. DPO / HWH through Personnel branch dispatch section by 28.05.2026 without fail.**

Eligible staff on deputation to other offices, but holding lien of Howrah Division may also submit applications through their respective supervisory officials and should reach their applications to this office on or before **28.5.2026**. Concerned Branch Officer and Supervisory Officials should inform such staff.

Applicants should enclose attested Photo copies of certificates as proof of their educational qualifications, Date of Birth and community (in respect of SC/ST employees) along with their applications; otherwise their applications are liable for rejection.



(viii) Applications received after due date mentioned above and not filled in all respects will not be entertained under any circumstances. If applications not received within the stipulated time in this office as mentioned above even after submitted by employee to the concerned supervisor within the time, then the concerned supervisory official will be held responsible for the same.

(ix) Eligible employees are hereby advised to treat this notification itself as intimation to the written examination and they should be in readiness for the same within a short notice.

(x) All employees who volunteer for the selection should ensure entry in the SR in regard to educational qualifications, community, Railway week awards and etc. before scrutiny of applications so as to publish the eligible/ineligible list for the selection.

D.A : Annexure A & Annexure B



(M. K. Panda)

Asstt. Personnel Officer - I

for Senior Divisional Personnel Officer

E.Rly, Howrah.

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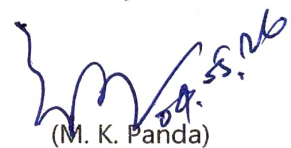
Sr. DOM / HWH, SD/HWH for information please.

Sr. DSTE/HWH for information with the request to upload this notification in E. Rly website.

TI/MPP/HWH for wide circulation please.

Ch. OS CR Section, Ch. OS/E2 Section. Ch OS/Conf Cell/HWH for information please.

PCPO, PCOM, Chairman/RRC/ER/KKK for information please.



(M. K. Panda)

Asstt. Personnel Officer - I

for Senior Divisional Personnel Officer

E.Rly, Howrah.

**Syllabus for post of Goods Train Manager category for Departmental Selection.
(60% General Selection PR Quota)**

1. Organizational Setup:

- a. Overview of Indian Railways, Zonal Railways and their Headquarters.
- b. Different departments in Indian Railways and their functions.

2. Duties of Guard/TMR:

- a. Chapter 4 of G&SR 2020. Reporting for duty, sign-on/sign-off procedures, and acknowledgement of circulars.

3. Caution Orders:

- a. Identification and interpretation of caution orders.
- b. Communication of caution orders to Loco Pilots.

4. CTR and VG:

- a. Various compositions of goods stock.
- b. Types of Brake Power Certificates (BPCs).

5. Freight Train Examination:

- a. Validity of BPCs, GLP checks, and related rules.

6. Types of Trains and Rolling Stock:

- a. Types of passenger-carrying and freight trains.
- b. Dimensions, parameters, compositions, load tables, troubleshooting, and types of couplings.

7. Stations and Signals:

- a. Classification of stations. Types of signals.

8. Passenger Amenities:

- a. Facilities available at stations and in trains.

9. Train Irregularities:

- a. Handling flat tyre, hot axle, and divided train working.
- b. Rules and duties of staff in such scenarios.

10. Exchanging All Right Signals (Chapter 4 of G&SR 2020):

- a. Importance and procedure.

11. Block Working:

- a. Types of block sections.
- b. Rules for dealing with track tamping machines, tower cars/wagons, and material trains.

12. Authorities in SCR:

- a. Various types of authorities and their purposes.

13. Shunting Procedures:

- a. Shunting at single/double line stations.
- b. Block back and block forward methods.

14. Commercial Rules:

- a. Ticket booking, Tatkal, refund, and reservation rules.
- b. UTS, PRS systems, and different classes of accommodation.
- c. Booking of luggage/parcels.

15. Goods Traffic Theory:

- a. Loading procedures, P.T. schedule, SLO, train load classification, wagon load.
- b. Incentive schemes, demurrage, and wharfage rules.

16. Freight and Operations Information Systems:

- a. Advantages of FOIS, COIS, COA, NTES, POET.

17. Personnel Matters:

- a. Leave rules, HRMS, RESS, and D&AR penalties.
- b. Welfare schemes.

18. General Arithmetic, Reasoning, and Knowledge.**19. Official Language Policy:**

- a. Implementation and incentive schemes.

20. Alcohol Policy:

- a. Rules and penalties for drunkenness on duty.

21. General Knowledge & Current Affairs

Application cum pro-forma for selection to Goods Train Manager (60% PQ)

Annexure-B

A. Employee Current Details

Name (in block letters)	
HRMS ID	
Emp No./PF No.	
Designation/Station.	
Current Pay Level	
Substantive Pay Level	
Length of service as on 04.05.2026	

Paste Current
Passport size
photo duly
certified by unit
in-charge with
stamp

B. Employee Personal Details

Father's Name	
Date of Birth	
Age as on 04.05.2026	
Community (UR/SC/ST)	
Mobile No	
Email (Mandatory)	

C. Employee Initial Appointment Details

Date of Initial Appointment	
Mode of Appointment	
Zone/Division	
Designation	

D. Educational Qualification

At the time of first appointment	
Subsequently acquired	

E. Transfer Details (Inter Railway/Inter Division)

Type of Transfer (to HWH Divn.)	
Transferred From	
(i) Zone	
(ii) Division	
(iii) Department	
(iv) Designation	
Released On	
Reported On	
Effective Date of Seniority in Current cadre:	

F. Regular Promotion Details

Designation on Promotion to present grade	
Date of Promotion on regular basis	

Declarations

I, the undersigned, hereby submit my candidature for the ensuing selection to the post of Goods Train Manager 60% quota.

I also declare that the information detailed above is true to the best of my knowledge.

I hereby declare that I accept all the conditions stipulated in the notification, and that the particulars furnished above are correct. If any information is found to be false, my candidature may be summarily rejected at any stage, and major penalty proceedings under D&AR may be initiated for such misconduct.

(Full signature of the applicant)

(Signature of the Sr. Subordinate/
Unit-in-charge with office seal)

(Signature of the Controlling Officer/
with office seal)

