



Eastern Railway, Howrah

Office of the Sr. Divisional Finance Manager
Eastern Railway, Howrah Division
Accounts Department, 3rd Floor, New DRM Building,
Howrah, West Bengal - 711101
Mail: srdmferhwh@gmail.com

NOTIFICATION FOR RE-ENGAGEMENT OF RETIRED ACCOUNTS STAFF

No: 44/A/Re-engagement/NG/2026

Dated: 13.04.2026

Sub: Notification for Re-engagement of Non-gazetted retired Accounts staff in the office of the Sr. Divl. Finance Manager, Eastern Railway, Howrah Division.

Ref: 1. Railway Boards Letter No. E(NG)II/2024/RC-4/9 dated 15.10.2024 (RBE No.96/2024)
2. Railway Boards Letter No. E(NG)II/2024/RC-4/9 dated 31.12.2024 (RBE No.115/2024)
3. AFA/Admn./ER/Kolkata's Letter No. A/ER/Re-engage/Non-Gaz/I/2025/Part-II dated 08.04.2026

(Closing Date for application: 27/04/2026)

1. In terms of Railway Board's letter above reference applications are invited in prescribed proforma from willing Retired Non-Gazetted Railway Accounts Staff who have retired from Accounts Department in Pay Level-6 to Level-9, for re-engagement on monthly remuneration basis.

Eligibility Criteria:

01	Designation /Post	SSO(A) in Level-8 & Sr. Accountant in Level-6
02	No of Vacancy	SSO(A):03 & Sr. Accountant: 05
03	Who are eligible to apply	(a) Retired Railway Non-Gazetted Staff who have retired from Accounts Department in Pay Level-6 to Level-9 from relevant grades on or before the date of publication of notification. (b) Retired Railway Non-Gazetted staff should not have been compulsorily retired or removed or dismissed from service. Retired Railway employees should also be free from D&AR and vigilance cases at the time of retirement (Moreover, he/she should not have any criminal case/ police case pending before any court of law till application date).
04	Medical fitness	Must be found medically fit in appropriate category as per Railway Board guidelines
05	Age limit/period of engagement	Period of re-engagement of an individual retired staff shall be initially for a period of ONE year or till further order whichever is earlier. However, based on satisfactory performance of a re-engaged retired staff, his/her period of re-engagement can further be extended for a further period of 01 year or till attainment of 65 years of age, whichever is earlier. No retired staff should be engaged beyond the validity of the scheme i.e. not beyond 15.10.2026. [Re-engaged staff shall be spared immediately on joining of selected candidate(s) from RRB panel or through departmental selection as per the recommendation of the competent authority on age cum suitability basis, even when the minimum period of one year is not completed. However, such retired staff are eligible to apply for re-engagement in subsequent re-engagement cycles.
06	Place of posting	Accounts Department at New DRM Building, 3 rd Floor, Howrah.

07	Remuneration	A fixed monthly remuneration shall be admissible during the contract period, arrived at by deducting the Basic Pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. Annual increment/percentage increase and DA shall NOT be allowed during the contract period. [Example for determining remuneration shall be as given in DoE's OM No.F.no.3-25/2020-E.IIIA dated 09.12.2020 read with Railway Boards Letter No. E(NG)II/2024/RC-4/9 dated 15.10.2024 (RBE No.96/2024)]
08	Documents to be attached (Self- attested)	a. Copy of Service Certificate b. Copy of Pension Payment Order(PPO) c. Details of work experience as per Annexure-II (attached)
09	Application Format	Application to be submitted as per pro-forma in Annexure-I & II along with documents mentioned above. Ineligible, incomplete, illegible applications and applications without necessary enclosures will NOT be considered.
10	Applications to be sent and also e-mailed to	Office of the Sr. Divl. Finance Manager, Accounts Department, 3 rd Floor, New DRM Building, Eastern Railway, Howrah – 711101. (Email ID:srdfmerhwh@gmail.com)
11	Last date of submission of application	15 days from the date of publication of Notification.
12	Website	The detailed notification can also be obtained from the Official website.

Procedure for re-engagement:

Selection/ Suitability and other conditions for re-engagement	Suitability Competency of the retired staff shall be adjudged by a Committee nominated by the Divisional Railway Manager/Eastern Railway/Howrah , on the basis of last 05 (five) years APARs and viva-voce test, before such re-engagement. While re-engaging such staff, medical fitness of the appropriate category shall be obtained from the designated authorities as per existing practice.
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2. Other Terms & Conditions of contract for Re-engaged Staff:

- (i) Age Limit - Maximum age limit of the re-engagement shall be 65 years i.e the re-engagement will stand automatically terminated on attaining the age of 65 years. (Eligibility will be considered from the date of publication of notification)
- (ii) Terms of reference of the work to be assigned i.e. roles and responsibilities: Work related to any section of Accounts Department/Howrah/Eastern Railway (as per requirement) on day to day work.
- (iii) The re-engagement of the staff is purely on temporary basis and shall not be considered as a case of re-employment. Period of such re-engagement will not be counted as service for any purpose as admissible to regular serving staff.
- (iv) The re-engaged staff will not be covered under any statutory enactment admissible to serving employees.
- (v) The re-engaged staff shall not be given any financial and disciplinary powers and shall not be authorized to issue safety or any other certificate. Re-engaged staff may recommend their suggestions on financial and other matters to regular officials.
- (vi) The re-engaged staff shall not divulge any information gathered by him/her during the period of assignment related to the organization to anyone who is not authorized to know / have the same. For this purpose, the staff shall sign an agreement of confidentiality with the Govt. of India containing a clause on Ethics and Integrity.
- (vii) The integrity aspect will be checked while permitting such re-engagement.

3. Leave: Paid Leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed nor carried forward in case the engagement is extended. Also, no payment in lieu of unutilized leaves will be paid at the time of discharge /expiry of the contract. [Ref: Point no. ix.(d) of Railway Boards Letter No. E(NG)II/2024/RC-4/9 dated 15.10.2024 (RBE No.96/2024)]
4. Re-engaged staff shall not be entitled for increment, Dearness allowance and HRA during the term of contract. However, an appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the terms of appointment. Retired employees may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement. [Ref: Point no. ix. of Railway Boards Letter No. E(NG)II/2024/RC-4/9 dated 15.10.2024 (RBE No.96/2024)]
5. The re-engaged staff may be posted at any section in Accounts Department/Howrah/Eastern Railway area.
6. The shortlisted retired staff should be in readiness to appear before selection committee for scrutiny which is proposed to be held immediately after closing date of submission of application.
7. Retired employees being re-engaged will not be covered under the Safety Related Retirement Scheme/Liberalized Active Retirement Scheme for Guaranteed Employment for Safety Staff (LARSGESS). [Ref: Point no. v. of Railway Boards Letter No. E(NG)II/2024/RC-4/9 dated 15.10.2024 (RBE No.96/2024)]
8. **Submission of Applications:** Applications should be submitted in prescribed proforma as per Annexure-I & II and should be sent by Hand to Office of the Sr. Divl. Finance Manager, 3rd Floor, Accounts Department, New DRM Building, Eastern Railway, Howrah – 711101 and also through Email: srdfmerhwh@gmail.com. A copy of PPO, service certificate and details of posts held as per Annexure- II, should be enclosed along with the application. Please note that no application will be entertained beyond the closing date.

This notification has been uploaded in the Eastern Railway website. Retired non-gazetted employees are hereby intimated that all communication will be made through notification under railway website; they have to check the website for any further updates.

Encl: Application format in Annexure-I and Annexure-II.


13/04/26
Sr. Divl. Finance Manager,
Eastern Railway, Howrah

Annexure-I

To
The Sr. Divl. Finance Manager,
Eastern Railway,
Howrah

[Through email: srdfmerhwh@gmail.com in PDF format and hardcopy by Hand]

Sub: Application for Re-engagement in the Accounts Department under Sr. DFM/ ER/HWH.

Ref: Sr. DFM/ER/HWH's re-engagement notice no: -----

With reference to the above, I hereby submit my application for the post of-----
(As per prescribed notification). My details are furnished below

1.	Full name (in BLOCK letters)	
2	Father's name	
3	Date of Birth	
4	Educational Qualification	
5	Date of Appointment	
6	P.F. / Emp. No.	
7	Community	
8	Working Experience	Annexure-II attached.
9	Last Unit/Division/Railway	
10	Last Designation (at the time of Retirement)	
11	Last Basic Pay & Pay level (7 th CPC) (at the time of retirement)	
12	Date of retirement	
13	Mode of retirement (superannuation/VR/Other)	
14	Basic pension	
15	PPO no.	
16	Aadhaar no.	
17	PAN No.	
18	Mobile & e-mail id.	
19	Address for communication	

Declaration:

- (1) I hereby declare that the above information is true to the best of my knowledge and belief. I agree to be re-engaged in Accounts Deptt/ER/HWH as per terms and conditions laid down under Sr. DFM/ER/HWH's re-engagement notification No: ----- under reference. I am aware that decision of the Railway Administration in regard to the re-engagement shall be final and binding on the candidate. I have no objection if I am discharged, at any time, due to exigencies felt by the Railway Administration.

Contd. to, P/2 (Annex 1)

Page-2(Annex I)

(2) No Police Case/Criminal Court Case is pending against me and I have not been sent to jail since my retirement.

(3) I have been working as----- (Designation) with (Name of the Organization) -----
-----since----- (date) or worked for the period from----- to -
-----No DAR/Vigilance case was initiated or is pending against me.

[Please strike out, if not applicable]

Enclosure: 1. Copy of PPO,

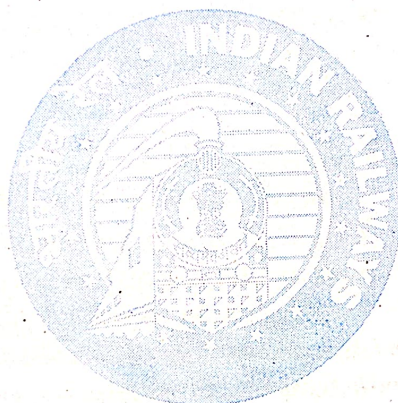
2. Copy of Service Certificate

3. Details of post held as per Annexure-II

4. APAR of last 05 Years

Place:

Date:



(Name and Signature of the applicant)

ANNEXURE-II

DETAILS OF POSTING HELD DURING THE SERVICE PERIOD

Sl. No	Office	HQ Genl Accounts/Traffic Accounts/Store Accounts/Construction Accounts/Name of the Division or Workshop (Pls specify)	Place of Posting	Designation	Sections worked/supervised	Period of posting --/--/-- to --/--/--

(Name and Signature of the applicant)

