

Eastern Railway
(Personnel Department)
17 N. S. Road, Kolkata - 700 001

Serial Circular No.09/2026

No.E.740/0/Misc.(Policy)/Pt.II

Kolkata, Dated: 03/02/2026

All Concerned

(as per standard list)

Sub: Eligibility for taking membership of Professional Institutes/Societies and reimbursement of membership fee on pro-rata basis for officials in the last year of service.

A copy of Ministry of Railways (Railway Board) letter bearing File no. E(G)2025/FE1/1, dated 30/01/2026 (RBE No.09/2026) on the above cited subject is circulated herewith for information and further necessary action. A copy of Board's letter dated 06/01/2018 (RBE No.01/2018) mentioned therein is enclosed for ready reference.

DA: As above.


03.02.26

(Md. Tarique)

Dy. Chief Personnel Officer/HQ

For Pr. Chief Personnel Officer

Phone No. 24122 (Rly.)

Email ID: tarique.mohammed@gov.in


03/02/2026

GOVERNMENT OF INDIA/ भारत सरकार
MINISTRY OF RAILWAYS/रेल मंत्रालय
(RAILWAY BOARD/रेलवे बोर्ड)

No. E(G)2025/FE1/1

New Delhi, dated: 30.01.2026

The General Managers,
All Indian Railways/Production Units.
(As per standard list)

Sub: Eligibility for taking membership of Professional Institutes/Societies and reimbursement of membership fee on pro-rata basis for officials in the last year of service.

Ref: Board's letter No. E(G) 2017 FE-1/2 dated 06.01.2018 (RBE No. 01/18).

The issue of whether officers and supervisors could avail of the reimbursement facility when taking membership at the fag end of their career was previously considered by the Board in 2018, and it was decided that no claim for reimbursement of membership whether for new or renewal shall be allowed if the claim pertains to the last year of the service of the official. Accordingly, instructions were issued vide Board's letter under reference.

2. It has been decided to modify RBE No. 01/18 and allow 90% reimbursement of the annual membership fee on a partial/pro-rata basis for both renewal and fresh annual membership, up to the actual date of retirement.

The amount (A) for pro-rata reimbursement of the Annual Subscription fee (New/Renewal) during the last year of service may be calculated using the following formula:

$$A = \frac{\text{Remaining months of service}}{12} \times 90\% \text{ of Annual Subscription fee}$$

For example, if an official has 6 remaining months of service and the annual subscription fee is Rs. 10,000/-, the eligible reimbursement amount would be Rs. 4,500/-.

3. Further, it is clarified that no reimbursement will be allowed for taking membership of any Institute/Society on a lifetime basis in the last year of service.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

5. Hindi Version will follow.

Neilam Yaadav
 (Neilam Yaadav)
 Director Estt. (G.)
 Railway Board

No. E(G)2025/FE1/1

New Delhi, dated: 30.01.2026

Contd.../-

Copy forwarded for information to:

1. PFA, All Indian Railways and Production Units.
2. Deputy Comptroller & Auditor General of India (Railways), Room No. 224, Rail Bhawan, New Delhi.

V. Mani

for Member Finance/Railway Board

No. E(G)2025/FE1/1

New Delhi, dated: .01.2026

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1. The General Secretary, NFIR
2. The General Secretary, AIRF
3. The Members of the National Council, Departmental Council and Secretary, Staff Side, National Council, 13-C, Ferozeshah Road, New Delhi
4. The Secretary General, FROA
5. The Secretary, RBSS, Group 'A' Officers Association
6. The President, Railway Board Group 'B' Officers' Association
7. The Secretary General, IRPOF
8. The Secretary General, All India RPF Association
9. The Secretary, Railway Board Ministerial Staff Association
10. The Secretary, Railway Board Class IV Staff Association
11. Railway Board Promotee Officers Association, Room No.341-C, Rail Bhawan.
12. The General Secretary, All India SC/ST, Railway Employees Asso. Room No. 8. Rail Bhawan, New Delhi.

Chauhan

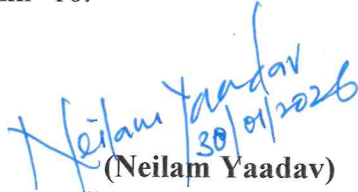
for PED(IR), Railway Board.

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4. The General Manager and FA&CAO/Metro Railway/Kolkata.
5. The CAO and FA&CAO/COFMOW/New Delhi.
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7. The CAO(Const.), MTP (R)/Mumbai.
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9. The Director, CAMTECH, Gwalior-474020.
10. The Director General/ Director, IRICEN/Pune, IRIEEN/Nasik Road, IRIMEE/Jamalpur, IRISSET/Secunderabad, IRIFM/Secunderabad, IRITM/Lucknow, JRRPF Academy/Lucknow.

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11. The Managing Directors/RITES, IRCON, IRFC, CONCOR and CRIS.
12. The Chairman and Managing Director, KRC Limited, New Delhi.
13. The Chief Project Administrator (Telecom), IRCOT Consultancy, Shivaji Bridge/New Delhi.
14. The Director (Movement), Railways/Kolkata.
15. The Executive Director (Finance), RDSO, Lucknow.
16. The Joint Director, Mil Rail, Ministry of Defence.
17. The Joint Director, Iron & Steel, 3, Koila Ghat Street/Kolkata.
18. Chief Mining Advisor, Ministry of Railways, Dhanbad, Bihar.
19. The Chairman, RCC, Lok Sabha Secretariat/New Delhi.
20. The Chairman, RCT/Delhi.
21. The Chairman, RRT/Chennai.
22. The Chairman, RRB/Ajmer, Ahmedabad, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Kolkata, Jammu, Gorakhpur, Guwahati, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secundrabad and Trivandrum.
23. The Editor, 'Bhartiya Rail' Room No. 469, Rail Bhawan.
24. The Editor 'Indian Railways', Room No. 411, Rail Bhawan.
25. The Pay & Accounts Officer, Ministry of Railways (Railway Board)
26. The General Secretary, IRCA, DRM Office Complex, State Entry Road, New Delhi
27. The Commissioner, Railway Safety/Lucknow.
28. M/s Bahri Brothers, Lajpat Rai Market/Delhi.
29. The Editor, 'Rail Rajbhasha', Room No. 543, Rail Bhawan.
30. Rail Vikas Nigam Ltd., C-2/10, SDA, Aurbindo Marg, New Delhi -16.


 (Neilam Yaadav)
 Director Estt. (G.)
 Railway Board

Copy to:-

PSOs/Sr.PPSs/PPSs/PSs to:-

EDPG/MR, EDPG/MoSR(R), JDPG/MoSR(S).

PSOs/Sr.PPSs/PPSs/PSs/PAs to:-

CRB&CEO, MF, MI, MTRS, MOBD, DG(HR), DG/RHS, DG/RPF, DG/Safety, Secretary, AM(B), AM(F), AM(Staff), AM(HR), AM(C&IS), Legal Adviser, PED(IR), PED(Accounts), PED(Vig.), PED(N), EDE, EDE(RRB), EDE(Res), EDF(E), ED(PC), ED(PG), EDV(A), EDF(X), DME(C&IS), DF(E), JDF(E)II, JDE(IR), JDPG, US(O&M), DDF(E) I, III & IV, DDE(LR)I, Railway Board.

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**Government of India
Ministry of Railways
Railway Board.**

No. E(G) 2017 FE-1/2

New Delhi Dt. 06.01.2018

**The General Managers,
All Indian Railways/ Production Units.
(As per standard list)**

Sub:Eligibility for taking membership of Professional Institutes/Societies and reimbursement of membership fee- Clarification thereof.

Ref: Board's letter i) E(G) 99 FE1-1 Dt. 5.5.99
ii) E(G) 99FE1-1 Dt. 10.8.2000
iii) E(G) 2004 FE1-5 Dt. 16.9.2004
iv) E(G) 2005 FE1-2 dt. 12.12.05.
v) No. E(G) 2012/FE/1/3 (SOP) Dt. 21.8.2012.

Railway Enquiry Committee 1978 has recommended that encouragement should be given to all officers and Supervisors to take up membership of technical and professional institutions in the country as well as abroad and membership fee will be reimbursed.

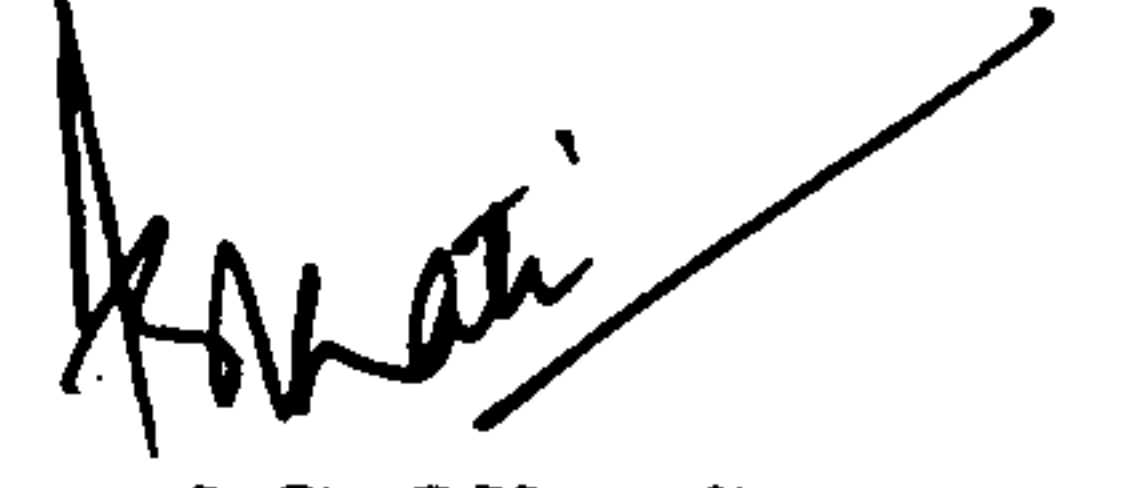
The said recommendations have been accepted by Railway Board. The facility of 90% reimbursement of membership fee of professional institutes, has been under continuous review by Railway Board. Supervisors have also been brought under the ambit of the scheme with the objective of creating better human resource by way of encouraging self learning and development.

Board vide the above referred letters has specified eligibility, terms and conditions for Railway officials for the purpose of taking membership and availing reimbursement to the tune of 90% of the membership fee.

Clarifications have been sought as to whether the Officers and Supervisors who have taken membership of professional institutions at the fag end of their career can avail reimbursement of membership fee as the same is available to Railway employees in service, so as to enhance their professional/technical abilities for the benefit of the Railways.

The issue has been considered by the Board and it has been decided that no claim for reimbursement of membership whether for new or renewal shall be allowed if the claim pertains to the last year of the service of the official.

Please acknowledge receipt.



(Dr. Anand S. Khati)
Exe. Director Estt.(G)

No. E(G) 2017 FE-1/2

New Delhi Dt. 06.01.2018

1. PFA, All Indian Railways and Production
2. Deputy. Comptroller & Auditor General of India (Railways), Room No:224, Rail Bhawan, New Delhi.



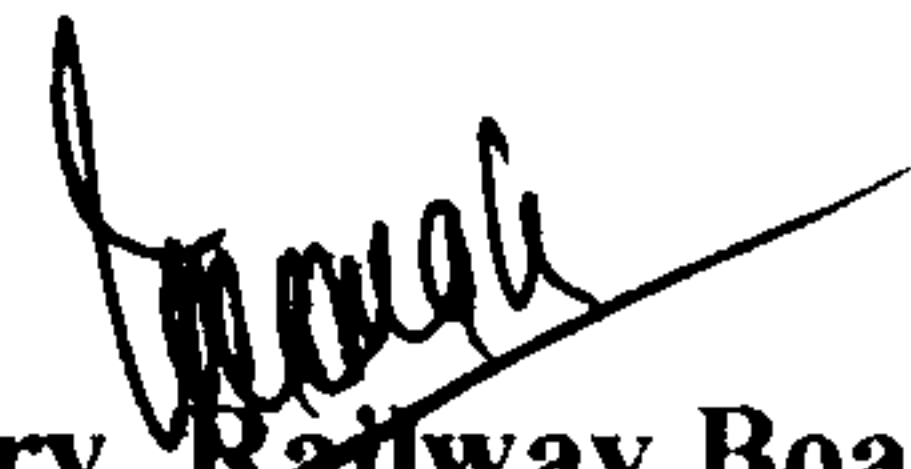
FOR FINANCIAL COMMISSIONER/RAILWAYS.

No. E(G) 2017 FE-1/2

New Delhi Dt. 06.01.2018

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10. The Secretary, Railway Board Class IV Staff Association
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for Secretary, Railway Board.

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P.T.O

4. The General Manager and FA&CAO/Metro Railway/Kolkata.
5. The CAO and FA&CAO/COFMOW/New Delhi.
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7. The Director General, National Academy of Indian Railways/Vadodara.
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30. The Editor, 'Rail Rajbhasha', Room No. 543, Rail Bhawan.
31. Rail Vikas Nigam Ltd., C-2/10, SDA, Aurbindo Marg, New Delhi -16.



(Dr. Anand S. Khati)
Exe. Director Estt.(G)

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