

EASTERN RAILWAY
PERSONNEL DEPT/MALDA

No.E.1001/Rly. School Improvement/Pt-III

Dated-08.01.2026

NOTICE INVITING QUOTATION

Name of work: Supply and installation of stools for labs at Eastern Railway High School, Sahibganj with a warranty of 01 year.

Sealed Quotations are invited from registered manufactures/suppliers/vendors/firms for supply and installation of stools for labs at Eastern Railway high school, Sahabganj, Jharkhand with a warranty of 01 year.

Sealed Quotations should be dropped at Quotation Box kept at the Welfare section, Personnel Department, DRM/Office, Malda, and Eastern Railway. Po-Jhaljhalia, Pin-732102 Malda, West Bengal from 10.00hrs of 08.01.2026 to 14.01.2026 (during office hours only) and will be opened at on 15hrs on 15.01.2026.

Quotation will be addressed to the 'Executive Officer, Eastern Railway High school Sahibganj and Sr. Divisional Personnel Officer, Eastern Railway, Malda. Prospective bidders are advised to read the entire notice and all annexures. Non-fulfillment of any criteria may result in summary rejection of the bid. This document is also uploaded on webpage:

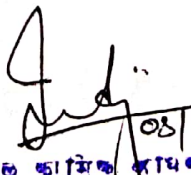
<https://er.indianrailways.gov.in/viewsection.jsp?lang=0&id=0,6,444,811,812,2342>

Delivery:

- a) The firm should complete supply and installation of stools for labs within fifteen (15) calendar days from the date of issue of letter of acceptance.
- b) The material shall be inspected on receipt at site and firm shall be responsible for any damage during the transit of the material.
- c) The firm shall not arrange part shipments and/or Trans -shipments without the permission of purchaser. The insurance cover including insuring the goods against the loss or damage incidental to manufacture on acquisition, transportation, storage and deliver/Installation shall be obtained by the firm in their own name and not in the name of purchaser.

Warranty:

- a) The firm shall offer on-site comprehensive warranty of the supply and installation of stools for labs for 01 year from the date of successful installation of the material. The purchaser is not liable to pay any extra charges on any account during warranty period.
- b) If any part or parts fail or proves defective within the on-site warranty period specified above, owing to defect in material or workmanship, the firm shall have to replace them at the place of installation without asking for any charges.
- c) It may be noted that the Railway Administration reserves full rights to deduct any amount for non-compliance of any terms & conditions.
- d) When the material becomes defective during the warranty period, supplier should replace the material within 05 days.
- e) It may be noted that the Railway Administration reserves full rights to deduct any amount for non-compliance of any terms & conditions.


08/01/26
नरेश मंडल कामिक अधिकारी
पूर्व रेलवे / मालदा
Sr. Divl Personnel Officer
Eastern Railway, Malda

After Sales Services: The firm shall ensure to render after sales services during the warranty period to the satisfaction of purchaser.

Submission of quotation:

- a) The firm will examine all instructions, forms, terms and specifications etc. and furnish with its quotation all documents or information.
- b) The language for all the correspondence and documents shall be English/ Hindi only. Moreover, the printed literature/technical details for the supply, installation & commissioning of stools for labs shall be also be in English/Hindi.
- c) The Bid must be placed in a properly sealed envelope addressed to The Executive Officer, Eastern Railway High School, Sahibganj and Sr. Divisional Personnel Officer, Eastern Railway, Malda and the said sealed envelope should contain:

- 1) Financial Bid duly signed and stamped by the Bidder(Annexure-A)
- 2) Firm must submit Undertaking for non-usage of refurbished component on firm's letterhead(Annexure-B)
- 3) Firm must submit Undertaking for agreeing to all terms & condition on firm's letterhead.(Annexure -C)
- 4) Declaration(Annexure-D)
- 5) Certificate from NTH/NABL
- 6) Self-attested Copy of Pan Card.
- 7) Self-attested Copy of GST Registration.
- 8) Bank Details along with cancelled check.

If any of above documents are not submitted the bid will be summarily rejected without any correspondence.

- d) If the envelope is not sealed and marked as required, the purchaser will assume no responsibility for the misplacement or premature opening of the bid.
- e) All the columns of the bid shall be duly, properly and exhaustively filled in. Any cutting/over writing etc. in the bid must be signed by the person who is signing the bid.
- f) Bid received in open covers/letters/fax/email will not be considered.
- g) While submitting the bid, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the bid is liable to be rejected.
- h) If any firm stipulates any condition of his own, such conditional bid is liable to be rejected.

Special condition.

- a) The firm shall not assign or subject the contract or any part thereof or allow any person to become interested therein in any manner whatsoever without getting special permission of the Railway in writing.
- b) The firm shall not leave the contract midway. The entire work should be completed within the permitted period as will be marked in the letter of acceptance. The agreement can only be terminated by giving prior written notice of clear one month from either side and cost of damage or loss on termination will be recovered from the security deposit of the firm.
- c) The firm shall render service to the equipment as and when required within the contract period.
- d) All released material (which is purchased by railway) shall be property of the Railway, who will dispose of the same as per procedure in vogue.
- e) Railway shall not provide any spares and consumables as and when required during warranty period.
- f) Neither any pass nor privilege Ticket Order will be issued to the firm nor any travelling allowance will be paid by Railway for this purpose.
- g) The firm should use good quality material for this purpose.


08/01/2016
Sr. Divl Personnel Officer
Eastern Railway, Malda

Payment:

The firm shall send bills in duplicate (Original + copy) after supply & installation of stools for labs(all equipment) and submission of (01) year warranty certificate giving the reference number of LOA along with copies of delivery notes. After receipt of satisfactory completion report on the supply and installation of stools for labs from competent authority of purchaser department the payment of 95% of total bill will be made by purchaser.

5% payment will be kept withheld as Security deposit and will be released on application after satisfactory completion of warranty period.

DA: Annexure: A, B,C and D.

পারদ্র মডেল কার্মিক জাণিকার
পূর্ব রেছবে / মালদা
Sr. Divl Personnel Officer
Eastern Railway, Malda

(Indrajeet)
Executive Officer

Eastern Railway High School, Sahibganj
&
Sr. Divisional Personnel Officer
Eastern Railway, Malda

Copy to: Head Mistress ERHS/SBG for information and N/A.

(Indrajeet)
Executive Officer

Eastern Railway High School Sahibganj
&
Sr. Divisional Personnel Officer
Eastern Railway, Malda

পারদ্র মডেল কার্মিক জাণিকার
পূর্ব রেছবে / মালদা
Sr. Divl Personnel Officer
Eastern Railway, Malda

Annexure-A

Ref No:.....

Name of the Bidder:.....

Complete office address of the Bidder:.....

Name of work: Supply and installation of stools for labs for Eastern Railway High School Sahibganj, Jharkhand with a warranty of 01 year.

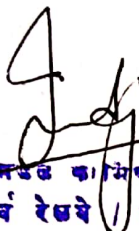
Sl. No	Item & specification	Sample Photograph	Quantity	Amount(Rs.)
1	Stools Size:650WX650DX660-775H (i) The Lab Stools must be made up of minimum 12mm thick flat plywood and fixed with moulded polyurethane foam and reupholstered with synthetic leather covers. (ii) The seat diameter must be minimum of 400mm with 360° revolving type. The back must be made up of backfoam with designed contoured lumbar support. (iii) The back width must be 450mm covered with polyurethane foam and upholstered with synthetic leather fabrics. (iv) The manual height adjustment of 110mm must be provided and the height can be changed with the help of a knob. (v) The pedestal must have five prongs fabricated from 2mm HR MS sheet powder coated up to 40-60 microns and fitted with injection moulded black propylene hub cap and five twin wheel castors. (vi) The pedestal must have pitch centre diameter of 550mm. (vii) The twin wheel castors must be injection moulded with black nylon. (viii) Product must be NTH/NABL certified.		100/-	Rs.498904/-
Total			100/-	Rs.498904/-
Rate to be quoted on Assessed cost of schedule: Rs.498904/- (Rate inclusive of all taxes, GST, transportation, loading, unloading & all incidental charges etc.)				

Signature with Stamp of the Bidder


 08/01/26
 Sr. Divl Personnel Officer
 Eastern Railway, Malda.

I/We hereby undertake that we agree to all terms & condition of the notice inviting quotation.

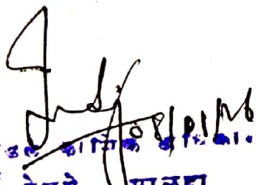
Signature with Stamp of the Bidder


४४४-महल कामिक दायिदारा
४४ रेखये / माहदा
Sr. Divl Personnel Officer
Eastern Railway, Mālda.

Declaration:-

I/We hereby declare that I/We possess the valid Labour License as applicable as per Contract Labour (Regulation-Abolition) Act 1970 & Do hereby ensure to pay the minimum wages to the workers as per notification issued time to time by the central/State Govt. under the Minimum Wages Act, 1948 & also bear the responsibility to comply with all other social security schemes of the Ministry of Labour & Employment as per relevant provisions of the respective Acts/Rules such as EPF, ESI, Bond etc. I/We do also declare that,

- a) I/We shall comply with all the provisions of Contract Labour (Regulation - Abolition) Act, 1970 and the Railway shall suffer no loss or damage for violations of its provisions.
- b) The labour/ workmen that shall be engaged by me/us to perform the work shall only be called the employee of the Contractor and shall have no link with the Railway Department. Those labours shall not be entitled for any Railway benefit.
- c) Railway Administration shall accept no responsibility for claims under the workmen's Compensation Act & loss suffered by the Contractor thereof.
- d) I/WE do hereby declare that: I/We will be bound to comply with the provision of Apprentices Act-1961.
- e) I/WE do hereby declare that: I/We will be bound to comply with the provision of Payment of Wages Act- 1936.
- f) I/WE do hereby declare that: I/We will be bound to comply with the provision of Contract Labour (Regulation & Abolition) Act, 1970.
- g) I/WE do hereby declare that I/We will be bound to comply with the provision of Workmen's Compensation Act-1923.
- h) I/WE do hereby declare that I/We will be bound to comply with the provision of Factories Act-1948.
- i) I/WE do hereby declare that I/We will be bound to comply with the provision of Minimum Wages Act-1948.
- j) I/WE do hereby declare that I/We will be bound to comply with the provision of Employees Provident Fund and Miscellaneous Provisions Act-1952.
- k) I/WE do hereby declare that I/We will be bound to comply with the provision of Employees State Insurance Act-1948.


Sr. Divl Personnel Officer
Eastern Railway, Malda

Signature with Stamp of the Bidder