

EASTERN RAILWAY

No:- EO/WI/S&ST/Pt-III

Malda, Dated 2nd January, 2026

ALL CONCERNED

Sub: Selection for 05 Posts of Staff & Welfare Inspector in Level-6 for Malda Division against 35% LDCE Quota [Communal Break up- UR-04 including One PWBD, SC-01 Total-05]

To form a panel for the post of Staff & Welfare Inspector in Level-6 for Malda Division against 35% quota, applications are invited from the eligible Staff of all departments. Selection will comprise of written test and scrutiny of Service Record and APARs. The written test will be held shortly, and no continuation written test will be held. The date of written test will be circulated separately.

As per Board's instruction (RBE No-106/2022 & SI.No- 138/2002) the staffs with the following criterion are eligible for selection to the post of Staff & Welfare Inspector in Level-6:-

1. Group "C" excluding erstwhile Group-D staff possessing the following qualification, irrespective of grade or length of service or other educational qualification who successfully completed the probation period.
 - a. Diploma in Labour Welfare/Social Welfare.
 - b. Diploma in Labour Laws.
 - c. LLB with paper(s) in Labour Laws.
 - d. Post graduation Diploma in Personnel Management awarded by an Institute recognised by the Govt. of India.
 - e. MBA with paper(s) in Personnel Management awarded by an Institute recognised by the Govt. of India. Provided the Staff working in Level-6 and above on regular basis will not be eligible for the above selection.
2. Erstwhile Group "D" Staff in Level-1 who have completed at least 07 years service and are in possession of any of the qualification as in item No (1) above.
3. Staff in Level-4 & 5 with 05 Years service in the respective level/grade in case higher grade does not fall in the normal line of advancement, otherwise 05 years service together in these grade/levels.
4. Staff in Level-4 & 5 who are Graduates irrespective of the length of service in these grades/level provided the staff concerned have successfully completed the probation period in respective grades.
5. Staff in level lower than the level next below the level of Welfare Inspector i.e. those in level-2 & 3 who are Graduates and who have completed not less than 07 years service in the irrespective grade/level in case the higher level does not fall in the normal line advancement otherwise 07years service together in these grade /levels.
6. In terms of RBE No-34/2023 circulated under PCPO/ER's SI.No- 34/2023 fixation of pay of running staff on selection as Welfare Inspector will be effective without taking into account 30% pay element.
7. Level/Grades mentioned above acquired in MACP scheme will not be consider as eligibility for the said selection.
8. Applicant must enclose attested copies of all the certificates i.e. Educational Qualification (entries should be available in the Service Register) community certificate and other relevant certificates.
9. All the service conditions mentioned under eligibility criteria (1) to (5) will be reckoned as on the date of this notification.
10. There will be no supplementary examination. The question paper will be in multiple choice answer system and there will be negative mark for wrong answer.
11. This notification and the syllabus in connection with the above selection may be seen in the Railway web site www.er.indianrailways.gov.in.
12. All staffs opting for the post of Staff & Welfare Inspector in Level-6 should give a declaration as under:-
"I am willing to take up assignment of Staff & Welfare Inspector in Level-6 anywhere in the Malda Division of Eastern Railway and I will not ask for repatriation to my parent cadre i.e. I understand that my connection with my parent cadre will be severed for once and all. If I am empanelled for the post, request for reverting back to my parent cadre will be treated as OWN REQUEST TRANSFER."

Bala
02/01/26

All Sections/Departments/Units should carefully check the eligibility of the volunteers for the post of Staff & Welfare Inspector in Level-6 keeping in view of the above instruction.

Willing candidates are hereby instructed to submit their applications duly filled in all respect and forwarded by concerned Head of Department/Incharge to this office (Sr.DPO/MLDT) by 23.01.2026 positively. No application after the target date i.e. 23.01.2026 shall be entertained.

DA: Application format & Syllabus.


02-01-26
For Sr. Divisional Personnel Officer
Eastern Railway, Malda

FORMA OF APPLICATION FOR SELECTION TO THE POST OF STAFF & WELFARE INSPECTOR IN LEVEL-6 AGAINST 35% LDCE QUOTS FROM ALL DEPARTMENTS OF MALDA DIVISION.

PHOTO

I do hereby volunteer for applying for the post of S&WI in Level-6 against 35% LDCE quota notified vide Sr.DPO/MLDT's notification No. EO/S&WI/S&ST/Pt-IV dated 02/01/2026 duly accepting all the terms & conditions mentioned herein. I confirm that my Personal/Service details are as follows:-

1.	Name	
2.	Fathere's Name	
3.	Employee No.	
4.	HRMS ID	
5.	Date of Birth	
6.	Date of Appointment	
7.	Community (UR/SC/ST)	
8.	PwBD Category (if any)	
9.	Department/Office	
10.	Academic Qualification	
11.	Present Designation & Pay Level	Substantive MACP (if any)
12.	e-mail Address & Mobile No.	
13.	Date of Regular entry to the present post (Substantive only)	
14.	Whether completed probation in the present grade (Yes/No). If yes, date of completion of probation.	
15.	Whether joined present unit by Own Request Transfer (Yes/No). If yes, the date of joining & Pay Matrix Level.	

"I am willing to take up assignment of S&WI in Level-6 anywhere in the Malda Division of Eastern Railway and I will not ask for repatriation to my present cadre i.e. I understand that my connection with my parent cadre will be severed for once and all. If I am empanelled for the post, request for reverting back to my parent cadre will be treated as OWN REQUEST TRANSFER."

I do hereby declare that the information furnished above are true and correct to the best of my knowledge. In case any of the information is found incorrect or materially deficient, my candidature may be cancelled and/or I may be taken up under D&AR.

Date:

Signature of the Applicant

Certified that the above employee submitted the application before the Cut-Off date in this Office and the above Service Particulars are found correct as per the record available in this Office.

Date:

Signature of the Controlling Officer

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SYLLABUS FOR THE POST OF STAFF&WELFARE INSPECTOR IN LEVEL-6

1. Hours of Employment and period of Rest Rules 2005
2. Welfare activities for Railway employees
 - (a) Staff Benefit Fund
 - (b) School Policy on Railways
 - (c) Cultural Activities
 - (d) Recreation Centre and Clubs
 - (e) Handicraft Centers
 - (f) Canteens
 - (g) Co-Operative Stores/Societies
 - (h) Sports Activities
 - (i) Scouts & Guides
 - (j) Holiday Home
3. Employment on Compassionate Ground
4. Medical examination of Railway employees, medical de-categorization and absorption of Medically de-categorised Staff
5. Loans and advances available to Railway employees
6. Man-Power Planning
 - (a) Vacancy Bank Register
 - (b) Bench-Marking
 - (c) Creation of Posts
 - (d) Supernumerary posts
 - (e) Redeployment of surplus staff
7. Uniform Policy
 - (a) Eligibility of Staff
 - (b) Periodicity of supply of Uniform
 - (c) Procedure for change in classification
8. Pay & allowances
9. Pass Rules
10. Railway Pension Rules
11. Leave Rules
12. Grievances Redressal Machinery
13. Recognition of Trade Unions, Permanent Negotiation Machinery, dealing with unrecognized Unions/Associations, Facilities to Office bearers of Recognized Unions/Associations
14. General conditions of Service
15. The SC/ST(Prevention of atrocities) Act 1989
16. The Persons with Disabilities Act. 1995.
17. Labour Laws (Labour Laws on Contract Labour, Employees Compensation Act, Payment of wages Act, Minimum wages Act, ID Act, Labour Commissioner, Labour Court, Industrial Tribunal case, CAT Act, Right to Information Act.)
18. RELHS, MACP Scheme.
19. Ex-Gratia Case
20. D&A Rules
21. Railway Service Conduct Rule.
22. Rajbhasha Policy