

EASTERN RAILWAY
(Personnel Department)
17, N.S. Road, Kolkata - 700001

No. E.740/2/Misc/Pt. X

Kolkata, dated 30/12/2025

All PHODs
Eastern Railway
Kolkata

All DRMs/CWMs
Eastern Railway

Sub: Introduction of Training Module on HRMS.

A copy of Ministry of Railways (Railway Board) letter bearing File no. 2025/E(Trg./30/18 dated 24/12/2025 on the above cited subject is circulated herewith for information and further necessary action.

DA: As above.

 30.12.25
(Md. Tarique)
Dy. Chief Personnel Officer (HQ)
for Pr. Chief Personnel Officer

(3)



भारत सरकार / GOVERNMENT OF INDIA
रेल मंत्रालय / MINISTRY OF RAILWAYS
(रेलवे बोर्ड / RAILWAY BOARD)

No. 2025/E(Trg./30/18)

New Delhi, Dated: As signed

The General Managers,
All Zonal Railways.

The Director Generals/Director,
All Centralised Training Institutes.

Sub: Introduction of Training Module on HRMS.

HRMS Training Module is now being introduced as an integrated and dedicated digital platform designed to plan, process, monitor, and manage training activities of railway personnel in a systematic and transparent manner. It will enable mapping of competencies, nomination of employees for various training programmes, tracking of training history, and assessment of outcomes, thereby supporting structured capacity building, skill upgradation, and alignment of training interventions with organisational requirements.

2.1. All the Centralised Training Institutes (CTIs) have already on-boarded and the platform will be ready to use by other railway Training Institutes during the last week of December, 2025. Detailed SOPs for training institutes creating and conducting training courses and for other railway units making nominations for these courses will be provided on HRMS, while making the module live.

2.2. It has further been decided that all training institutions including zonal, divisional and other training institutions should be connected to the module by 28.12.2025 and from 01.01.2026 onwards, nominations for various courses at all Training Institutes including CTIs will be accepted only through HRMS portal.

3. All Zonal Railways, PUs and other railway training units are requested to populate the publishing of the Training Module and educate their officials to apply their nominations for courses of their interest through HRMS Training Module.

Digitally signed by
SUSHIL KUMAR SINGH

Date: 24-12-2025

15:33:27
(Sushil Kumar Singh)
Director (Training)
Railway Board
Ph: 011-23045580

Copy to:

- 1) PSOs/Sr. PPS for information of CRB & CEO, M/Fin, M/Infra, M/TRS, M/OBD, DG/HR, DG/Safety, DG/RHS & DG/RPF.
- 2) All the AGMs and PCPOs, All Indian Railways.
- 3) The DRMs, ADRMs and Sr. DPOs, All Divisional Railways.
- 4) The GM(HRMS), CRIS.

os/Training
pls circulate.
28-
31/12/25

29 DEC 2025