

**Sub: Holding of Fresh Air Camp for non-gazetted staff of Eastern Railway
Headquarters, Kolkata**

Eastern Railway Headquarters is going to organize a Fresh Air Camp for non-gazetted employees of Eastern Railway Headquarters at **Kashmir and allied areas**. Tour to be concluded by December, 2025.

It is requested to offer your quotation alongwith detail day to day itinerary including food (Tea,Breakfast,Lunch,Dinner, etc.), arrangement of accommodation, transportation, arrangement of sightseeing, etc. Quotation to be sent to Principal Chief Personnel Officer/Eastern Railway/Kolkata in sealed envelope at the following address alongwith Copy of PAN Card, Bank Account Number, IFSC Code, Copy of Income Tax Clearance, GST No. and IREPS Number.

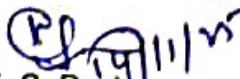
Office of Principal Chief Personnel Officer (Welfare Section),
Fairlie Place, 1st Floor,
17, N.S. Road, Kolkata – 700 001

Last date of receipt quotation is 21/11/2025 within 16:00 Hrs.

The following points to be looked into at the time of placement of quotation.

1. Tour will be of 10 Days.
2. All tourist attractions in **Kashmir and allied areas** are to be covered.
3. Break-fast, lunch, evening snacks, dinner for all days including journey days to be provided.
4. Rate will be inclusive of all types of fare, entry fees and parking fees.
5. All transportations and accommodations to be of deluxe/executive type.
6. Accommodations at ground floor or hotels with lift facilities are to be provided as all campers are near about of 60 years of age.

Rate offered will be inclusive of all costs including GST. Please note that in case of your offer is accepted, final payment will be made after satisfactory completion of the Camp and placing of proper bills.


(K. C. Das)

Dy. Chief Personnel Officer/NG
for Principal Chief Personnel Officer