PROFORMA FOR APPLICATION FOR OBTAINING NO OBJECTION CERTIFICATE FOR ISSUE OF PASSPORT

1. I will not put the Railway Administration in an embarrassing position in any way if I am allowed to travel to a forging country.
2. I will not cause the Administration to bear any expenditure on account of permit Visa, Passage and boarding charges for travel aboard. There will be no commitment on the part of Railway to arrange foreign exchange required by me for the trip.
3. No objection certificate to be issued in my favour will not be considering by me as an authority of the administration for leaving India.
4. On receipt of 'No Objection Certificate', I will submit an application for leave indication therein the particulars of the permit and obtain sanction from the leave sanctioning authority before leaving.
5. I will make suitable arrangements to draw the leave salary to be paid to me in India in Indian Rupee. No expenditure on account of medical assistance in foreign country shall be claimed to be reimbursed and borne by the Railway Administration.
6. I will be prepared to report for duty immediately as and when required by the Administration.
7. I am not under order of suspension or discharge or involved in any departmental proceeding under DA Rules or in Vigilance cases.
8. No criminal proceedings have been hunched against me or a civil suit in which I am involved is pending.
9. I have not at any time during the period of five years immediately proceedings the date of my application, been convicted by a court of India for any offence involving moral turpitude in respect thereof to imprisonment for not less than 2 years.
10. I am otherwise not deemed undesirable to undertake the proposed journey abroad.
11. I am aware of the provisions of Rule 18(3) of the Railway Service Conduct Rules as per which any transaction for movable property for value over Rs.10,000/- entered by me has to be informed to Government.
12. Any contravention of the above conditions will make me liable to be taken up under DAR 1968.

Signature……
Full Name:
Designation:
Railway I.C. No.

PROFORMA FOR FAMILY DECLARATION

Sl. No.	Name / Sri	Age	Relationship	Photograph
1				

APPLICATION FOR INTERNATIONAL PASSPORT
"ISSUE OF NO OBJECTION CERTIFICATE"

1	Name	:	
2	Father's Name	:	
3	Designation	:	
4	Scale & Rate of Pay	:	
5	Branch	:	
6	Station of Posting	:	
7	Date of appointment	:	
8	Date of Birth	:	
9	Place of residence during last two years	:	
10	Permanent residential address	:	
11	Country to which passport is required	:	
12	Place of Visit	:	
13	Purpose of which the passport is required	:	
14	Duration of stay in that country	:	
15	Postal address where the applicant intends to stay in that country	:	
16	Estimate expenditure involved	:	
17	Source of availability of funds to meet with the expenditure	:	

Date:

Signature……
Full Name:
Designation:
P.F. No.
Railway I.C. No.

1332267/2024/O/o Dy. CPO/GAZ/HQ/ER

FORMAT-I

Application for issuance of Identity Certificate (IC)

To,
The_____
Eastern Railway
Kolkata

(Through Proper Cannel)

Sir,

I wish to apply for fresh/re-issue of an ordinary international Passport for myself/wife/minor Children and hence I would request you to issue me an Identity Certificate (IC) for myself/also including the name of my spouse (Smt./Shri)/minor children (Master/Ms.). My details are as under:

1.	Name of the Employee	.
2.	Name of Father/Spouse	.
3.	Designation	.
4.	Date of Appointment	.
5.	Date from which present post held	.
6.	Identity Card Number	.
7.	Office Address	.
8.	Date of Birth	.
9.	Service	.
10.	Annexure-E (for self and spouse)	.
11.	Annexure-D (in case of minor children)	.

***Note:** - Identity and age proofs of Dependents is to be submitted for whom Identity Certificate is required.*

I have read the provisions under Section 6(2) of Passport Act, 1967 and they are not applicable on me.

It is certified that my spouse is working/not working in any Govt. origination or P.S.U.

I certify that the information provided is true to best of my knowledge. In case any discrepancy is detected at any stage, I shall be solely liable for it.

Passport size photographs of each dependent are attached herewith.

Yours faithfully

(Name of the applicant)
RUID No.
Mobile No.

ANNEXURE 'E'

SPECIMEN DECLARATION OF THE APPLICANT ON A PLAIN PAPER

I,..... (name), son/ daughter/ wife of Shri ..... residing at .....
.....
Date of Birth ..... being an applicant for issue of passport, do hereby solemnly affirm and state the following:

1. That the names of my parents and spouse are as follows:

   (i) Father :

   (ii) Mother :

   (iii) Wife/Husband :

2. That I am a continuous resident at the above mentioned address from .....
   .....

3. That I am a citizen of India by birth/descent/registration/naturalization and that I have neither acquired the citizenship of another country nor have surrendered or been terminated/ deprived of my citizenship of India.

4. That I have not, at any time during the period of five years immediately preceding the date of this declaration, been convicted by any court in India for any offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than two years.

5. That no proceedings in respect of any criminal offence alleged to have been committed by me are pending before any criminal court in India.

6. That no warrant or summons for my appearance, and no warrant for my arrest, has been issued by a court under any law for the time being in force, and that my departure from India has not been prohibited by order of any such court.

7. That I have never been repatriated from abroad back to India at the expense of Government of India/I was repatriated from abroad back to India at the expense of Government of India, but reimbursed expenditure incurred in connection with such repatriation.

8. That I will not engage in activities prejudicial to the sovereignty and integrity of India.

9. That my departure from India will not be detrimental to the security of India.

10. That my presence outside India will not prejudice the friendly relations of India with any foreign country.

Place:

(Signature of applicant)

Date:

1332267/2024/O/o Dy. CPO/GAZ/HQ/ER

ANNEXURE 'D'

SPECIMEN DECLARATION BY APPLICANT'S PARENT(S) OR GUARDIAN FOR ISSUE OF PASSPORT TO MINOR

(On plain paper)

I/we ..... resident of .....
..... hereby affirm that the particulars given below are of .....
(name of the child), son/daughter of Shri ..... and
Smt. ..... of whom I/we am/are the parents /guardian.

1. Particulars of minor child

   Name :

   Date of birth :

   Place of birth :

2. The minor child mentioned above is a citizen of India.
3. I/We undertake the entire responsibility for his/her expenses.
4. I/we solemnly declare that he /she has not lost, surrendered or been deprived of his/her citizenship of India and that the information given in respect of him/her in this application is true.
5. It is also certified that I/we am/are holding /not holding valid India passport(s).

Place: Date:

Signature of father

Passport No.: ..... or

Aadhaar Card No.: ..... or

Voter ID Card No.:.....

Signature of mother

Passport No.: ..... or

Aadhaar Card No..... or

Voter ID Card No.: .....

Signature of legal guardian(s)

Passport No.: ..... or

Aadhaar CardNo.: ..... or

Voter ID Card No.: .....

Ref: PCPO/E.Rly/KKK's L/No. E 800/Gaz/Med/Misc./Pt.II dated 11.07.2018, circulated vide WPO/LLH's circular No. LE.MISC/Rulling/Pt.I Dated 17.07.2018.

FORMAT

1.	Whether any criminal Case is pending or subjudiced before any Hon'ble court of law	
2.	Whether any criminal case is pending or a charge sheet has been issued by the Police / Investigating Authority.	

Date:

Signature of Applicant

Scanned with OKEN Scanner