

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. 2025/V-1/CVC/5/1

New Delhi, Dated, 28.07.2025

**The SDGMs/CVOs
All Zonal Railways/PUs**

Sub.: Observation of Vigilance Awareness Week – 2025.

Ref.: CVC's letter No. 025/VGL/049 (Part 1) dated 18.07.2025.

Please find enclosed herewith a copy of Central Vigilance Commission's letter no. 025/VGL/049 (Part 1) dated 18.07.2025 wherein the commission has desired that some of the best preventive vigilance practices/initiatives taken by various organizations may be compiled and published.

In view of the above, all the ZRs/PUs are requested to submit the write-ups in format prescribed by CVC over e-mail at railwayboardvigilance1@gmail.com by 11.00 am of 1st August, 2025 for onward submission to CVC.

This may be treated as most urgent.

DA: As above


28-7-2025
(Ashok Kumar Yadav)
Director/Vigilance(R&SC)
Railway Board



सत्यमेव जयते

केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi-110023

सं./No. 025/VGL/049 (Part 1)/

दिनांक / Dated. 18-07-2025

OFFICE MEMORANDUM

Sub:- Furnishing to Write up by CVOs for compilation and publication of booklet on
Preventive Vigilance Initiates on the occasion of VAW-2025

Central Vigilance Commission is observing Vigilance Awareness Week this year.

2. Through Preventive Vigilance measures the Commission seeks to enable higher levels of transparency and efficiency in public governance throughout the country. As part of this endeavour, the Commission has encouraged the organizations to develop a preventive vigilance framework which will be an enabler in the fight against corruption and creating a positive work culture.
3. It is the considered view of the Commission that wider awareness needs to be created by sharing best practices/initiatives adopted by various organizations so as to strengthen the collective mechanism to combat corruption. In this context, it has been decided to compile and publish some of the best preventive vigilance practices/initiatives taken by various organizations.
4. Towards this, CVOs are requested to submit the write-ups in the format attached over e-mail at cvc-vaw@gov.in by 5th August, 2025. Writeups may be furnished only in **pdf format**.

Shiv Kumar
(Shiv Kumar)

Additional Secretary

Encl. As above

TO: All CVOs

Format for the Write Up

1. The write up should be about 1500-2000 words.
2. A half page or smaller-sized image and a heading.
3. **Catching the eye:** A short statement (of less than 4 lines) to bring out the essence of the initiative taken to address the problem.
4. **Problem statement:** Here the complete problem / issue being faced by the organisation in a particular functional area may be described / discussed.
5. **Addressing the issue:** Preventive vigilance measures taken to address the above problem / issue.
6. **Impact analysis:** Qualitative and quantitative impact in terms of financial savings, time saved etc. and how it contributed towards creating a positive work culture. The same may be supported by graphs, tables and other empirical visuals.
7. **Universal application:** Possibility of adopting and replicating the functionality / measure across sector(s).
8. **Way forward:** Potential to improve technological / enhancement for making further dent towards solving the problem comprehensively.