

Eastern Railway

Kolkata dt. 03.12.2024

No. E.839/1/Misc/2024

DRM/ER- HWH, SDAH, ASN, MLDT,
Chief Works Manager/ER- JMP, LLH, KPA
Dy.CMM/ER- JMP, LLH, HWH, HLR

Sub:- Notification for filling up the posts of Sr. Executive/ Executive in Material Management department of DFCCIL on deputation basis.

Ref:- Manager/HR/ DFCCIL /NDLS's letter No. HQODPOU(Misc.)/S/2024/31391.
Dt. 12/11/24.

Enclosed please find herewith a copy of Manager/HR/DFCCIL/NDLS's Notification dt. 12.11.2024 under reference, which is self explanatory.

In this connection the following posts of Material Manager department in DFCCIL/NDLS are required to be filled up on deputation basis as under:-

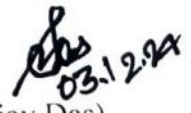
Sl.No	Name of Post	No. of Post	Location	Eligibility Criteria
1.	Sr. Executive(MM)- E1 Grade	2	Corporate Office, DFCCIL	Employees working in analogous Grade(L-7) relevant discipline or holding substantive posts in L-6.
2.	Executive(MM)- EO Grade		Corporate Office, DFCCIL	Employees working in analogous Grade(L-6) relevant discipline or holding substantive posts in L-5/ L-4.

Therefore, it is requested to obtain the applications in prescribed format from the willing staff fulfilling requisite eligibility under your control and send direct to Manager/HR/ DFCCIL /NDLS on and before stipulated date as indicated DFCCIL/NDLS's letter dt. 12.11.2024(Copy enclosed).

This is also available on Eastern Railway web Portal under other important letter.

This has the approval of the Competent Authority.

DA as above.


(Sanjay Das)
Asstt. Personnel Office(RP/P&S)
For Principal Chief Personnel officer
Ph.No.24168



डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ़ इंडिया लि.
Dedicated Freight Corridor Corporation of India Limited
(भारत सरकार का उपक्रम)
(A Govt. of India Enterprises)

डेडीकेटेड फ्रेट कोरीडोर

5th Floor, Supreme Court Metro Station Building Complex, New Delhi -110001

No.HQ-HR0DPOU(MISC)/5/2024/31391

Dated:12.11.2024

The General Managers (P),
All Zonal Railways &
All Production Units.

Sub: Issue of Vacancy Notice for filling up the posts of Sr. Executive /Executive (Material Management) in Material Management department of DFCCIL on deputation basis.

Kindly find enclosed the vacancy notice in the prescribed format for the following posts of Material Management Department in DFCCIL on deputation basis:

Post Name	No. of Posts	Location
Sr. Executive/Executive (E1/E0 level) (Material Management)	02	Corporate Office, DFCCIL

2. The vacancy notice mentioning the eligibility conditions and specific requirements is enclosed herewith. The same may kindly be circulated for inviting applications for the above mentioned posts.

3. The names of employees who are willing and eligible as per vacancy notice and who can be spared, may be sent along with the bio-data, APARs for the last 5 years (attested copies), D&AR/ Vigilance clearance to the undersigned for taking further necessary action.

DA/As above:


(Dipak Kumar)
Manager/HR

Ps to PCPO

DFCCIL/Vacancy Notice/MM/2024/31391 dated 12.11.2024

Organization	DFCCIL
Title of the Post	Sr. Executive/Executive (Material Management)
No. of posts and location	Two (02)
Service/Department	Employees working in Stores Department of Indian Railways.
Scale of Pay	Parent pay plus deputation allowance (and all other Perks and Allowances applicable as per DFCCIL policy).
Duration	Three years extendable upto 5 years.
Terms of appointment	On usual terms of deputation for three years subject to Govt.'s approval for exemption to DFCCIL from the rule of immediate absorption.
Eligibility Criteria	Sr. Executive (MM) – E1 Grade: Employees working in analogous grade (Level-7) in relevant discipline or holding substantive posts in Level-6. Executive (MM) – EO Grade: Employees working in analogous grade (Level-6) in relevant discipline or holding substantive posts in Level-5/Level-4.
Specific requirement of experience	1. Knowledge of various procurement rules, procedures and guidelines of Indian Railways. 2. Working on E-office and various procurement platforms. 3. Working Experience for preparation of E-Tender, Purchase Order, Post Contract modifications activities on various procurement platforms like GeM, IREPS etc. 4. Know How of Computer working especially Microsoft Word, Excel, PPT etc. 5. Experience of working in Material Management module Viz MMIS, UDM of Indian Railway's application or equivalent ERP.
Closing date	30 days from the date of issue.


(Dipak Kumar)
Manager/HR

PROFORMA FOR SUBMISSION OF APPLICATION ON
DEPUTATION BASIS in DFCCIL

Paste here recent
passport size
photograph
(self-Attested)

Post applied for			
Choice of Posting		1. 2. 3.	
Personal Data			
1.	Name (Capital Letter)		
2.	Father's Name		
3.	Gender		
4.	Service		
5.	Department		
6.	Category (UR/SC/ST/OBC)		
7.	Date of Birth		
8.	Date of Initial Appointment		
9.	Present Designation / Deptt. / Divn. / Railway		
9.A	(a) Present pay band with GP and basis pay as on date of application		
10.	(b) Whether Regular / MACP Grade		
11.	Contact Details		
12.	(e) E-mail ID (f) Telephone (O) (g) Telephone (R) (h) Mobile No.		
13.	Educational Qualifications		
SN.	Qualification / Degree	Year / Division	Institution / University / Place / Country

14.	Experience Details			
	Designation & Railway with place of posting	Scale (PB+GP)	From	To
15.	Details of previous deputation/foreign assignment , if any			
16.	Whether debarred from deputation if yes, please furnish details			
I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice				

Date:

Place:

(Signature and name of the applicant)

Signature of controlling officer with official seal	
Name of the officer	
Designation of the officer	