

EASTERN RAILWAY

No. SBF/EDN/Tech/2024-25

Kolkata, dt. 11.09.2024

PFA/PCME/PCOM/PCEE/PCE/PCSTE/PCCM/PCMM/ PCMD/SDGM/PCSC (RPF) CAO (Con),
CPO (Admn)/CPO (IR)/FA&CAO (Con)/CSTE (Con)
DRM/ER/HWH-SDAH-ASN-MLDT; Sr.DPO/HWH-SDAH-ASN-MLDT
CWM/ER/KPA-LLH-JMP;Dy.CPO/W/JMP; WPO/ER/KPA-LLH;
Dy.CWM/SW/HWH; Dy.CMM/LLH,BESY,HLR,JMP.SMM/D/HWH/ SMM (Ptg&Sty)/HWH
DGMG/ CPRO /Dy. Chief Stat.&Analy. Officer,/ Dy. CAO(TA),Chairperson/RRC/ER;
DyCPO (Gaz)/ DyCPO (NG)/DyCPO(HQ)/DGM (Rajbhasa)/ SPO (Engg)
APO (Co-Ord)/APO (RP&Ptg.)/APO (Rectt), APO/HQ, APO/GAZ

Sub: Nomination for scholarship for higher Education for
Technical & Professional course only to girl Children
and male children of Rly. Employees whose **Grade Pay
above Rs.2400/- (in 6th PC/Level-4 of Pay Matrix of 7th
CPC) for the year 2024-25.**

In Pursuant to Railway Board's sanction of tuition fees subject to maximum Rs.1500/- p.m.
i.e. **Rs.18000/-** per year for higher education to Girl children and Male children of Railway staff
whose **Grade Pay above Rs.2400/- (in 6th PC/Level-4 of Pay Matrix of 7th CPC)** for
Technical/Professional course only, you are requested to invite the applications, as per proforma
attached, along with requisite certificates & attested copy of money receipt in support of tuition
fee from the intending employees by **31.12.2024**. The Divisions and Workshops will send their
demand after scrutiny by **15.01.2025**. The HQ units will send the applications in this respect to
this office by **31.12.2024**.

The scholarship will not be granted;-

If the student is detained in the same class or in receipt of any other scholarship/any
financial assistance granted by any Institution/any Organization or if the student receive any
concession for the above education in any Institution.

DA: As above.

Copy for information to:-
CSBF Members.


(S. K. Chattopadhyay)
Secretary
Central Staff Benefit Fund Committee
&
Sr.Personnel Officer (Admin)


(S. K. Chattopadhyay)
Secretary
Central Staff Benefit Fund Committee
&
Sr.Personnel Officer (Admin)

THE LAST DATE OF SUBMISSION: 31.12.2024
FORM NO. SBF/EDN/Tech/2024-25.
APPLICATION FOR EDUCATIONAL ASSISTANCE FROM CSBF

(FOR TECHNICAL & PROFESSIONAL COURSE ONLY)
(above Pay Level - 4)

1. (a) Name of the course -----
(b) Whether renewal or new -----
(c) If technical, whether degree or diploma -----
(d) Duration of the course -----
2. (a) Name of the Rly. Employee -----
(in block letter)
(b) Designation ----- (c) Office -----
(d) Mobile No. ----- (e) Pay Level -----
(f) Bill Unit No in full. ----- (g) P.F. No. in full -----
(Xerox copy of Pay Slip must be enclosed)
3. (a) Name of the Student -----
(In block letter)
(b) Class in which reading -----
(c) Name & Address of the Institution in which reading -----
(d) Name of the Board/University -----
4. (a) Relationship with the employee -----
(b) Date of Admission in the Institution -----
(c) Admission either direct or Lateral -----
5. Name of the Final/Periodical Exam. passed -----
6. Has the student been detained last year in the class -----
- 7 Amount of tuition fees paid per month -----
(Attested copy of Money Receipt must be attached)
8. Is he / she enjoying --a) Any scholarship -----
b) full free studentship -----
c) half free studentship -----
d) any financial assistance, -----
if so, state the amount & source -----
10. Whether the applicant (Rly. employee) was in receipt of any educational assistance from SBF (if so, the particulars of assistance, amount and year may be indicated) -----

Office Address -----

Date:

Full signature of the applicant -----

Designation -----

Mobile No. -----

Forwarded by: -----

N.B. - "ANNEXURE - A" must be attached.

11/9/24

(To be attached to Form No. SBF/EDN/Tech/2024-25)

(FOR TECHNICAL & PROFESSIONAL COURSE ONLY)

Certified by the Head of the Institution.

I certify that Sri/Smt.-----

Son/daughter of Sri/Smt-----

is a student in Class/semester-----of -----Years of Engg. Degree/Diploma or

M.B.B.S. course. He/She is a student in this year of Institution, since -----

(Months/years). Duration of the course-----Total marks secured by him/her is -----in the last
Final or Periodical Examination (name of the exam.)-----2. The student is/is not enjoying any free or half free studentship/Scholarship/ assistance from the
College. He/She is / is not enjoying financial assistance from any other source, as declared to us by the
student.3. The student has been detained / has not been detained in the class last year. If detained, mention
year class and name of the examination -----4. The student is paying Rs. -----as tuition fee in each month to this institution.

6. The Institute is recognized by (Name of the University) -----

Date -----

Name & Address of
the institution(Signature of the Head the
Institution with his office with seal)