

EASTERN RAILWAY

No. SBF/EDN/Gr.D/Pt.I/2024-25

Kolkata, dt. 11.09.2024

PFA/PCME/PCOM/PCEE/PCE/PCSTE/PCCM/PCMM/ PCMD/SDGM/PCSC (RPF) CAO(Con),
CPO(Admn)/CPO(IR)/FA&CAO(Con)/CSTE(Con)
DRM/ER/HWH-SDAH-ASN-MLDT; Sr.DPO/HWH-SDAH-ASN-MLDT
CWM/ER/KPA-LLH-JMP; Dy.CPO/W/JMP; WPO/ER/KPA-LLH;
Dy.CWM/SW/HWH; Dy.CMM/LLH, BESY, HLR, JMP. SMM/D/HWH/ SMM (Ptg&Sty)/HWH
DGMG/ CPRO /Dy. Chief Stat. &Analy. Officer, / Dy. CAO (TA),
Chairperson/RRC/ER; DyCPO (Gaz)/DyCPO (NG)/ DyCPO(HQ), DGM (Rajbhasa)
SPO (Engg)/APO (Co-Ord)/APO (RP&Ptg.)/APO (Rectt) ,APO/HQ, APO/GAZ

Sub: Nomination for scholarship for higher Education for
Technical & Professional course only to girl Children
and male children of Rly. Employees whose **Grade Pay**
upto Rs.2400/- (in 6th PC/Level-4 of Pay Matrix of 7th
CPC) for the year 2024-25.

In Pursuant to Railway Board's sanction of tuition fees subject to maximum Rs.1500/- p.m. i.e. **Rs.18000/-** per year for higher education to Girl children and Male children of Railway staff whose **Grade Pay upto Rs.2400/- (in 6th PC/Level-4 of Pay Matrix of 7th CPC)** for **Technical/Professional only**, you are requested to invite the applications, as per proforma attached, along with requisite certificates & attested copy of money receipt in support of tuition fee from the intending employees by **31.12.2024**. The Divisions and Workshops will send their demand after scrutiny by **15.01.2025**. The HQ units will send the applications in this respect to this office by **31.12.2024**.

The scholarship will not be granted;-

If the student is detained in the same class or in receipt of any other scholarship/any financial assistance granted by any Institution/any Organization or if the student receive any concession for the above education in any Institution.

DA: As above.

(S. K. Chattopadhyay)

Secretary

Central Staff Benefit Fund Committee

&

Sr.Personnel Officer (HQ)

Copy for information to:-
CSBF Members.

(S. K. Chattopadhyay)

Secretary

Central Staff Benefit Fund Committee

&

Sr.Personnel Officer (HQ)

THE LAST DATE OF SUBMISSION: 31.12.2024
FORM NO. SBF/EDN/Gr. D/Pt.I./2024-25
APPLICATION FOR EDUCATIONAL ASSISTANCE FROM CSBF

(FOR TECHNICAL & PROFESSIONAL COURSE ONLY)
(upto Pay Level - 4)

1. (a) Name of the course -----
(b) Whether renewal or new-----
(c) If technical, whether degree or diploma -----
(d) Duration of the course -----
2. (a) Name of the Rly. Employee-----
(in block letter)
(b) Designation ----- (c) Office-----
(d) Mobile No.----- (e) Pay Level -----
- (f) Bill Unit No in full. ----- (g) P.F. No. in full-----
(Xerox copy of Pay Slip must be enclosed)
- 3.(a) Name of the Student -----
(in block letter)
(b) Class in which reading -----
(c) Name & Address of the Institution in which reading -----
(d) Name of the Board/University-----
4. (a) Relationship with the employee-----
(b) Date of Admission in the Institution -----
(c) Either direct or Lateral admission -----
5. Name of the Final/Periodical Exam.passed -----
6. Has the student been detained last year in the class-----
- 7 Amount of tuition fees paid per month-----
(Attested copy of Money Receipt must be attached)
8. Is he / she enjoying -a) Any scholarship-----
b) full free studentship-----
c) half free studentship-----
d) any financial assistance, -----
if so, state the amount & source-----
10. Whether the applicant (Rly. employee) was in receipt of any educational assistance from SBF (if so, the particulars of assistance, amount and year may be indicated) -----

Date:

Office Address-----Full signature of the applicant -----

Designation-----
Mobile No.-----

Forwarded by: -----

N.B.-ANNEXURE -" A" must be attached.

10/1/24

ANNEXURE - A

(To be attached to Form No. SBF/EDN/Gr. D/Pt. I/ 2024-25)

(FOR TECHNICAL & PROFESSIONAL COURSE ONLY)

Certified by the Head of the Institution.

I certify that Sri/Smt.-----

Son/daughter of Sri/Smt-----

is a student in Class/semester-----of -----Years of Engg. Degree/Diploma or

M.B.B.S. course. He/She is a student in this year of Institution, since -----

(Months/years). Duration of the course _____. Total marks secured by him/her is -----in
the last Final or Periodical

Examination (name of the exam.)-----

2. The student is/is not enjoying any free or half free studentship/Scholarship/ assistance from
the College. He/She is / is not enjoying financial assistance from any other source, as declared to us
by the student.

3. The student has been detained / has not been detained in the class last year. If detained,
mention year class and name of the examination -----

4. The student is paying Rs. -----as **tuition fee** in each month to this institution.

6. The Institute is recognized by (Name of the University) -----

Date -----

Name & Address of
the Institution

(Signature of the **Head the**
Institution with his office with seal)

60
11/9/24