

EASTERN RAILWAY

No. SBF/EDN/Tech/2023-24

Kolkata, dt. 15.09.2023.

PFA/PCME/PCOM/PCEE/PCE/PCSTE/PCCM/PCMM/PCMD/SDGM/PCSC (RPF) CAO (Con),
CPO (Admn)/CPO (IR)/FA&CAO (Con)/CSTE (Con)
DRM/ER/HWH-SDAH-ASN-MLDT; Sr.DPO/HWH-SDAH-ASN-MLDT
CWM/ER/KPA-LLH-JMP; Dy.CPO/W/JMP; WPO/ER/KPA-LLH;
Dy.CWM/SW/HWH; Dy.CMM/LLH, BESY, HLR, JMP, SMM/D/HWH/ SMM (Ptg&Sty)/HWH
DGMG/ CPRO /Dy. Chief Stat.&Analy. Officer,/ Dy. CAO(TA), Chairperson/RRC/ER;
DyCPO (NG)/ DyCPO (Gaz) DGM (Rajbhasa)/ SPO (Engg)/SPO (Con)
APO (Co-Ord)/APO (RP&Ptg.)/APO (Rectt), APO/T, APO/GAZ

Sub: Nomination for scholarship for higher Education for
Technical & Professional course only to girl Children
and male children of Rly. Employees whose Grade Pay
above Rs.2400/- (in 6th PC/Level-4 of Pay Matrix of 7th
CPC) for the year 2023-24.

In Pursuant to Railway Board's sanction of tuition fees subject to maximum Rs.1500/- p.m.
i.e. Rs.18000/- per year for higher education to Girl children and Male children of Railway staff
whose Grade Pay above Rs.2400/- (in 6th PC/Level-4 of Pay Matrix of 7th CPC) for
Technical/Professional course only, you are requested to invite the applications, as per proforma
attached, along with requisite certificates & attested copy of money receipt in support of tuition
fee from the intending employees by 29.12.2023. The Divisions and Workshops will send their
demand after scrutiny by 12.01.2024. The HQ units will send the applications in this respect to this
office by 29.12.2023.

The scholarship will not be granted;-

If the student is detained in the same class or in receipt of any other scholarship/any
financial assistance granted by any Institution/any Organization or if the student receive any
concession for the above education in any Institution.

DA: As above.

(S. K. Chattopadhyay)
Secretary
Central Staff Benefit Fund Committee
&
Sr.Personnel Officer (HQ)

Copy for information to:-
CSBF Members.

(S. K. Chattopadhyay)
Secretary
Central Staff Benefit Fund Committee
&
Sr.Personnel Officer (HQ)

THE LAST DATE OF SUBMISSION: 29.12.2023
FORM NO. SBF/EDN/Tech/2023-24
APPLICATION FOR EDUCATIONAL ASSISTANCE FROM CSBF

(FOR TECHNICAL & PROFESSIONAL COURSE ONLY)
(above Pay Level - 4)

1. (a) Name of the course -----
(b) Whether renewal or new -----
(c) If technical, whether degree or diploma -----
(d) Duration of the course -----

2. (a) Name of the Rly. Employee -----
(In block letter)
(b) Designation ----- (c) Office -----
(d) Mobile No. ----- (e) Pay Level -----

- (f) Bill Unit No In full. ----- (g) P.F. No. In full -----
(Xerox copy of Pay Slip must be enclosed)

3. (a) Name of the Student -----
(In block letter)
(b) Class in which reading -----
(c) Name & Address of the Institution in which reading -----
(d) Name of the Board/University -----

4. (a) Relationship with the employee -----
(b) Date of Admission in the Institution -----
(c) Admission either direct or Lateral -----
5. Name of the Final/Periodical Exam. passed -----

6. Has the student been detained last year in the class -----

- 7 Amount of tuition fees paid per month -----
(Attested copy of Money Receipt must be attached)

8. Is he / she enjoying -a) Any scholarship -----
b) full free studentship -----
c) half free studentship -----
d) any financial assistance, -----
if so, state the amount & source -----

10. Whether the applicant (Rly. employee) was in receipt of any educational assistance from SBF (if so, the particulars of assistance, amount and year may be indicated) -----

Office Address -----

Full signature of the applicant -----

Designation -----

Date: -----

Mobile No. -----

Forwarded by: -----

N.B. - "ANNEXURE - A" must be attached.

(To be attached to Form No. SBF/EDN/Tech/2023-24)

(FOR TECHNICAL & PROFESSIONAL COURSE ONLY)

Certified by the Head of the Institution.

I certify that Sri/Smt.-----

Son/daughter of Sri/Smt.-----

is a student in Class/semester-----of -----Years of Engg. Degree/Diploma or

M.B.B.S. course. He/She is a student in this year of Institution, since -----

(Months/years). Duration of the course-----Total marks secured by him/her is -----in the last
Final or Periodical Examination (name of the exam.)-----

2. The student is/is not enjoying any free or half free studentship/Scholarship/ assistance from the College. He/She is / is not enjoying financial assistance from any other source, as declared to us by the student.

3. The student has been detained / has not been detained in the class last year. If detained, mention year class and name of the examination-----

4. The student is paying Rs. -----as tuition fee in each month to this institution.

6. The Institute is recognized by (Name of the University)-----

Date-----

Name & Address of
the Institution

(Signature of the Head the
Institution with his office with seal)