

**EASTERN RAILWAY
KOLKATA**
.....

No. E839/2/Misc./Ex-cadre/GM(Vig)/CPO's staff/2018

Kolkata, Dt. 13.07.2023

ALL CONCERNED

**Sub:-Induction of Manager Guest Service (MGS) in Level-7 under DG/NAIR/
Vadodara against Ex cadre post.**

Ref :- DG/NAIR'S Letter No.CTI-NAIR0PERN(CDNG)/20/2019dt.27.06.23

Enclosed please find the copy of DG/NAIR/Vadodara's letter under reference along with terms and conditions for eligibility inviting applications for filling up the following Ex Cadre post under DG/NAIR/ Vadodara

Name of Post	Pay Level
Manager Guest Service (MGS) Staff welfare	L-7

Applications are invited in prescribed format from the willing staff duly forwarded by controlling officer . Same may be sent to this office in prescribed proforma by concern establishment officer to Personnel Establishment Sec/PCPO's Office by 07.08.2023 for onward transmission to DG/NAIR/ Vadodara

DA:- As Above


(S. K. Chattopadhyay)
Sr. Personnel Officer(HQ)
for Principal Chief Personnel Officer

Copy for information to DG/NAIR/ Vadodara in ref. your letter no. above.


(S. K. Chattopadhyay)
Sr. Personnel Officer (HQ)
for Principal Chief Personnel Officer

17/3/23



भारतीय रेल राष्ट्रीय अकादमी, लालबाग, वडोदरा- 390004

National Academy of Indian Railways Lalbaug, Vadodara – 390004

Tel: 0265-2652991, 2651980, FAX No 0265-2638267 e-mail: prm@nair.railnet.gov.in

No. CTI-NAIR0PERN(CDNG)/20/2019

Date: 27.06.2023

NOTIFICATION (अधिसूचना)

(REVISED)

Sub: भारतीय रेल राष्ट्रीय अकादमी, वडोदरा में प्रबंधक मेहमान सेवा (कर्मचारी कल्याण) - Manager Guest Service (MGS) - Staff Welfare लेवल-7 के संवर्ग-वाह्य पद हेतु चयन।
Ref: This office notification no. even dtd. 21-6-2023

In supersession of this office notification referred above, the revised notification is issued as under and applications are invited from Railway Servants for filling up the following ex-cadre post at National Academy of Indian Railways, Vadodara on tenure basis. Details of educational qualifications, eligibility criteria and other conditions are as under:

SNo	Name of the Post	Pay Level	No. of posts	Eligibility Criteria
1	Manager Guest Service(MGS) - Staff Welfare	7	1 (one)	<p>Applications may be considered on the following preferential order:</p> <ol style="list-style-type: none"> 1. CWLIs working in Level-7 ; or 2. WLIs in Level-6 who have put in 2 years regular service on the date of issue of this notification ;or 3. Chief OS (Level-7) or OS (Level-6) working in the Personnel department with following as desirable Educational Qualification <ul style="list-style-type: none"> (i) Diploma in Labour Welfare/Social Welfare; or (ii) Diploma in Labour Laws; or (iii) LLB 'with Paper(s) in Labour Laws;or (iv) MBA with paper(s) in Labour Laws or Human Resources Mgt. ; or 4. Any other railway employee in Level-7 or in Level-6 with 2 years regular service and having above as desirable Educational Qualification <p>Note : For all the above categories of staff, working knowledge of computer (MS 'Word, Excel, Power Point, Google docs, drive etc.) is essential</p>

07 JUN 2023

CPO (IR)

PCPO

AP/Coordination

10/7/23

01 06/07/23 PS to PCPO

2. **Selection** : Selection of the employee will be based on their performance during the viva-voce and recommendations of the selection committee.
3. **Lien** : The lien and seniority of the employee will be maintained in their parent cadre.
4. **Tenure**: The tenure of the post will be 3 years from the date of joining, which can be extended up to 5 years based on performance of the employee.
5. **Pay Fixation** : Pay of the employees in Level-6 on their selection for Level-7 shall be fixed under the normal rules (Rule 1313 of R-I) of promotion. Pay and Allowances shall be admissible under the normal rules. No deputation allowance or training allowance is admissible for this post.
6. **Application**: Application may be made through proper channel as per proforma attached to this notification. However, applicant can send an advance copy of the application directly to appm@nair.railnet.gov.in only for the information. Please note that applications received through proper channel shall only be considered. Applications should reach through proper channel on or before 14-8-23.

Applications of the staff who can be relieved should only be forwarded to this office.

This may please be given wide publicity.

27/06/2023
(दीपक परमार)

प्रोफेसर(संबंध प्रबंधन)

कृते महानिदेशक

भारतीय रेल राष्ट्रीय अकादमी, वडोदरा

संलग्न: आवेदन प्रोफॉर्मा

✓
The General Managers(P) -All Indian Railways/ Production Unit
DRM (E) – BRC/ADI/BVP/RJT/RTM – separate copy
All Supervisors/NAIR/ Vadodara
All Notice Boards
Programmer to upload on website

To
 Director General
 National Academy of Indian Railways
 Lalbaug, Vadodara - 390004

(Through Proper Channel)

Sub : Application for the post of Manager Guest Service (MGS) - Staff Welfare on ex-cadre basis
 at National Academy of Indian Railways, Vadodara

With reference to the notification no. CTI-NAIROPERN(CDNG)/20/2019 dated 27.06.2023; I am
 submitting application for being considered for the post of-----

1	Name in Full	:	
2	Designation	:	
3	Department	:	
4	Unit / Office with contact No.	:	
5	Division	:	
6	Railway	:	
7	Present GP/Level (Substantive)	:	
8	Educational Qualification	:	
9	Community (UR,SC,ST)	:	
10	Date of Birth	:	
11	Date of Appointment	:	
12	Name of the post on initial appointment	:	
13	Date from which working in Present GP/Level on regular basis	:	
14	Other qualifications / experience	:	
15	E-mail ID	:	
16	Mobile No.	:	

I am aware that any false declaration or suppression of information will debar me from the screening. I am also aware that my selection is liable to be terminated if at any stage it is detected that I have given any false declaration.

Signature and designation of the applicant

Date:

CERTIFICATE

Certified that the particulars stated above have been verified from the service records of the concerned employee and found to be true and correct for the said screening. In case he/she gets short listed, he/she will be relieved to join the post of NAIR.

To be certified by the concerned Personnel Officer
 (With name and Designation with rubber stamp)

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