

**EASTERN RAILWAY
GATI SHAKTI UNIT, SEALDAH DIVISION**

Subject :-Expression of Interest (E.O.I.) for empanelment of Architect for Sealdah Division.

1. Applications are invited in sealed packet (single) and in prescribed format from interested experienced Architectural Consultants for Expression of Interest (EOI) for providing Architectural consultancy as per letter no. 2022/GS/Stn. Dev. -I/08/70 dated: 23/12/2022 of Railway Board for preparation of Master Plan, Phase Plan including modernization of railway stations circulating areas, passenger amenities, facade improvement, roof plaza creation, modern entrance porches, waiting halls, retiring rooms, toilet complexes, executive lounges, Hoardings, signages, kiosks, station approaches, landscaping, creation/improvement of second entry, platform shelters, drainage system, cable trays/ducts, Wi-fi access, escalators, lifts, divyangjan amenities, illuminations, CCTV, etc. or other items as per direction of Railways under Sealdah Division of Eastern Railways.
2. This notice is for EOI & applications may be sent through hard copy addressed to **Chief Project Manager, Gati Shakti Unit, Sealdah, RMS Building, 3rd Floor, Kaiser Street, Sealdah, Kolkata-700014.**
3. The application should be submitted within 15:00 hrs. of date 24th January, 2023 to the mentioned office in para 2.
4. Opening of application at 15:30 hrs. of date 24th January, 2023 in the office mentioned in para 2.
5. Cost of Bid documents is NIL and availability of application format and detail terms and conditions from official website www.er.indianrailways.gov.in from 16th January, 2023 at 11:00 hrs. to 24th January, 2023 at 13:00 hrs.
6. Interested Applicants may obtain further information from : Chief Project Manager, Gati Shakti Unit, Office of Chief Project Manager, Gati Shakti Unit, RMS Building, 3rd Floor, Kaiser Street, Sealdah, Kolkata-700014.
(e-mail: cpmgsusdah@gmail.com Mobile No.: 9002021004) or (sdencsdah@gmail.com Mobile No.: 9002021200)
7. Eligibility Criteria and other conditions for short listing of Consultants for Station Re-development are as under :

1.0 Eligible Applicants :

- (i) The applications will be considered only from those applicants (proprietorship firms, partnership firms, companies, corporations, consortia or joint ventures) who meet the requisite eligibility criteria prescribed in this notice. In the case of a JV or Consortium, all members of the Group shall be jointly and severally liable for the performance of whole contract. Also, each member shall be individually responsible for its duties as specified in the MOU/JV agreement submitted by the applicant.
- (ii) A non-Indian bidder is permitted to apply only in a joint venture or consortium arrangement with firms that are registered or incorporated in India with minimum participation interest of 74% or their wholly owned Indian subsidiary registered in India under Companies Act-2013/ and or Companies Act-1956 with minimum 74% participation. Indian contractor/Indian subsidiary to be lead member of JV/Consortium.
- (iii) An applicant shall submit only one application, either individually or as a partner of a JV/Consortium. An applicant who submits more than one application will cause all of the proposals in which the applicant has participated to be disqualified. No applicant can be a sub-contractor while submitting, a bid individually or as a partner of a JV/Consortium in the same process. An applicant, if acting in the capacity of subcontractor in any bid, may participate in more than one bid, but only in that capacity.
- (iv) The Joint Venture or Consortium shall not have more than two partners.

- (v) Applicants shall not have a conflict of interest. All applicants found to have a conflict of interest shall be disqualified. Applicants shall be considered to have a conflict of interest with one or more parties in this bidding process. if:
- (a) An Applicant has been engaged by the Employer to provide consulting services for the preparation related to procurement for implementation of the project; or
 - (b) An Applicant is any associates/affiliates (inclusive of parent firms) mentioned in sub-paragraph (a) above; or
 - (c) An Applicant leads, or temporarily seconds its personnel to firms or organizations which are engaged in consulting services for the preparation related to procurement for an implementation of the project, if the personnel would be involved in any capacity on the same project.
- (vi) If there is any misrepresentation of facts with regard to undertaking submitted the same will be considered as "fraudulent practice" and the application of such applicants will be rejected.
- (vii) Applicant (any member in case of JV/consortium) must not have suffered bankruptcy/ insolvency during the last 3 years. The tenderer should submit undertaking to this effect in Form-1 of the application.

(viii) LEAD PARTNER/NON SUBSTANTIAL PARTNERS/CHANGE IN JV/CONSORITUM:

- (a) Lead partner must be a substantial partner in the JV/consortium i.e. it should have a minimum of 60% participation in the JV/Consortium. **The substantial partner in case of JV/Consortium shall have experience of executing at least one "eligible assignment".**
- (b) For a Joint Venture/Consortium to qualify, its non-substantial partner also must have experience of executing at least one "eligible assignment".
- (c) **The applicant shall submit details of eligible assignments in the form-3.**
- (d) In case of JV/Consortium, change in constitution or percentage participation shall not be permitted at any stage after their submission of application otherwise the applicant shall be treated as non-responsive.
- (e) The applicant, in case of JV/Consortium, shall clearly and unambiguously define the role and responsibilities for substantial/non-substantial partner particularly with reference to financial, technical and other obligations in the JV agreement/MOU submitted, providing clearly that any abrogation/subsequent reassignment of any responsibility by any substantive/non-substantive partner of JV/Consortium in favour of other JV/Consortium partner or any change in constitution of partners of JV/Consortium (without written approval of Employer) from the one given in JV agreement /MOU at tender stage, will be treated, as 'breach of contract condition' and/or 'concealment of facts' (as the case may be), and acted accordingly.

2. Conditions of Eligibility of Applicants:

- a) The Applicant shall fulfill the following conditions for shortlisting as consultant for station re-development under **Amrit Bharat Station Scheme**.
 - i. **Technical Capacity:** The Applicant shall have, over the past 12 (twelve) years preceding the Application Due date, undertaken a minimum of 2 (two) Eligible Assignments out of which at least one project have to be necessarily from as specified in Clause 3 .
 - ii. **Financial Capacity :** The Applicant shall have received an average income of Rs.15 Lakh per annum from professional fees during the 3 (three) financial -years preceding the Application Due Date. However, for the purpose of evaluation in case of the Consortium/JV, Average of the average income of per annum from professional fees during the 3 (three) financial years preceding the Application Due Date of each member of the Consortium shall be reckoned.

iii. **Availability of Key Personnel:** The Applicant shall submit a certificate regarding availability of all Key Personnel as proposed the application. The format of certificate is as under: "We (Name of the Company) hereby confirm that the Key Personnel as proposed in the application shall be available to work on any awarded project to the company for the period as required for completion of the awarded project". (To be signed by authorized signatory).

iv. **Conditions of Eligibility for Key Personnel:** Each of the Key Personnel must fulfill the Conditions of Eligibility specified below:

- (a) The Applicant shall enclose with its Application, certificate(s) from its Statutory Auditors stating its **total revenues from professional fees during each of the past three financial years and the fee received in respect of each of the Eligible Assignments specified in the Application**. In the event that the Applicant does not have a statutory auditor, it shall provide the requisite certificate(s) from the firm of Chartered Accountants that ordinarily audits the annual accounts of the Applicant.

In case of the Applicant being a JV/Consortium, the JV/Consortium members are required to submit a Power of Attorney for the Lead Member of Consortium as per the format.

- (b) Any entity which has been barred by the Central Government, any State Government, a Statutory Authority or a Public Sector Undertaking, as the case may be, from participating in any project, and the bar subsists as on the date of Application, would not be eligible to submit an Application either by itself or through its Associate.
- (c) An Applicant or its Associate should have, during the last three years, neither failed to perform on any agreement, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant or its Associate, nor been expelled from any project or agreement nor have had any agreement terminated for breach by such Applicant or its Associate.

3. Eligible Assignments:

For the purposes of determining Conditions of Eligibility and for evaluating the Proposals under this notice, consultancy assignments in respect of architectural planning, master planning, urban design, or feasibility report for the following projects shall be deemed as eligible assignments (the "Eligible Assignments"):

- (i) Development of a railway station, metro station, LRT, Mono-rail, High speed rail, bus terminal/ station, airport, Multi Modal Transit Hub Projects,
- Or,
- (ii) Development of urban projects (such as district centers, shopping malls, educational campus, residential township, hospitals etc.) or other urban building complex dedicated for public use (e.g. sports complex, exhibition complex, Convention Centre etc.)

For the purpose of clarity, the date of last tranche/latest date of professional fees received shall be reckoned for computation of escalation as per the escalation factor above and it should be duly certified by Statutory Auditor.

4. Submission of the Proposals:

The Applicant shall provide all the information sought under this notice. Competent Authority of Sealdah Division, Eastern Railway will evaluate only those Applications which are received in the requisite formats and complete in all respects. The Application will contain the following documents:

- (a) Letter of Application as per Form-1;
(b) Particulars of the Applicants (Firm) as per Form-2;

- (c) Eligibility of the Applicants (Firm) as per Form-3;
- (d) Particulars of Key Personnel as Per Form-4;
- (e) Details of Turnover of Last 3 financial year as per Form-5;

Applicant should submit satisfactory completion certificates or satisfactory performance certificate (in case of an ongoing assignment) from the client as evidence of its experience. Applicant should submit details of its own and its Key Personnel's experiences in the specified forms duly certified by authorized signatory.

5. Conflict of Interest:

An Applicant shall not have a Conflict of Interest with regard to this assignment. Any Applicant found to have such a conflict of interest shall be disqualified.

Sealdah Division of Eastern Railway requires that the Consultant provide professional, objective, and impartial advice and at all times hold Sealdah Division interest paramount, avoid conflicts with other assignments or their own corporate interests and act without any consideration for future work. The Consultant shall not accept or engage in any assignment that would be in conflict with its prior or current obligations to other employers or that may place it in a position of not being able to carry out the assignment in the best interest of Sealdah Division.

Without limitation on the generality of the foregoing, the Consultant and any of its associates shall be considered to have a conflict of interest and shall not be selected under any of the circumstances set forth below:

- (i) If there is a conflict among this and other consulting assignments of the Consultant (including its personnel and sub-consultant) and any subsidiaries or entities controlled by such Consultant. The duties of the Consultant depend on the circumstances of each case. While providing Consultancy services to Eastern Railway, Sealdah Division for this particular assignment, the Consultant shall not take up any assignment that by its nature will result in conflict with the present assignment.
- (ii) A firm which has been engaged by Sealdah Division of Eastern Railway to provide goods or works for a project, and any of its affiliates, will be disqualified from providing consulting services for the same project. Conversely, a firm hired to provide consulting services for the preparation of implementation of a project, and any of its affiliates, will be disqualified from subsequently, providing goods or works or services related to the same project.
- (iii) An Applicant eventually appointed to provide Consultancy for this Project, as well as any of its affiliates, shall be disqualified from subsequently providing goods or works or services related to the construction and execution of the same project (other than a continuation of the Firm's earlier consulting services) till one year from the date of completion of services under this Consultancy.

Letter of Application

(On Applicant's letter head)
(Date and Reference)

To,
Chief Project Manager,
Gati Shakti Unit, Eastern Railway, Sealdah,
R.M.S. Building, (2nd Floor),
Kaiser street, Sealdah,
Kolkata-700014,

Sub : Expression of Interest (EOI) for consultant for providing Architectural consultancy as per letter no. 2022/GS/Stn. Dev. -I/08/70 dated: 23/12/2022 of Railway Board for preparation of Master Plan, Phase Plan including modernization of railway stations circulating areas, passenger amenities, facade improvement, roof plaza creation, modern entrance porches, waiting halls, retiring rooms, toilet complexes, executive lounges, Hoardings, signages, kiosks, station approaches, landscaping , creation/improvement of second entry, platform shelters, drainage system, cable trays/ducts, Wi-fi access, escalators, lifts, divyangjan amenities, illuminations, CCTV, etc. or other items as per direction of Railways under Sealdah Division of Eastern Railway.

Ref: EOI No. 01/2023/STN DEV./ENGG/SDAH

Dear Sir,

With reference to your Document dated_I/We, having examined all relevant documents and understood their contents, hereby submit our proposal for " Expression of Interest (EOI) for consultant for providing Architectural consultancy as per letter no. 2022/GS/Stn. Dev. -I/08/70 dated: 23/12/2022 of Railway Board for preparation of Master Plan, Phase Plan including modernization of railway stations circulating areas, passenger amenities, facade improvement, roof plaza creation, modern entrance porches, waiting halls, retiring rooms, toilet complexes, executive lounges, Hoardings, signages, kiosks, station approaches, landscaping, creation/improvement of second entry, platform shelters, drainage system, cable trays/ducts, Wi-fi access, escalators, lifts, divyangjan amenities, illuminations, CCTV, etc. or other items as per direction of Railways under Sealdah Division of Eastern Railway."

1. The proposal is unconditional and unqualified.
2. All information provided in the Application including application forms, is true and correct and all accompanying documents are true copies of their respective originals. If at any time it is found that any information/detail provided by me/us is false or incorrect then the Sealdah Division has the right to cancel the empanelment.
3. I/We undertake to provide any additional information it may deem necessary or require for supplementing or authenticating the Proposal to Sealdah Division.
4. I/We acknowledge the right of the Sealdah Division to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.

मंडल इंजीनियर (प्र.का)
पूर्व रेलवे, सियालदह
Gati Shakti Unit, Sealdah
Divisional Engineer (HQ.)
E. Railway, Sealdah

5. We certify that in the last three years, we/any of the consortium members have neither failed to perform on any contract, as evidence by imposition of a penalty or a judicial pronouncement or arbitration award, nor been expelled from any project or contract nor have had any contract terminated for breach on our part.
6. I/We declare that:
- (a) I/We have examined and have no reservations to the Documents.
 - (b) I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any tender or request for proposal issued by or any agreement entered into with the Howrah Division or any other public sector enterprise or any Government, Central or State; and
 - (c) I/We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
 - (d) I/We hereby certify that we have not have suffered bankruptcy/ insolvency during the last 3 years.
7. I/We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the Bidder, without incurring any liability to the Applicants.
8. I/We declare that We/any member of the consortium, are/is not a Member of a/any other Consortium applying as an Applicant.
9. I/We certify that in regard to matters other than security and integrity of the country, we have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which would cast a doubt on our ability to undertake the Consultancy for the Project or which relates to a grave offence that outrages the moral sense of the community.
10. I/We further certify that in regard to matters relating to security and integrity or the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law for any offence committed by us or by any of our Associates.
11. I/We further certify that no investigation by a regulatory authority is pending either against us or against our Associates or against our CEO or any of our Directors/Managers/employees.
12. I/We hereby irrevocably waive off right which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Howrah Division and/ or the Government of India in connection with the selection of the Bidder or in connection with the Selection process itself in respect of the above mentioned Project.
13. I/We agree and understand that the proposal is subject to the provisions of the document. In no case, shall I/We have any claim or right to whatsoever nature if we are not selected for the empanelment.
14. I/We agree and undertake to abide by all the terms and conditions of the Document. In witness thereof, I/We submit this Proposal under and in the accordance with the terms of the Document.

Yours faithfully,

(Signature of the Authorized Signatory)

(Name and designation of the Authorized Signatory)

(Name and seal of the Applicant/Lead Member)

Encl: 1. Notice document including Application Forms.

मंडल इंजीनियर (प्र.का.)
पूर्व रेलवे, सिमान्तक
Gati Shakti Unit, Sealdah
Divisional Engineer (HQ.)
E. Railway S

EOI No. 01/2023/STN DEV./ENGG/SDAH

Particulars of the Applicant (Firm)

1.1	State whether applying as Sole Firm/ Proprietor/ Partner/ Director/ Architect or otherwise status of the firm.
1.2	State the following: Name of Company or Firm: Legal status (e.g. incorporated private company, unincorporated business, partnership etc.): Country of incorporation: Registered/local address: Correspondence address: Year of Incorporation: Year of commencement of business: Principal place of business: Brief description of the Company including details of its main lines of business Particulars of individual(s) who will serve as the point of contact/Communication with Howrah Division: (a) Name: (b) Designation: (c) Company: (d) Address of registered/local office: (e) Telephone Number/Mobile number: (f) E-Mail Address: (g) Fax Number:
1.3	For the Applicant, state the following information:
	6.1.1.1 In case of non-Indian company, does the company Have Yes / No business presence in India?
	If so, provide the office address (es) in India.
	6.1.1.2 Has the Bidder been penalized by any organization Yes / No for the poor quality of work in the last five years?
	6.1.1.3 Has the Bidder been blacklisted by any Govt. Yes / No department/Public Sector Undertaking in the last five years and such blacklisting exists on the date of submission of application?
	iv) Has the Bidder suffered bankruptcy/insolvency in the last five years? Yes / No
	Note: If answer to any of the questions at 1.4 (ii) to (iv) is yes, the Bidder is not eligible for this empanelment.

1.4	Does the Applicant's firm/company combine functions as a Yes / No consultant or designer along with the functions as a contractor and/or a manufacturer?
1.5	Name of Authorized representative to Act and sign on behalf of the firm.

Note: -

1. All the items/columns in the form shall be filled clearly by the applicant clearly indicating reply in Yes/No wherever applicable.
2. Separate form shall be submitted by both the partners in case of JV/Consortium.

(Signature of the Authorised Signatory) (Name
and designation of the Authorised Signatory)

(Name and seal of the Firm)

मंडल इंजीनियर (प्र.के.)
Gati Shakti Unit Seal
Divisional Engineer (HQ.)

EOI No. 01/2023/STN DEV./ENGG/SDAH

Eligibility of the Applicant (Firm)#

Name of the Applicant Firm:

S.N.	Name and brief description of project and nature of assignment completed @	Name of the Client	Location City/State	Total BUA of the project in sqm.	Payment received by the Applicant (in Rs. Lakhs)	Date of completion of assignment or ongoing
1.						

The Applicant should provide details of those projects undertaken by the firm that are as per the definition of eligible assignments provided in clause 3.

@ Should be accompanied with completion certificates or satisfactory performance certificates (in case of on-going assignment) from the Client or any other valid proof accepted to Howrah Division.

** Completion certificates or satisfactory performance certificate shall clearly indicate/mention the built-up area/payment received by applicant/ date of completion/ongoing etc.

Note: Separate form shall be submitted by both the partners in case of JV/Consortium.

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this form correctly describes the details of eligible assignments carried out by the firm. I understand that any willful misstatement described herein may lead to disqualification or dismissal, if emplaned.

Date:

Place:

(Signature of the Authorized Signatory)

(Name of designation of the Authorized Signatory)

Name and Seal of the company

मंडल इंजीनियर (प्र. का.)
पूर्व रेलवे, सियालदा
Divisional Engineer
E. Railway Section

EOI No. 01/2023/STN DEV./ENGG/SDAH
PARTICULARS OF KEY PERSONNEL

Designation of Key Personnel	Name	Educational Qualification	Total Professional Experience	Present Employment		Details of eligible Assignments worked upon
				Name of Firm	Employed Since	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Chief Urban Designer/ Planner cum Team Leader (the "Team Leader")						
Chief Architect						
Station Planning Expert						
Structural Engineer/ Construction Expert						
Transport Planning Expert						
Environmental Expert						

Note: Separate form shall be submitted by both the partners in case of JV/Consortium.

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this form correctly describes qualifications, and experience of all the key Personnel. I understand that any willful misstatement described herein may lead to disqualification or dismissal, if emplaned.

Date:

Place:

(Signature of the Authorized Signatory)

(Name of designation of the Authorized Signatory)

Name and Seal of the company

हनु
 मंडल इंजीनियर (प्र.का.)
 पूर्व रेलवे, सियालदह
 Divisional Engineer (HC)
 SDAH

EOI No. 01/2023/STN DEV./ENGG/SDAH

FORMAT FOR TURNOVER FOR LAST THREE YEARS**Note: Separate form shall be submitted by both the partners in case of JV/Consortium.**

S.N.	Financial Year	Turn Over Rs. In Lakhs	Remarks
1	2	3	4
1	Two year after Preceding Financial Year		
2	One year after Preceding Financial Year		
3	Preceding Financial Year		
4	Average Annual Turn Over of preceding 03 (Three) financial years		

Note:

1. Annual Turnover should be certified by Chartered Accountant.
2. Separate form shall be submitted by both the partners in case of JV/Consortium.
3. For application made within 06 months of close of a financial year, if accounts are not closed for any reason, the Preceding Financial Year shall be moved back by one year.

This is to certify that the information contained above is correct as per the accounts of the Bidder and/ or the clients.

(Signature of the Authorized Signatory)

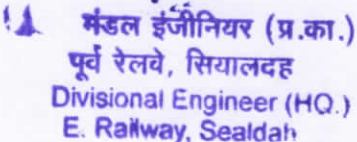
(Name of designation of the Authorized Signatory)

Name and Seal of the company

Name of Auditor with seal

Note:

1. The Consultant should provide the Financial Capability based on its own financial statements. Financial Capability of the Consultant's parent company or its subsidiary or any associate company will not be considered for computation of the Financial Capability of the Consultant.
2. Consultant should fill in details as per the row titled Annual turnover in the row.



 मंडल इंजीनियर (प्र.का.)
 पूर्व रेलवे, सियालदह
 Divisional Engineer (HQ.)
 E. Railway, Sealdah

