EASTERN RAILWAY
CENTRAL STAFF BENEFIT FUND OFFICE

No. SBF/EDN/Gr. D/Pt. I Kolkata, dt. 23.9.2022.

PFA/PCME/PCOM/PCEE/PCE/PCSTE/PCCM/PCMM/ PCMD/SDGM/PCSC (RPF) CAO(Con), CPO(Admn)/CPO(IR)/FA&CAO(Con)/CSTE(Con)
DRM/ER/HWH-SDAH-ASN-MLDT; Sr.DPO/HWH-SDAH-ASN-MLDT
CWM/ER/KPA-LLH-JMP;Dy.CPO/W/JMP; WPO/ER/KPA-LLH;
Dy.CWM/SW/HWH; Dy.CMM/LLH,BESY,HLR,JMP.SMM/D/HWH/ SMM(Ptg&Sty)/HWH
DGMG/ CPRO /Dy. Chief Stat.&Analy. Officer,/ Dy. CAO(TA),
Chairperson/RRC/ER;DyCPO(HQ)/ DyCPO(NG)/ DyCPO (Gaz)
DGM(Rajbhasa)/ SPO (Engg)/SPO(Con)/APO(Co-Ord)/APO(RP&Ptg.)/APO(Rectt)

Sub: Nomination for scholarship for higher Education for **Technical & Professional course only** to girl Children and male children of Rly. Employees who's **Grade Pay Upto Rs.2400/- (in 6th PC/Level-4 of Pay Matrix of 7th CPC)** for the year 2022-23.

In terms of Railway Board's sanction for tuition fees subject to maximum Rs. 1500/-p.m. i.e. Rs.18000/- per year for higher education to Girl children and Male children of Railway staff whose **Grade Pay upto Rs.2400/- (in 6th PC/Level-4 of Pay Matrix of 7th CPC)** for **Technical/Professional only,** you are requested to invite the applications, as per proforma attached, along with requisite certificates & attested copy of money receipt in support of tuition fee from the intending employees by **30.12.2022**. The Divisions and Worshops will send their demand after scrutiny by **14.1.2023**. The HQ units will send the applications in this respect to this office by **30.12.2022**.

The scholarship will not be granted: -

If the student is detained in the same class or in receipt of any other scholarship/any financial assistance granted by any Institution/any Organization or if the student receives any concession for the above education in any Institution.

23/9/22

DA: As above.

(S. K. Chattopadhyay)
Secretary
Central Staff Benefit Fund Committee
&
Sr.Personnel Officer (HQ)

Copy for information to:

i) GS/ERMC & GS/ERMU for information.
ii) CSBF Members

(S. K. Chattopadhyay)
Secretary
Central Staff Benefit Fund Committee
&
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Secretary
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23/9/22

(S. K. Chattopadhyay)
Secretary
Central Staff Benefit Fund Committee
&
Sr.Personnel Officer (HQ)

THE LAST DATE OF SUBMISSION: **30.12.2022**

FORM NO. SBF/EDN/Gr. D/Pt.I.

APPLICATION FOR EDUCATIONAL ASSISTANCE FROM CSBF

(FOR TECHNICAL & PROFESSIONAL COURSE ONLY)

(upto Pay Level - 4)

1. (a) Name of the course ----------
   (b) Whether renewal or new----------
   (c) If technical, whether degree or diploma ----------
   (d) Duration of the course ----------
2. (a) Name of the Rly. Employee----------
   (in block letter)
   (b) Designation ---------- (c) Office----------
   (d) Mobile No.---------- (e) Pay Level ----------

(f) Bill Unit No in full. ---------- (g) P.F. No. in full----------
(Xerox copy of Pay Slip must be enclosed)

3.(a) Name of the Student ----------
   (in block letter)
   (b) Class in which reading ----------
   (c) Name & Address of the Institution in which reading ----------
   ----
   (d) Name of the Board/University----------
4.(a) Relationship with the employee----------
   (b) Date of Admission in the Institution ----------
5. Name of the Final/Periodical Exam.passed ----------

6. Has the student been detained last year in the class----------

7 Amount **of tuition fees paid per month**----------
(Attested copy of Money Receipt must be attached)

8. Is he / she enjoying –a) Any scholarship----------
   b) full free studentship----------
   c) half free studentship----------
   d) any financial assistance, ----------
   if so, state the amount & source----------

10. Whether the applicant (Rly. employee) was in receipt of any educational assistance from SBF (if so, the particulars of assistance, amount and year may be indicated) ----------
    ----

Date:

Office Address----------Full signature of the applicant ----------
----

---------- Designation----------
Mobile No.----------

Forwarded by: ----------

N.B. – "ANNEXURE – A" must be attached.

23/12/22

ANNEXURE - A

(To be attached to Form No. SBF/EDN/Gr. D/Pt. I)

(FOR TECHNICAL & PROFESSIONAL COURSE ONLY)

Certified by the **Head of the Institution.**

I certify that Sri/Smt.----------

Son/daughter of Sri/Smt----------

is a student in Class/semester----------of ----------Years of Engg. Degree/Diploma or M.B.B.S. course. He/She is a student in this year of Institution, since ----------

(months/years). Duration of the course_____. Total marks secured by him/her is ----------in the last Final or Periodical Examination (name of the exam.)----------

2. The student is/is not enjoying any free or half free studentship/Scholarship/ assistance from the College. He/She is / is not enjoying financial assistance from any other source, as declared to us by the student.

3. The student has been detained / has not been detained in the class last year. If detained, mention year class and name of the examination ----------

4. **The student is paying Rs. ----------as <u>tuition fee</u> in each month to this institution.**

6. The Institute is recognized by (Name of the University) ----------

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Date ----------

Name & Address of the Institution

(Signature of the **Head the Institution** with his office with seal)