

EASTERN RAILWAY
CENTRAL STAFF BENEFIT FUND OFFICE

Kolkata, dt. 28.9.2021.

No. SBF/EDN/Gr. D/Pt. I

PFA/PCME/PCOM/PCEE/PCE/PCSTE/PCCM/PCMM/PCMD/SDGM
PCSC (RPF)/CAO(Con)/FA&CAO(Con)/CSTE(Con);
DRM/ER/HWH-SDAH-ASN-MLDT; Sr.DPO/HWH-SDAH-ASN-MLDT
CWM/ER/KPA-LLH-JMP; Dy.CPO/W/JMP; WPO/ER/KPA-LLH; Dy CAO(TA),
DyCPO (Gaz) /CPRO /Dy. Chief Stat.&Analy. Officer
DGM (G)/DyCPO(HQ)/Chairperson (RRC) ; DyCPO(NG)
DGM(Rajbhasa); Dy.CWM/SW/HWH; Dy.CMM/LLH,BESY,HLR,JMP.SMM/D/HWH
SMM(Ptg&Sty)/HWH

Sub: Nomination for scholarship for higher Education for
Technical & Professional course only to girl
Children and male children of Rly. Employees who's **Grade
Pay Upto Rs.2400/- (in 6th PC/Level-4 of Pay Matrix of 7th
CPC)** for the year 2021-22.

In Pursuant to Railway Board's sanction of tuition fees as admissible for higher education to Girl children and Male children of Railway staff whose **Grade Pay upto Rs.2400/- (in 6th PC/Level-4 of Pay Matrix of 7th CPC)** for **Technical/Professional only**, you are requested to invite the applications, as per proforma attached, along with requisite certificates & attested copy of money receipt in support of tuition fee from the intending employees by **31.12.2021**. The Divisions and Workshops will send their demand after scrutiny by **14.1.2022**. The HQ units will send the applications in this respect to this office by **31.12.2021**.

Considering the present Covid Pandemic Scenario, submission of Annexure-A i.e. certificate by Head of the Institution, along with application will **not be treated as mandatory for this year also. Copies of self-attested receipt of amount of tuition fees paid along with application will be accepted for this purpose in the current year only.**

The scholarship will not be granted: -

If the student is detained in the same class or in receipt of any other scholarship/any financial assistance granted by any Institution/any Organization or if the student receives free or any concession for the above education in any Institution.

DA: As above.

(S. K. Chattopadhyay)
Secretary
Central Staff Benefit Fund Committee

Copy to GS/ERMC & GS/ERMU for information.

(S. K. Chattopadhyay)
Secretary
Central Staff Benefit Fund Committee

EASTERN RAILWAY
CENTRAL STAFF BENEFIT FUND OFFICE

No. SBF/EDN/Gr. D/Pt. I

Kolkata, dt. 28.9.2021.

PFA/PCME/PCOM/PCEE/PCE/PCSTE/PCCM/PCMM/PCMD/SDGM
PCSC (RPF)/CAO(Con)/FA&CAO(Con)/CSTE(Con);
DRM/ER/HWH-SDAH-ASN-MLDT; Sr.DPO/HWH-SDAH-ASN-MLDT
CWM/ER/KPA-LLH-JMP; Dy.CPO/W/JMP; WPO/ER/KPA-LLH; Dy CAO(TA),
DyCPO (Gaz) /CPRO /Dy. Chief Stat.&Analy. Officer
DGM (G)/DyCPO(HQ)/Chairperson (RRC) ; DyCPO(NG)
DGM(Rajbhasa); Dy.CWM/SW/HWH; Dy.CMM/LLH,BESY,HLR,JMP.SMM/D/HWH
SMM(Ptg&Sty)/HWH

Sub: Nomination for scholarship for higher Education for
Technical & Professional course only to girl
Children and male children of Rly. Employees who's **Grade
Pay Upto Rs.2400/- (in 6th PC/Level-4 of Pay Matrix of 7th
CPC)** for the year 2021-22.

In Pursuant to Railway Board's sanction of tuition fees as admissible for higher education to Girl children and Male children of Railway staff whose **Grade Pay upto Rs.2400/- (in 6th PC/Level-4 of Pay Matrix of 7th CPC)** for **Technical/Professional only**, you are requested to invite the applications, as per proforma attached, along with requisite certificates & attested copy of money receipt in support of tuition fee from the intending employees by **31.12.2021**. The Divisions and Workshops will send their demand after scrutiny by **14.1.2022**. The HQ units will send the applications in this respect to this office by **31.12.2021**.

Considering the present Covid Pandemic Scenario, submission of Annexure-A i.e. certificate by Head of the Institution, along with application will **not be treated as mandatory for this year also. Copies of self-attested receipt of amount of tuition fees paid along with application will be accepted for this purpose in the current year only.**

The scholarship will not be granted: -

If the student is detained in the same class or in receipt of any other scholarship/any financial assistance granted by any Institution/any Organization or if the student receives free or any concession for the above education in any Institution.

DA: As above.

(S. K. Chattopadhyay)
Secretary
Central Staff Benefit Fund Committee

Copy to GS/ERMC & GS/ERMU for information.

(S. K. Chattopadhyay)
Secretary
Central Staff Benefit Fund Committee

THE LAST DATE OF SUBMISSION: 31.12.2021
FORM NO. SBF/EDN/Gr. D/Pt.1/2021-22
APPLICATION FOR EDUCATIONAL ASSISTANCE FROM CSBF

(FOR TECHNICAL & PROFESSIONAL COURSE ONLY)
(upto Pay Level - 4)

1. (a) Name of the course -----
(b) Whether renewal or new-----
(c) If technical, whether degree or diploma -----
(d) Duration of the course -----
2. (a) Name of the Rly. Employee-----
(in block letter)
(b) Designation ----- (c) Office-----
(d) Mobile No.----- (e) Pay Level -----
- (f) Bill Unit No in full. ----- (g) P.F. No. in full-----
(Xerox copy of Pay Slip must be enclosed)
- 3.(a) Name of the Student -----
(in block letter)
(b) Class in which reading -----
(c) Name & Address of the Institution in which reading -----
(d) Name of the Board/University-----
- 4.(a) Relationship with the employee-----
(b) Date of Admission in the Institution -----
5. Name of the Final/Periodical Exam.passed -----
6. Has the student been detained last year in the class-----
- 7 Amount of tuition fees paid per month-----
(Attested copy of Money Receipt must be attached)
8. Is he / she enjoying –a) Any scholarship-----
b) full free studentship-----
c) half free studentship-----
d) any financial assistance, -----
if so, state the amount & source-----
10. Whether the applicant (Rly. employee) was in receipt of any educational assistance from SBF (if so, the particulars of assistance, amount and year may be indicated) -----

- Date: -----
Office Address-----Full signature of the applicant -----
----- Designation-----
----- Mobile No.-----
- Forwarded by: -----

N.B. – “ANNEXURE – A” must be attached.

(To be attached to Form No. SBF/EDN/Gr. D/Pt. I)

(FOR TECHNICAL & PROFESSIONAL COURSE ONLY)

Certified by the Head of the Institution.

I certify that Sri/Smt.-----

Son/daughter of Sri/Smt.-----

is a student in Class/semester-----of -----Years of Engg. Degree/Diploma or

M.B.B.S. course. He/She is a student in this year of Institution, since -----

(months/years). Duration of the course -----, Total marks secured by him/her is -----
--in the last Final or Periodical

Examination (name of the exam.)-----

2. The student is/is not enjoying any free or half free studentship/Scholarship assistance from the College. He/She is / is not enjoying financial assistance from any other source, as declared to us by the student.

3. The student has been detained / has not been detained in the class last year. If detained, mention year class and name of the examination -----

4. The student is paying Rs. -----as tuition fee in each month to his institution.

6. The Institute is recognized by (Name of the University) -----

Date -----

Name & Address of
the Institution(Signature of the Head the
Institution with his office
with seal)