

CPO's Serial No. 119/2015.

Eastern Railway

No.E.787/0/Pen/Pt-XXVII.

Kolkata, dated 28.08.2015.

ALL CONCERNED

Sub:- "Anubhav"-Showcasing outstanding work done during service-submission of details by retiring Government employee.

Copy of Railway Board's letter No.E(G)/2015/PN2/3 dated 20.08.2015 on the above subject are circulated herewith for information, guidance and necessary action.Board's earlier letter dated 27.03.2015 and 17.07.2015 had been circulated vide CPO's S.L.No.60/2015 & 108/2015 respectively. A format for submitting details of outstanding work done to be uploaded on departmental website is enclosed.

Concerned divisions/workshops/units are once again requested to kindly circulate the instructions on the subject matter appropriately among all retiring/retired employees of the Eastern Railway to encourage participation in "Anubhav" as this project is being monitored at the highest levels.

DA: As above.

S/c


(S.K.Chattopadhyay)
Asstt.Personnel Officer/HQ
For Chief Personnel Officer

INDEX No.1058:- Retiring staff will be encouraged to submit the details of outstanding work done during their lifetime through "Anubhav".

Copy of Railway Board's letter No. E(G)/2015/PN 2/3 dated 20.08.2015 addressed to the General Managers/ All Indian Railways and Pus is circulated herewith.

Sub:- "Anubhav"-Showcasing outstanding work done during service-submission of details by a retiring Government employee.

Railway Board's letter is enclosed.

DA:As above.

Contd...2/-

Central Registry / E. Ry
Date of Receipt
Serial No.

Government of India/भारत सरकार
Ministry of Railways/रेल मंत्रालय
(Railway Board/रेलवे बोर्ड)

Rail Bhavan, New Delhi-110001, dated 20-8-15

No.E(G)/2015/PN2/3.

ER The General Manager
All Indian Railways & PUs
(as per mailing list)



(Kind Attn: CPOs)

Sub: "Anubhav" – showcasing outstanding work done during service-submission of details by retiring Government employee.

In the recently concluded CPO's conference, the position of "Anubhav" scheme obtained from the Zonal Railways is as under:-

- | | | | |
|-----|--|---|-----|
| i) | Total No. of Write-ups received as on 30.6.2015 | - | 112 |
| ii) | Total No. of Write-ups published as on 30.6.2015 | - | 105 |

No Write-ups has been published from ER, ECor, NCR, NER, NFR, NWR, SCR, WCR, DLW, CORE, CLW, DMLW, ICF, RCF, RWF & Metro Railway. The position is absolutely dismal.

In this regard attention is invited to DOP & PW's OM dated 19-02-2015 and 05-03-2015 wherein platform has been devised whereby retiring government servants have an option to upload a write-up of not more than 5000 words showcasing outstanding work done during the service alongwith appropriate attachments, wherever necessary, on the website of the department from where the official retires and the website of the cadre controlling authority. (DOP&PW's official website (<http://persmin.gov.in>)).

Instructions in this regard has been circulated vide letter of even number dated 27.3.2015 followed by letters dated 21.05.2015, 16.06.2015 & 17.07.2015.

The Railways are requested to take special interest and:

- Encourage employees to participate in Anubhav as this project is being monitored at the highest level.
- Provide assistance to the lower functionaries by officers and Welfare Inspectors so as to encourage them to showcase the outstanding work done by them during service. Even staff who have retired in the last one year can be encouraged to share the Anubhav.
- May give wide publicity to "Anubhav" Scheme so that all employees as well as attached/subordinate offices participate in the Scheme.

It is once again requested that wide publicity be given so that the instructions are circulated amongst all employees as well as attached/subordinate offices for encouraging more employees for participation in "Anubhav" Scheme.

Dy. CPO (HQ)

मु. का. वि.
CPO

(Ragini Yechury)
Executive Dir.Estt.(IR),
Ph. No.011-233-3843

P/S

"Anubhav"

**Form for submitting details of outstanding work done to be uploaded on
Departmental website**

[May be submitted by a retiring employees six months before the date of superannuation or after the competent authority has approved his retirement or his retirement has become effective, as the case may be]

PART I - Personal Details:

Photo

1. Name:
2. Designation :
3. Aadhaar No.
4. PAN No.
5. Ministry/ department & office address:
5. Date of birth:
6. Date of retirement:
7. Mobile number & Email id:
8. Correspondence Address:
9. Head of Office:
10. Cadre Controlling Authority
State allotted (For AIS only)

PART II - Commendable Work :

11. Work to be highlighted (Work may relate to previous assignments as well. Inputs up to 5000 words including outcome, suggestions and names of team members. In case additional information is required to be attached, the same may be uploaded as a PDF document):
12. Documents, if any, to be attached:
13. Suggestions, if any:

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14. Work in (11) above is / are in the category:
- (a) Good Governance
 - (b) Government process re-engineering
 - (c) Simplification of procedures
 - (d) Administration
 - (e) Accounts
 - (f) IT
 - (g) Research
 - (h) Others
15. Whether willing to volunteer for social work post-retirement:
16. Would you like to receive feedback through e-mail. If so, e-mail ID may be provided.
17. Declaration : –
- a) The information is true & correct to the best of my knowledge.
 - b) The information is not sensitive and is not such as to compromise national security or integrity.
 - c) The comments are not against any gender, caste or religion.
 - d) The comments are not political in nature.
 - e) Government will not be responsible for any misuse of this information.

(Signature)

Remarks of the Head of Office:

(Signature and stamp of Head of Office)

Administrative Head/designated Authority