

Eastern Railway
(Personnel Department)
17 N. S. Road, Kolkata - 700 001

Serial Circular No.114/2023

No. E.1140/0/Pt.IV

Kolkata, Dated: 16/10/2023


All Concerned

(as per standard list)


Sub: Launching of special drive to dispose of pending mutual transfer cases.

A copy of Ministry of Railways (Railway Board) letter bearing number E(NG)I/2022/TR/39, dated 12/09/2023 (RBE No. 106/2023) on the above cited subject along with a copy of DG/HR's DO letter dated 23/12/2022 is circulated herewith for information and further necessary action. Board's earlier letter dated 23/06/2023 mentioned therein was circulated under this office serial no. 89/2023.

DA: As above.


16/10/23
(S.K.Chattopadhyay)
Sr. Personnel Officer/HQ
For Pr. Chief Personnel Officer
Phone No. 24122 (Rly.)

Email ID: sandip.chattopadhyay@gov.in


16/10/23.

Index No. 1078: Direction of Board in regard to finalize all mutual transfer cases by 15/10/2023 by initiating the special drive.

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड RAILWAY BOARD)

No. E(NG)I/2022/TR/39

New Delhi, dated 2.09.2023

The General Manager (P)
All Zonal Railways & PU's

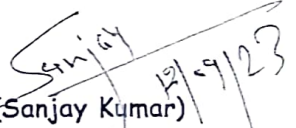
Sub: Launching of special drive to dispose off pending mutual transfer cases.

Ref: i) DG/HR's DO letter of even number dated 23.12.2023.

ii) Board's letter No. E(NG)I/2023/TR/05 dated 23.06.2023.

Attention is invited to DG/HR's DO of even number dated 23.12.2022 wherein it was advised to ensure that pending mutual transfer cases be disposed off at the earliest by launching a special drive and status report was to be sent by 07.01.2023. Further vide Board's letter No. E(NG)I/2022/TR/05 dated 23.06.2023, Zonal Railways and PUs have again been advised to finalize all pending mutual transfer cases. Regrettably, it is apprised that no proper feedback about the special drives has been sent to Board's office. In view of the aforesaid, all Zonal Railways are directed to finalize all mutual transfer cases by 15.10.2023. A feedback report shall be furnished by all Zonal Railways regarding the outcome of the special drive.

DA: As above.


(Sanjay Kumar)
Dy. Director/Estt.(N)
Railway Board
Ph. No.43658/011-23303658
E-mail Id- sanjay.kumar6@gov.in



सत्यमेव जयते



MOHIT SINHA

भारत सरकार
रेल मंत्रालय
रेलवे बोर्ड, रेल भवन
रायसीना रोड, नई दिल्ली-110001
GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD, RAIL BHAVAN
RAISINA ROAD, NEW DELHI-110001

DO No. E(NG)I/2022/TR/39

New Delhi, dated 23.12.2022

Dear Shri Kumar,

I would like to draw your attention to instructions contained in Board's letter no. E(NG)I-2018/TR/18 dated 11.01.2019 on the subject of mutual transfers of non-gazetted staff on the Zonal Railways. Chairman, Railway Board in his last address had directed for liquidation of all mutual transfer cases.

In case of mutual transfer, once the NOC has been given by both the Railways/Units i.e. accepting and relieving, both the employees should be spared immediately within a week, without either unit waiting for the reliever, normally with the senior employee being relieved first.

It has been noticed from the position furnished by the Zonal Railways/ PUs in the Google Sheet and HRMS, that cases of mutual transfer are not being finalized expeditiously. May I request you to kindly have the matter looked into on priority and arrange to get all the pending cases within and across Railways cleared at the earliest as there is no reason to pend such cases. It may please be ensured that that in mutual transfer cases, where NOC has been given by both the Railways/Units i.e. accepting and relieving, the transfer order may be issued without any delay and employees concerned should be relieved immediately. This will be the responsibility of Branch officer/Head of Department concerned under whom the staff is working. It is also expected that all such cases are now processed using the newly developed HRMS transfer module.

It is also reiterated that Personnel Department concerned should ensure that the physical service records and Last Pay Certificate (LPC) should also be sent within 15 days without fail. All other terms and conditions regulating mutual transfer of railway employees will continue to remain in force.

I would like you to personally look into the matter and ensure that all such pending mutual transfer cases on your Railway/PU be disposed off at the earliest by launching a special drive, and status report sent by 07.01.23.

With best wishes,

Your sincerely,


23/12/22
Mohit Sinha
DG(HR)

Shri Alok Kumar
General Manager,
South East Central Railway, Bilaspur