

EASTERN RAILWAY  
KOLKATA

No. E839/2/Misc./Ex-cadre/GM(Vig)/CPO's staff/2018

Kolkata, Dt. 13.04.2022

SDGM, Secretary to GM, DGMG (G)  
Dy.CPO(G),Dy.CPO(NG),SPO(Engg.),SPO(CON)  
APO(RP&PS),APO(Co-ord),APO(Rectt.),Secy. to PCPO  
Steno to CPO/A, Steno to CPO/IR,

Sub:-Induction of Sr. Clerk Cum Typist in Level-5 under GM/Vig./E. Rly/KKK  
against Ex cadre post.

Ref :-GM/VIG./E.Rly'S Letter No.G.157/STAFF/VIG/MISC./2023/dt.23.03.23


Enclosed please find the copy of GM/Vig's letter under ref .inviting the applications for filling  
up the following Ex-Cadre post under GM/Vig along with terms and conditions for eligibility.

Name of Post	Pay Level
Sr. Clerk cum Typist	L-5

Applications are invited from the ministerial staff of HQ & General Administration in  
prescribed format to Misc. Sec/PCPO's Office by 21.04.21 for onward transmission to GM/Vig by 28.04.23

The option, duly filled in the prescribed format by the willing staff may be forwarded by  
controlling officer. The prescribed proforma is enclosed herewith

DA:- As Above

  
(S. K. Chattopadhyay)  
Sr. Personnel Officer(HQ)  
for Principal Chief Personnel Officer

Copy for information to GM/Vig. in ref. your letter no. above.

  
(S. K. Chattopadhyay)  
Sr. Personnel Officer (HQ)  
for Principal Chief Personnel Officer

**EASTERN RAILWAY**  
OFFICE OF THE  
GENERAL MANAGER [VIGILANCE]  
17, Netaji Subhas Road, Kolkata 700 001

**NO.G.157/STAFF/VIG/MISC/2023**

**Dated:- 23-03-2023**

**PCPO, PCME, PCCM, PCMM, PCSTE, PFA, PCE  
FA&CAO[CON], PCMD, CAO[CON], PCEE, PCOM, PCSC  
DRM/E.RLY / HWH, SDAH, ASN, MLDT  
CWM/LLH, KPA, JMP  
CMM/BI,  
Dy.CMM/HLR, LLH, JMP, BESY, KPA,  
SMMD/ HWH  
S.Y. DPO/ER/HWH, SDAH, ASN, MLDT.  
Dy.CPO/W/SMP  
WPO/LLH, KPA**

Sub:- Induction of **CLERK GR.I (in LEVEL 5)**  
under GM[Vigilance], E.Rly /KKK against Ex-cadre post

In order to form a panel for filling up the following post under GM[Vigilance]/ER/KKK, applications are invited from the willing staff:-

**Clerk Gr.I in LEVEL-5** Grade Pay Rs. 2800/-

**Eligibility:-** The ministerial staff working in **LEVEL-5** Grade Pay Rs. 2800/- or one grade below i.e. **LEVEL- 2** i.e. 1900/- on a regular measure are eligible to apply.

Preference will be given to candidates who are well conversant with basic knowledge of **WORD & EXCEL in computer applications**. It should be made known to the candidates that the post in the Vigilance organization is ex-cadre and the administration has reserved the right to repatriate the staff to their parent department at any time without assigning any reasons what-so-ever and will not confer on them any claim for such posts in future in preference to their seniors in their present cadre.

The applications of applicants figuring in SPE / CBI / Vig. / DAR cases should not be forwarded.

Any staff who has been transferred from Vigilance Unit, irrespective of the period for which he has served there, he should be eligible after undergoing a cooling period of at least two years, for further posting in Vigilance unit again.

There will be a written and viva voce test.


**Please see reverse**

All the applications details as per attached proforma should reach this office latest by **24-04-2023** duly forwarded by respective controlling officers as well as routed through concerned Personnel branch otherwise candidature will not be entertained.

**It should be ensured before forwarding the application that the candidate, if selected, shall immediately be spared.**

Hence, all PHODs are requested to advise Branch Officers for **WIDE PUBLICITY** amongst the eligible staff so that adequate options are available from the eligible candidates to facilitate proper selection. The applications collected from the optees should be forwarded to this office embodying the information called for, as above, within the above specified date., i.e. 24-04-2023.

DA:-As above



(G.C.Pradhan)  
Dy. Chief Vigilance Officer/T  
For General Manager/Vigilance

<b>Application/Option for CLERK GR.I in LEVEL-5 on deputation basis in Vigilance Organisation, Eastern Railway, Kolkata</b>		
1.	Application for the post of:	
2.	Name of the Candidate:	
3.	Father's Name:	
4.	Date of Birth:	
5.	Category (SC/ST/OBC/Genl.) etc.	
6.	Address (i)Permanent (ii)Present	
7.	Name of the Office where originally appointed	
	(a) Name of post:-	
	(b)Grade of the post:-	
	(c)Date of appointment:-	
08.	Present post & Office:-	
09.	Present grade:-	
10.	Date from which in present grade:-	
11.	P.F. No. /PRAN No.:-	
12.	Details of Experience:-	
13.	Mobile No.:-	
14.	H.R.M.S. ID:-	

**(Attached separate sheet, if required.....)**

Declaration:- I, hereby declare that the particulars given in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected any time, I am liable to be taken up under D&AR.

Place:

Date:

Signature of the applicant

Mailing address/Office address.....

**Certificate**

It is certified that the particulars given by the applicant Sri/Smt .....S/o.....Designation..... is true according to record. No D&AR/Vig. Case is pending /contemplated against him. No penalty has been imposed in past a result of Vigilance case. (If yes, please mention details of penalty and period.

(Signature of Controlling Officer/  
Concerned Personnel Officer)