

NO. H/.Med/Tie-up/EMG & NCV and Others /CGHS/2023 Howrah, dated 08 / 12 / 2022

Sub : -Floating of notice for **Expression Of Interest (EOI)** regarding outsourcing of various work of Clinical investigations through EMG & NCV, Echo Cardiography(Plain) , Dexa Scan, Mamography, Colonoscopy, PFT etc. and other special type of investigations for Railway beneficiaries for a period of three(03) years.

Application for Expression of Interest (EOI) is invited from the interested diagnostic centers/hospitals for extending investigative facilities to railway patients of Orthopaedic Hospital/HWH at latest CGHS rates of the city in concern/nearest city; in case CGHS rate for a particular investigation is not available then AIIMS rate or any other government hospital rate or in case no government rate is available then reasonable rate as per mutual agreement between Railway and the centre shall be payable.

1.	Name of the works	Clinical Investigations required for different parts of Human body are EMG & NCV, Echo-Cardiography, Dexa Scan, Mammography, Tilt Table Analysis(HUTT), Ambulatory BP Monitoring, Upper GI Endoscopy, Colonoscopy ,Pulmonary function test(PFT) and Uroflometry test etc. However, details available in ANNEXURE-B of prescribed format.
2	Place where the prescribed format and related necessary papers to be deposited or sent by post	In the office of Chief Medical Superintendent/ Orthopaedic Hospital 222-Church Road/ Eastern Railway/ Howrah-711101. A pre offer consulting may be done with the medical officer-in-charge i.e. ACMS/Ortho/HWH who will be available from 12.00 hrs to 15.00 hrs. on any working day till 19.01.2023
3	Date of receipt of application	Up to 19 / 01 / 2023 on any working day between 11.00 hrs to 16.00 hrs
4	Modalities of rates has to be accepted by the firms and if found suitable by the committee	A Memorandum Of Understanding(MOU) will be executed with interested firms who will render their service at Central Government Health scheme(CGHS) rates or lower rates or in case CGHS rate for a particular investigation is not available then AIIMS rate or any other government hospital rate shall be applicable or reasonable rate as per mutual agreement between Railway and the centre with bill paying system. Rates shall be firm throughout the empanelment period of three years from the date of acceptance by competent authority . Payment shall be made on the clear bill along with reference slip issued from the Orthopaedic Hospital, Eastern Railway/Howrah.
5	Mode of selection of firms	One committee of Medical officers may be formed who will select the firms with whom Railway will go for tie-up/MOU with bill paying system. Empanelment will be done on the basis of the prescribed criteria and offered rates. Empanelment will be on sole discretion of the committee. Railway authority reserves the right to terminate empanelment process at any point of time without assigning any reason. Keeping valid NABL or NABH certification may be preferable.
6	Credential	Document/certificate of previous experience regarding similar work executing with Govt/semi Govt organization(if any) need to be submitted.
7	Application form	1.Prescribed format of application as Annexure-A 2.Details of investigations on which rates to be quoted are marked as Annexure-B

(Dr. A. Chattaraj)
ACMS(Ortho)/HWH
For and on behalf of CMS/HWH

8	Bench mark criteria to be followed	<p>A) The firm should have following infrastructure :</p> <p>All the tests like EMG & NCV, Echo Cardiography(Plain) , Dexa Scan, Mammography and many more, details of which are furnished at Annexure-B, should be done in reputed latest brand machines and conducted by a qualified technician and further countersigned by the competent specialized medical practitioners of diagnostic centers/ hospitals. EMG/NCV Reporting should be done by DM Neurology. Single use disposable EMG needle must be used for EMG investigation.</p> <p><u>B. Human resource:-</u></p> <ol style="list-style-type: none"> 1) Medical Officer-The specialist in the concerned field should be available. 2) Technician-Should have requisite qualification in the concerned field. 3) Other paramedical staff be available for take care of patient during investigations <p><u>C. Special criteria:-</u></p> <ol style="list-style-type: none"> 1) Must be well equipped with advance technology. Whether it is NABL/NABH or Non-NABL has to be mentioned by the diagnostic centre/hospital. 2) There should be sufficient space outside hospital for parking of vehicle (Ambulance) .It will be suitably placed for taking the patient smoothly. 3)There should be sufficient infrastructure inside hospital premises for managing emergency if arises during stay of the patient at hospital . 4) The Diagnostic centre /hospital nearer to Howrah Orthopaedic Hospital will be preferred. 5) All licenses necessary to run such an establishment must be available for inspection. 6) Must all time to obtain, maintain and sustain the valid registration, recognition and high quality and standard of its services and to have all statutory/mandatory licenses, permits or approval of the concerned authorities under or as per existing laws. 7) In case of emergency, arrangements should be done to deliver the reports through E-Mail/SMS/Whatsapp/over phone etc at the earliest 8) Investigations reports should be available within 24 hrs. 9) The Diagnostic centre/Hospital will provide cashless services to the patient(s) and payment will be done by Railway on receiving Bills on monthly basis. 10) Rates for different type of investigations must be unaltered throughout the empanelment period.
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	Bench Mark Criteria	<p>D. <u>Mode of selection of Diagnostic centre/Hospitals</u></p> <p>Nominated committee of Medical officers will select the Diagnostic centre/hospital with whom Railway will go for tie-up/ MOU with bill paying system. Committee may visit the applicant's clinic before recommendation. Empanelment will be done on the basis of the above criteria and offered rates which are in conformity with latest CGHS rates of the city in concern/nearest city; in case CGHS rate for a particular investigation is not available then AIIMS rate or any other government hospital rate shall be applicable or reasonable rate as per mutual agreement between Railway and the centre if government rate is not available. Empanelment will be on sole discretion of the committee. Railway authority reserves the right to terminate empanelment, at any point of time without assigning any reason.</p> <p><u>Payment:</u> The Diagnostic centre / Hospital will provide Cashless service to the patient(s) and payment will be done by Railways on receiving Bills on Monthly basis. Bill should be submitted in two copies along with referral letter and a copy of report at the end of each month.</p>
09	Other criteria to be followed	<p>Other criteria:</p> <ol style="list-style-type: none"> a. The Railway Administration reserves the right to accept or reject any or all of the offers without assigning any reason whatsoever. b. A declaration, duly notarized in the court of law , stating any unsatisfactory performance and breach of contract on the part of diagnostic centre/hospital detected by the railway authority and decision taken thereof shall be final and binding on the hospital/diagnostic center , has to be enclosed with the prescribed format of application c. EIO may be extended after expiry of agreemental period by going further mutual agreement between Railway and the centre subject to satisfactory performance <p>Eastern Railway Website – www.er.indianrailways.gov.in</p>

ANNEXURE –A

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PRESCRIBED FORMAT APPLICATION
FOR

EXPRESSION OF INTEREST (EOI) FOR ENTERING INTO TIEUP BEING A CGHS/ESI/ECHS EMPANELLED/
UNEMPANELLED PRIVATE HOSPITAL/DIAGNOSTIC CENTRE / POLY CLINIC IN KOLKATA AND HOWRAH
AREA WITH ORTHOPAEDIC HOSPITAL HOWRAH /E.RLY FOR DOING OUTSOURCING WORK OF CLINICAL
INVESTIGATIONS OF DIFFERENT PARTS OF HUMAN BODY BY EMG & NCV, ECHO-CARDIOGRAPHY,
DEXA SCAN, MAMMOGRAPHY, TILT TABLE ANALYSIS(HUTT), AMBULATORY BP MONITORING,
UPPER GI ENDOSCOPY, COLONOSCOPY, PFT,UROFLOWMETERY TEST ETC AT LATEST CGHS
RATES IN CONCER/NEAREST CITY(IN CASE CGHS RATE FOR A PARTICULAR INVESTIGATION IS
NOT AVAILABLE THEN AIIMS RATE OR ANY OTHER GOVERNMENT HOSPITAL RATE SHALL BE
APPLICABLE OR REASONABLE RATE AS PER MUTUAL AGREEMENT BETWEEN RAILWAY AND
THE CENTRE)

1. NAME OF THE DIAGNOSTIC CENTERS/ HOSPITAL / ADDRESS/TELEPHONE NUMBER/E MAIL ID -----

2. EXPERIENCES OF WORKING IN THE MOU FORMAT IN PRIVATE SECTOR/GOVT. SECTOR/ATTACH
DETAILS. -----

3. WE AGREE TO PROVIDE SERVICES AT LATEST CGHS/NON-NABH/NABH) RATES AS PER APPLICABLE
TO KOLKATA-----

4. WE AGREE TO PROVIDE THE SERVICES TO THE RAILWAY BENEFICIARIES IN FOLLOWING DISCIPLINES
(REF : ANNEXURE- B OF EOI) -----

5. FOR THOSE SERVICES/INVESTIGATIONS/TREATMENT MODALITIES, WHICH ARE NOT LISTED IN THE
CGHS RATE, OUR HOSPITAL WILL PROVIDE THE SERVICES ON HOSPITAL RATES -----% DISCOUNT, LIST
OF WHICH ARE ENCLOSED -----

6. WE ALSO AGREE TO PROVIDE SERVICES ON BILL SYSTEM OF PAYMENT -----

7. OUR DIAGONSTIC CENTER/HOSPITAL OFFERS TO PROVIDE FREE AMBULANCE SERVICES FOR ALL
REFERRAL(INDOOR) PATIENTS TO AND FRO AT HOWRAH ORTHOPAEDIC HOSPITAL -----

SIGNATURE
AUTHORIZED SIGNATORY
(NAME-)

ADDRESS -----

PHONE NUMBER-----
E MAIL ID-----

SEAL/STAMP

8. WE HEREBY ENCLOSE A LIST OF THE FACILITIES, WHICH ARE AVAILABLE WITH OUR DIAGNOSTIC CENTER/ HOSPITAL AS PER ANNEXURE -----

9. WE ENCLOSE THE IN HOUSE HUMAN RESOURCES/SPECIALISATIONS, WHICH ARE AVAILABLE WITH OUR DIAGNOSTIC CENTER/HOSPITAL AS PER ANNEXURE..... THE INFRASTRUCTURAL FACILITIES OF OUR HOSPITAL IS ALSO ENCLOSED AS PER ANNEXURE.....

10. WE ENCLOSE A COMPLETE TARIFF CHART OF OUR DIAGNOSTIC CENTER/ HOSPITAL COMPARING WITH CGHS RATES AS PER ANNEXURE.....

11. OUR DIAGNOSTIC CENTER /HOSPITAL HAVE BEEN RECOGNISED FOR TREATMENT OF THE FOLLOWING GOVT. ORGANISATION/SEMI-GOVT. ORGANISATION/ PRIVATE ORGANISATION AS PER ANNEXURE

12. WE HOPE OUR ORGANISATION WILL BE CONSIDERED FOR TIE-UP WITH ORTHOPAEDIC HOSPITAL/HOWRAH FOR PROVIDING SERVICES TO THE RAILWAY BENEFICIARIES.

13 DOCUMENTS TO BE ATTACHED (Trade license, Accreditation Certificate, Fire certificate, NABL/NABH, CGHS empanelment certificate with validity period etc.) _____

14. OTHERS DOCUMENTS TO BE ATTACHED (PAN card details, Bank Accounts details, Trade license and authorization letter with whom correspondence will be made etc)

(All documents are to be signed and stamped by the Authorized signatory on all pages. No columns from 1 to 14 will be left blank. EIO may be extended after expiry of agreemental period by going further mutual agreement between Railway and the centre subject to satisfactory performance)

SIGNATURE OF AUTHORIZED SIGNATORY

(NAME-)

ADDRESS -----

PHONE NUMBER-----

E MAIL ID-----

Whatsapp No. _____

SEAL/STAMP

ANNEXURE-B

LIST OF INVESTIGATIONS TO BE DONE

Sl. No.	NAME OF THE INVESTIGATION	RATES IN FIGURE(Rs.)	RATES IN WORDS (RS.)
1.	NCV OF BOTH UPPER LIMBS .		
2.	NCV OF BOTH LOWER LIMBS .		
3.	NCV OF RT. UPPER LIMB & RT. LOWER LIMB .		
4.	NCV OF LT. UPPER LIMB & LT. LOWER LIMB .		
5.	NCV OF ALL THE FOUR LIMBS .		
6.	EMG & NCV OF RT. UPPER LIMB & RT. LOWER LIMB		
7.	EMG & NCV OF LT. UPPER LIMB & LT. LOWER LIMB		
8.	EMG & NCV OF BOTH UPPER LIMBS .		
9.	EMG & NCV OF BOTH LOWER LIMBS .		
10.	EMG & NCV OF ALL THE FOUR LIMBS		
11.	ECHOCARDIOGRAPHY		
12.	DEXA SCAN		
13.	MAMOGRAPHY FOR SINGLE BREAST		
14.	TILT TABLE ANALYSIS (HUTT)		
15.	AMBULATORY BP MONITORING		
16.	UPPER GI ENDOSCOPY		
17.	COLONOSCOPY		
18.	PULMONARY FUNCTION TESTS(PFT)		
19.	UROFLOWMETRY TEST		
20.	RATE FOR DISPOSABLE EMG NEEDLE ELCETORDE FOR SINGLE USE		

SIGNATURE OF AUTHORIZED SIGNATORY WITH
SEAL/STAMP

ADDRESS _____

(NAME- _____)

PHONE NO. _____

