

NOTICE

EXPRESSION OF INTEREST FOR EMPANELMENT OF LICENSED DRUG RETAILERS/WHOLESALERS AS VENDORS FOR SUPPLY OF MEDICINES, SURGICAL ITEMS AND CONSUMABLES ON DAY TO DAY BASIS FOR LOCAL PURCHASE.

Chief Medical Superintendent, Divisional Rly. Hospital, Howrah, invites "Expression of Interest (EOI)" for two (02) years from all the willing licensed Drug Retailers/Wholesalers for empanelment as Vendors for supplying Medicines and Consumable in day today Local Purchase. For EOI, the Document & Format are to be collected from the Medical Store, DRH/HWH or the same may also be downloaded from Annexure A.

Interested Vendors are requested to submit their responses on the prescribed format that should be dropped in the box earmarked for the purpose by hand delivery only at the Medical Store, 1st floor, DRH/ HWH/E.RLY.Howrah-711101 by 13.30 hrs on 04.11.22. Documents received by post/courier shall not be accepted at all. Documents received after the scheduled date and time shall be rejected outrightly.

Chief Medical Superintendent

Divisional Railway Hospital

ELIGIBILITY CRITERIA FOR EMPANELMENT OF SUPPLIERS

Divisional Railway Hospital, 222, Church Road, Howrah-711101 intended to prepare a panel of suppliers for day to day local purchase of medicines, surgical items and medical consumables. Validity of panel shall be of 02 years. The interested suppliers should fulfil the following criteria for empanelment.

1. Technical Eligibility Criteria:

- a)** Suppliers should have their shop/establishment within the proximity of 10 kms to the hospital. The shop/establishment must have proper storage facilities of medicines, surgical items, medical consumables etc. with cold chain supply system under supervision of qualified manpower.
- b)** The suppliers should have valid trade license, drug license, pharmacy registration certificate, and current IT return.
- c)** Average turnover of the firm (supported by C.A/s certificate) for the last three years should be at least 30% of the average total value of retail total purchase procurement made by the hospital.
- d)** A reasonable rate of discount on MRP should be offered.

2. Service levels requirements & performance criteria:

- a)** The suppliers must supply the orders on the same day if the indent is placed 04 hours before closure of OPD timings. In case of life saving emergencies, supply should be on a short notice preferable within one hour of being intimated. Order will be placed either through physical handover or through FAX/email/phone or any other means.
- b)** The suppliers should have readiness to provide services on 24 x7 basis.
- c)** Shop/establishment should have stocks of all types of medicines, surgical items, medical consumables etc. used in hospitals and items should be supplied by the same name (name as indented if).
- d)** Failure to supply ordered items within stipulated time or denial of supply shall be entered in the performance register and supplier are liable to be de-listed from panel with/ without any intimation at any time. Supply of sub-standard drugs will be dealt as per Railway Board letter no.2014/RS(G)/79/13, dated 04/06/2018
- e)** Performance certificate, if any, from the Institution where the firm has been supplying medicines, surgical items and medical consumable etc. should be provided.

3. Payment will be made through NEFT.

4. The suppliers will be empaneled after inspection of premises by Competent Authority.

5. Regarding empanelment of suppliers, decision of Hospital Authority will be final and binding to everyone.

To
The Chief Medical Superintendent
Divisional Railway Hospital, 222,Church Road,Howrah-711101

SUB:- Empanelment of suppliers for local purchase of medicines

ANNEXURE 'A'

FORMAT FOR EOI

NAMES OF CENTRE
ADDRESS

SL .NO	DESCRIPTION OF CRITERIA	INFORMATION TO BE PROVIDED BY THE VENDOR	SUPPORTING DOCUMENTS ATTACHED. (Yes/No)
	ESSENTIAL		
1	DISTANCE FROM DRH/HWH, WITHIN 10 KM RADIUS		
2	COPY OF CURRENT VALID TRADE LICENCE		
3	THE VENDOR MUST HOLD VALID LICENSES AS ON THE DATE OF SUBMISSION OF BID IN SPECIFIED FORMS ISSUED BY THE DRUG CONTROLLER AUTHORITY OF THE STATE UNDER THE PROVISIONS OF DRUGS AND COSMETICS ACT,1940.		
4	THE VENDOR MUST NOT HAVE BEEN CONVICTED BY THE STATE DRUG AUTHORITIES AND NO CASE SHOULD BE PENDING UNDER THE DRUGS AND COSMETICS ACT AND RULES. AN UNDERTAKING TO THIS EFFECT SHOULD BE PROVIDED.		
5	THE ANNUAL TURNOVER OF THE BIDDER IN THE PREVIOUS TWO FINANCIAL YEARS. CERTIFICATE FROM CA AND/OR FORM 26AS TO BE ATTACHED.		
6	PRESENCE OF PROPER STORAGE AND COLD CHAIN SUPPLY SYSTEM IN VENDORS ESTABLISHMENT.		
	DESIRABLE		
1	COPY OF VALID GST REGISTRATION CERTIFICATE		
2	A COPY OF PAN ALLOTTED TO THE FIRM		
3	PERFORMANCE CERTIFICATE FROM OTHER INSTITUTIONS.		
4	WHETHER REGISTERED AT IREPS		
5	NAME OF THE EXISTING EMPANELLED ORGANIZATION/INSTITUTIONS IF ANY.		
6	THE VENDOR/MEDICAL STORE SHOP SHOULD BE IN EXISTENCE CONTINUOUSLY FOR AT LEAST FIVE YEARS HAVE TO BE SUBMITTED.		

DECLARATION

I/WE SOLEMNLY DECLARE THAT TO THE BEST OF MY/ OUR KNOWLEDGE AND BELIEF, THE INFORMATION AND THE STATEMENTS ACCOMPANYING IT ARE CORRECT, COMPLETE AND TRUE.

SIGNATURE AND NAME OF AUTHORIZED SIGNATORY;
SEAL:
DATE:
TELEPHONE:

Empanelment of suppliers for medical items.

Applications are invited from reputed suppliers to form a panel of suppliers for local purchase of medical and surgical items for Divisional Railway Hospital, Howrah. For details please visit: www.er.indianrailways.gov.in.

Chief Medical superintendent
Divisional Railway Hospital, Howrah
Eastern Railway