

ORTHOPAEDIC HOSPITAL
222-Church Road
Eastern Railway/ Howrah-711101.

NO.HG/MED/Tie-Up/ENT/CGHS/2022

Howrah, dated 21/ 09 / 2022

Sub : -Floating of notice for **Expression Of Interest (EOI)regarding** execution of clinical investigations in ENT only for a period of **three (03) years** for Railway beneficiaries to be referred from Orthopaedic Hospital/ E.Rly/Howrah at latest CGHS rates or at lower rate;in case CGHS rate for a particular investigation is not available then AIIMS rate or any other government hospital rate or in case no government rate is available then reasonable rate as per mutual agreement between railway and the centre shall be payable .

Application for Expression of Interest(EOI) is invited from the interested diagnostic centers/hospitals for extending investigative facilities to railway patients of Orthopaedic Hospital/HWH at latest CGHS rates of the city in concern/nearest city; in case CGHS rate for a particular investigation is not available then AIIMS rate or any other government hospital rate shall be applicable or reasonable rate as per mutual agreement between Railway and the centre.

1.	Name of the works	Special ENT investigations. Details of investigations are available in ANNEXURE-B/1.
2	Place where the prescribed format and related necessary papers to be deposited or sent by post	In the office of Chief Medical Superintendent/ Orthopaedic Hospital 222-Church Road/ Eastern Railway/ Howrah-711101. A pre offer consulting may be done with the medical officer-in-charge i.e. ACMS/ENT/HWH who will be available from 12.00 hrs to 14.00 hrs. on any working day till 09. 11. 2022
3	Date and time of receipt of application	Prescribed format of application, necessary documents and offered rates in annexures will be received on any working day between 10.30 hrs to 14.00 hrs up to 10 /11 / 2022
	Modalities of rates has to be accepted by the firms and if found suitable by the committee	A Memorandum Of Understanding(MOU) will be executed with interested firms who will render their service at Central Government Health scheme(CGHS) rates or lower rates or in case CGHS rate for a particular investigation is not available then AIIMS rate or any other government hospital rate shall be applicable or reasonable rate as per mutual agreement between Railway and the centre with bill paying system. Rates shall be firm throughout the empanelment period of three years from the date of acceptance by competent authority .Payment shall be made on the clear bill along with reference slip issued from the Orthopaedic Hospital, Eastern Railway/Howrah.
5	Mode of selection of firms	One committee of Medical officers may be formed who will select the firms with whom Railway will go for tie-up/MOU with bill paying system. Empanelment will be done on the basis of the prescribed criteria and offered rates. Empanelment will be on sole discretion of the committee. Empanelment will be on sole discretion of the committee. Railway authority reserves the right to terminate empanelment process at any point of time without assigning any reason. Keeping valid NABLor NABH certification may be preferable.
6	Credential	Document/certificate of previous experience regarding similar work executing with Govt/semi Govt organization(if any) need to be submitted.
7	Application form	1.Prescribed format of application as <u>Annexure-A</u> 2.Details of investigations on which rates to be quoted are marked as <u>Annexure-B/1</u>

(Dr. Indrajit Chatterjee)
Addl. Chief Medical Suptd(ENT)/E.Rly/HWH
Cont....p/2

8	Bench mark criteria to be followed	<p>A. <u>Infrastructure</u></p> <p>Special investigations in ENT listed in Annexure B/1 have to be done in reputed latest brand machines and conducted by a qualified technician and further countersigned by the competent specialized medical practitioners of diagnostic centers/ hospitals.</p> <p>B. <u>Human resource</u></p> <ol style="list-style-type: none"> 1. Medical Officer – The specialist(MS/DLO ENT Specialist) in the concerned field should be available during investigations 2. Technician - Should have requisite qualification in the concerned field. 3. Other paramedical staff should be available for taking care of patient during investigations. <p>C. <u>Special criteria:-</u></p> <ol style="list-style-type: none"> 1. Must be well equipped with advance technology. Whether it is NABL/NABH or Non- NABL/NABH has to be mentioned by the diagnostic centre/hospital. 2. Must have suitable place for taking the patient smoothly and waiting area. 4. There should be sufficient space outside hospital for parking of vehicle (Ambulance). 5. There should be sufficient infrastructure inside hospital premises/Diagnostic center for managing emergency if arises during stay of the patient at hospital/Diagnostic centre . 6. All licenses necessary to run such an establishment must be available for inspection. 7. Must all time obtain, maintain and sustain the valid registration, recognition and high quality and standard of its services and to have all statutory/mandatory licenses, permits or approval of the concerned authorities under or as per existing laws. 8. Rates for different type investigations must be unaltered throughout the empanelment period. 9. All reports should be available within 24 hrs.
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	Bench mark criteria	<p>D. <u>Mode of selection of Diagnostic centre/Hospitals</u></p> <p>Nominated committee of Medical officers will select the Diagnostic centre/hospital with whom Railway will go for tie-up/ MOU with bill paying system. Committee may visit the applicant's clinic before recommendation. Empanelment will be done on the basis of the above criteria and offered rates which are in conformity with latest CGHS rates of the city in concern/nearest city; in case CGHS rate for a particular investigation is not available then AIIMS rate or any other government hospital rate shall be applicable or reasonable rate as per mutual agreement between Railway and the centre if government rate is not available. Empanelment will be on sole discretion of the committee. Railway authority reserves the right to terminate empanelment, at any point of time without assigning any reason.</p> <p><u>Payment:</u> The Diagnostic centre / Hospital will provide Cashless service to the patient(s) and payment will be done by Railways on receiving Bills on Monthly basis. Bill should be submitted in two copies along with referral letter and a copy of report at the end of each month.</p>
09	Other criteria to be followed	<p>Other criteria:</p> <ol style="list-style-type: none"> a. The Railway Administration reserves the right to accept or reject any or all of the offers without assigning any reason whatsoever. b. A declaration, duly notarized in the court of law , stating any unsatisfactory performance and breach of contract on the part of diagnostic centre/hospital detected by the railway authority and decision taken thereof shall be final and binding on the hospital/diagnostic center , has to be enclosed with the prescribed format of application c. EIO may be extended after expiry of agreemental period by going further mutual agreement between Railway and the centre subject to satisfactory performance <p>Eastern Railway Website – www.er.indianrailways.gov.in</p>

(Dr. Indrajit Chatterjee)
 Addl. Chief Medical Suptd(ENT)/E.Rly/HWH
 For and on behalf Chief Medical Suptd/HWH
 and President of India

PRESCRIBED FORMAT APPLICATION

FOR

EXPRESSION OF INTEREST (EOI) FOR ENTERING INTO TIE UP WITH CGHS/ESI/ECHS EMPANELLED/ UNEMPANELLED PRIVATE HOSPITAL/DIAGNOSTIC CENTRE / POLY CLINIC IN KOLKATA AND HOWRAH AREA WITH ORTHOPAEDIC HOSPITAL HOWRAH /E.RLY FOR DOING OUTSOURCING WORK OF CLINICAL INVESTIGATIONS IN **ENT** AS PER ANNEXURE B/1 AT LATEST CGHS RATES OF THE CITY IN CONCERN/NEAREST CITY (IN CASE CGHS RATE FOR A PARTICULAR INVESTIGATION IS NOT AVAILABLE THEN AIIMS RATE OR ANY OTHER GOVERNMENT HOSPITAL RATE SHALL BE APPLICABLE OR REASONABLE RATE AS PER MUTUAL AGREEMENT BETWEEN RAILWAY AND THE CENTRE)

1. NAME OF THE DIAGNOSTIC CENTERS/ HOSPITAL / ADDRESS/TELEPHONE NUMBER/E MAIL ID -----

2. EXPERIENCES OF WORKING IN THE MOU FORMAT IN PRIVATE SECTOR/GOVT. SECTOR/ATTACH DETAILS. ---

3. WE AGREE TO PROVIDE SERVICES AT LATEST CGHS/NON-NABH/NABH) RATES AS PER APPLICABLE TO KOLKATA OR ANY OTHER GOVERNMENT HOSPITAL RATE OR REASONABLE RATE AS PER MUTUAL AGREEMENT BETWEEN RAILWAY AND THE CENTRE-----

4. WE AGREE TO PROVIDE THE SERVICES TO THE RAILWAY BENEFICIARIES IN FOLLOWING DISCIPLINES (REF : ANNEXURE- B/1 OF EOI) FOR THREE YEARS -----

5. FOR THOSE SERVICES/INVESTIGATIONS/TREATMENT MODALITIES, WHICH ARE NOT LISTED IN THE CGHS RATE, OUR HOSPITAL WILL PROVIDE THE SERVICES ON HOSPITAL RATES -----% DISCOUNT, LIST OF WHICH ARE ENCLOSED -----

6. WE ALSO AGREE TO PROVIDE SERVICES ON BILL SYSTEM OF PAYMENT AND ABIDE BY THE RULES AS TO BE FRAMED IN AGREEMENT COPY -----

7. OUR DIAGONSTIC CENTER/HOSPITAL OFFERS TO PROVIDE FREE AMBULANCE SERVICES FOR ALL REFERRAL(INDOOR) PATIENTS TO AND FRO AT HOWRAH ORTHOPAEDIC HOSPITAL -----

SIGNATURE
AUTHORIZED SIGNATORY
(NAME-)

ADDRESS -----

PHONE NUMBER-----

E MAIL ID-----

SEAL/STAMP

8. WE HEREBY ENCLOSE A LIST OF THE FACILITIES, WHICH ARE AVAILABLE WITH OUR DIAGNOSTIC CENTER/ HOSPITAL AS PER ANNEXURE -----

9. WE ENCLOSE THE IN HOUSE HUMAN RESOURCES/SPECIALISATIONS, WHICH ARE AVAILABLE WITH OUR DIAGNOSTIC CENTER/HOSPITAL AS PER ANNEXURE..... THE INFRASTRUCTURAL FACILITIES OF OUR HOSPITAL IS ALSO ENCLOSED AS PER ANNEXURE.....

10. WE ENCLOSE A COMPLETE TARIFF CHART OF OUR DIAGNOSTIC CENTER/ HOSPITAL COMPARING WITH CGHS RATES AS PER ANNEXURE.....

11. OUR DIAGNOSTIC CENTER /HOSPITAL HAVE BEEN RECOGNISED FOR TREATMENT OF THE FOLLOWING GOVT. ORGANISATION/SEMI-GOVT. ORGANISATION/ PRIVATE ORGANISATION AS PER ANNEXURE

12. WE HOPE OUR ORGANISATION WILL BE CONSIDERED FOR TIE-UP WITH ORTHOPAEDIC HOSPITAL/HOWRAH FOR PROVIDING SERVICES TO THE RAILWAY BENEFICIARIES.

13 DOCUMENTS TO BE ATTACHED (Trade license, Accreditation Certificate, Fire certificate, NABL/NABH, CGHS empanelment certificate with validity period etc.)_____

14. OTHERS DOCUMENTS TO BE ATTACHED (PAN card details, Bank Accounts details, Trade license and authorization letter with whom correspondence will be made etc)

(All documents are to be signed and stamped by the Authorized signatory on all pages. No columns from 1 to 14 will be left blank. EIO may be extended after expiry of agreemental period of three years by going further mutual agreement between Railway and the centre subject to satisfactory performance)

SIGNATURE OF AUTHORIZED SIGNATORY

(NAME-)

ADDRESS -----

PHONE NUMBER-----

E MAIL ID-----

Whatsapp No. _____

SEAL/STAMP

ANNEXURE-B/ 1

LIST OF ENT INVESTIGATIONS ON WHICH RATES ARE OFFERED

LAST DATE OF RECEIVING OFFER ON 10/11/2022

Sl. No	Name of the investigation in ENT	Rate in figure (Rs.)	Rate in words (Rupees)
1.	Brainstem Evoked Response Audiometry (BERA)		
2.	Otoacoustic Emissions (OAE)		
3.	Electronystagmography (ENG)		
4.	Vestibular Evoked Myogenic Potential (VEMP)		
6.	Electrocochleography(ECochG)		
7.	Tympanometry		
8.	Pure Tone Audiometry		

SIGNATURE OF AUTHORIZED SIGNATORY OF DIAGNOSTIC CENTRE WITH SEAL & STAMP