

**Eastern Railway**  
**Accounts Department**

No.A/Selection/ER/MTP/2021-22 (LDCE)

Kolkata, dated: 30.03.2022

FA&CAO/Con/Con-I/S&W/B&B/T/G,  
Dy.FA&CAO/Con-I/II/F&B/S&W/B&B, Dy.CAO/TA, Sr.DFM/SDAH/HWH/ASN,  
DFM(I/C)/MLDT, Dy.CAO(W)/JMP, WAO(I/C)/KPA,LLH, IT Centre, C&P, TCO, GM/Vig.,  
VO(A), AFA/RE/Kolkata, CPRO, Dy.CE(Con)/JMP, AFA/Con/ASN,  
CAO/Admn./Exp/Estt/PF/Books/Pension/Fuel/SV/Stores/RBC/Corrs./Stores-Finance/Finance/  
Insp/Works/Budget/PC/Effy, SAO/HWH/MD-HWH/MMB, E.Railway,  
PFA/Metro Railway/Kolkata

**Sub: Formation of a combined panel of AFAs (Group-B) of Eastern  
Railway & Metro Railway/Kolkata in 7<sup>th</sup> CPC Level-9  
(6<sup>th</sup> CPC PB-2, GP-5400) against 30% (LDCE) quota for the year 2021-22.**

It has been decided to hold the Limited Departmental Competitive Examination for filling up 30% vacancies in Group-B posts in Accounts Department for the selection year 2021-22 combined with Metro Railway, Kolkata in terms of Rly. Board's letter No. E(GP)2005/2/50 dated 03.08.2005 & 21.02.2007. The date and venue of the examination will be notified separately. This is in continuation of the Selection Examination' 2021-22 already held for filling up of 70% of the vacancies in the cadre of Asstt. Financial Advisers (Group-B) in 7<sup>th</sup> CPC Level-9 (6<sup>th</sup> CPC PB-2, GP-5400).

2. The size of the LDCE panel will be **05 (five)** with the following communal break-up :-

**UR - 03, SC - 01 and ST - 01**

3. Eligibility:

3.1 To be eligible to appear in the Group-B selection (30% LDCE quota), a candidate should fulfil the following conditions as on **01.01.2021** :-

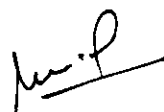
(a) (i) He/she should be a Group 'C' employee working in Level 6 and above in Pay Matrix with 5 years of non-fortuitous service in Level 6 and above in Pay Matrix (including non-fortuitous service rendered in the corresponding pre-revised grade pay).

(ii) He/she should have qualified in the Appendix-3 IRFM examination.

{Authority : Railway Board's letter No.E(GP)2019/2/25 dated 27.12.2019 (RBE No.216/2019)}

(b) In the case of Metro Railway/Kolkata, such Group-C staff who have been absorbed in Accounts Department of Metro Railway/Kolkata shall only be considered eligible if he/she fulfils the condition given at para 3.1 (a).

Contd...P/2



4. All candidates who fulfil the conditions of the eligibility as stated vide Para-3 above will be allowed to appear in the examination without any restriction as to the number of the candidates to be admitted in the examination.

5. The LDCE selection process will consist of written test and viva-voce as follows :-

5.1 Written Test

**It will comprise of two papers as detailed below :-**

**PAPER-I [ Duration - 3 Hrs. ]**

Subjects		Maximum Marks	Qualifying Marks for	
			UR	SC/ST
Part-I	General Knowledge & English Language	50	90	54
Part-II	General Principles of Govt. Accounting and Audit with special reference to Railways	100		
Part-III	Books & Budget (including Traffic Books)	150	90	54

**PAPER-II [ Duration - 3 Hrs. ]**

Subjects		Maximum Marks	Qualifying Marks for	
			UR	SC/ST
Part-I	Traffic Accounts & Statistics	150	90	54
Part-II	Establishment			
Part-III	Financial justification for expenditure and Traffic Costing			
Part-IV	Management Accounting			

OR

**PAPER-II [ Duration - 3 Hrs. ]**

Subjects		Maximum Marks	Qualifying Marks for	
			UR	SC/ST
Part-I	General Expenditure	150	90	54
Part-II	Workshop & Stores Accounts			
Part-III	Financial justification for expenditure and Traffic Costing			
Part-IV	Management Accounting			

*M-1*

5.2 **Only the candidates who qualify in the written test will be called for subsequent viva-voce.**

Viva-Voce and Record of Service

	Maximum Marks	Qualifying Marks for	
		UR	SC/ST
Viva-Voce	25	15	03
Record of Service	25	15	15
Total	50	30 *	18*

(\*including at least 15 marks in record of service)

6. Pre-selection Coaching:

In terms of Railway Board's letter No.E(GP)2010/2/39 dated 28.02.19 (RBE No.142/2019), pre-selection coaching classes are mandatory for reserved category candidates only who are being considered for appearing in the Group-B selection against vacancies reserved for them. If any of the candidates wants to opt out of the same, he/she should specifically indicate his/her refusal in writing as per **Annexure-A**. Similarly, if any of the staff can not attend the course on account of leave, sickness or any other reasons, they will have to wait for the next coaching classes or make their own arrangement for self-coaching. Not attending the coaching classes on this account will not be treated as an excuse for cancellation of the selection/LDCE or for demanding another coaching class.

This facility of pre-selection coaching classes may however be extended to the willing candidates of the general community in administrative interest along with the reserved community candidates.

7. Syllabus:

The syllabus and books of reference for the written examination is as prescribed in Board's letter No.78 ACIII/20/49 dated 09.09.78 read with their letter No.E(GP)76/2/96 dated 03.08.1977 & No.E(GP)88/2/111 dated 20.08.1991.

8. Model Questions:

Model questions will be circulated to the candidates during the pre-selection coaching classes. It is to be noted that the model questions are only for guidance to the candidates and it is not necessary that the actual question must be set out of those.

9. As per extant orders, the eligible candidates are responsible to furnish their written willingness to appear in the examination, failing which they will be considered as unwilling and will not be allowed to appear in the examination.

10. **Willingness for Pre-selection Coaching Classes and for the main examination:**

The candidates are directed to furnish their willingness for pre-selection coaching classes and examination in the prescribed format (**Annexure-A**) through their Controlling Officers.

Contd....4.

10.1 The Controlling Officer must send a consolidated statement of the willing candidates enclosing the following :-

(a) Consent of the candidates in the prescribed proforma (**Annexure-A**).

(b) Bio-data of the willing and eligible candidates in the prescribed format (**Annexure-B**).

10.2 The Controlling Officers should send the consolidated statement along with enclosures to **Secy. to PFA, E. Railway, Kolkata** not later than **20.04.2022**. He or she will be personally responsible to ensure that the proforma and statements are filled up correctly, and complete in all respects, duly signed by the candidates, wherever so required. If no information is received by **20.04.2022**, it will be presumed that there are no candidates from the unit concerned to appear in the said examination.

10.3 In case of candidates who are on deputation, leave, training or working in ex-cadre organization, if any, the receipt of acknowledgement of the notice and the consent of the candidates as per **Annexure-A** should be obtained by the office/unit from where the candidate concerned proceeded on such deputation, leave etc and sent along with **Annexure-B** *ibid*.


11. The candidates will not be permitted to use Railway Codes, Manuals, other reference books, publications etc. in the Examination Hall. In other words, the examination is without books.

12. No supplementary examination is permissible as per extant rules.

13. In terms of Para 206.2 of IREM Vol.I, Group-C employees qualifying in the selection for promotion to Group-B post would be required to pass the prescribed medical standard. Only those who qualify in the medical examination of prescribed standard shall be called for viva-voce.

14. The contents of this letter should be given wide publicity and got noted by **all eligible** staff. A confirmation to this effect should be sent under the personal signature of the respective Controlling Officers within **13.04.2022**.

DA: As above.

  
(Manish)  
Dy.CAO(G)

for **Principal Financial Adviser**

Copy for information to : (1) General Secretary, E.R.M.U., 23, Strand Road, Kolkata.  
(2) General Secretary, E.R.M.C., 6, Church Road, Howrah-1.  
(3) Zonal Secy. AISC&STREA,E.Railway, Kolkata  
(4) Zonal Secy. OBCREA (HQ),E.Railway. Kolkata

  
(Manish)  
Dy.CAO(G)

for **Principal Financial Adviser**

PROFORMA

Sub : LDCE (30%) 2021-22 selection for Group-B post of AFA in Accounts  
Department – willingness to appear in pre-selection coaching  
classes and main examination thereof.

I, Shri/Smt. \_\_\_\_\_

Designation \_\_\_\_\_ Office \_\_\_\_\_ intend to appear in the LDCE as notified vide PFA/E.Rly.'s letter No.A/Selection/ER/MTP/2021-22 (LDCE) dated:30-03-2022. In this connection I submit the following particulars :-

- 1) Date of Birth :
- 2) Date of appointment :
- 3) Educational Qualification :
- 4) Whether SC/ST :
- 5) Present Pay Level :
- 6) Date of **regular** (non-fortuitous) appointment/promotion in the Pay Levels as mentioned against para-3 of the notification.

- |      |         |    |       |        |       |
|------|---------|----|-------|--------|-------|
| i)   | Level-6 | as | _____ | w.e.f. | _____ |
| ii)  | Level-7 | as | _____ | w.e.f. | _____ |
| iii) | Level-8 | as | _____ | w.e.f. | _____ |
| iv)  | Level-9 | as | _____ | w.e.f. | _____ |

N.B. : Similar information in respect of service rendered under other railways/units, if any, should be indicated separately.

7) Year of passing Appendix-III-A Examination in the Group :

- (A) Year : \_\_\_\_\_  
(B) Group : \_\_\_\_\_

8) i) I declare that I am eligible to appear in the LDCE' 2021-22 as per the eligibility criteria laid down vide para-3 of the Notificaton ibid and am willing to appear in the said LDCE in **English / Hindi** medium (strike out which is *not* applicable).

ii) My choice of optional subjects : **Paper-II: Part-I** \_\_\_\_\_  
(as per Para 5.1 of LDCE notification ibid)

**Part-II** \_\_\_\_\_

9) I declare that I **want to attend** / **do not want to attend** (strike out which is *not* applicable) the pre-selection coaching classes.

Signature : \_\_\_\_\_

**Full name in Block letters:** \_\_\_\_\_

(as per SR & P/File)

Designation : \_\_\_\_\_

Date : \_\_\_\_\_

Particulars above have been verified and countersigned :

Signature of the Controlling Officer with office seal.

**ANNEXURE-B.**

**Proforma showing the particulars of willing candidates:**

Sl. No.	Name (as per service sheet)	Designation/ Station	Whether SC/ST	Present Grade/Level
1	2	3	4	5

Date of birth	Date of appointment	Educational Qualification as recorded in Service Record	Date of Confirmation	Date of regular appointment/promotion in the grades	
				Level-6 : as _____	w.e.f. _____
				Level-7 : as _____	w.e.f. _____
				Level-8 : as _____	w.e.f. _____
				Level-9 : as _____	w.e.f. _____
				N.B. : Similar information in respect of service rendered under other railways/units, if any, should be indicated separately.	
6	7	8	9	10	

Total length of service in qualifying grades Sr.SO(A)/Sr.TIA/Sr.ISA/Sr.SV/P.A/CA/SV/ AA / Stenographers, etc. as on <b>01.01.2021</b>	Year of passing Appx.III-A Examination	Whether eligible to appear in the current LDCE as per eligibility conditions laid down vide Para-3 of LDCE notification
11	12	13

Date of absorption (In respect of staff under Metro Railway only.)
14

Certified that the above particulars of the willing candidates have been duly verified with the Service Records & P/Files of the candidates.

**OFFICE SEAL**

Controlling Officer  
(Signature with seal)