

To
The Divl. Railway Manager
Eastern Railway, Sealdah

Sub : Issue of Identity Card against RB L/No.E(W)PS-5/10 dtd.31.10.02
(RBE No.13/2002) circulated vide CPO's SL. No.23(2)/2002.

Respected Sir,

Kindly issue me a laminated Identity Card in terms of Railway Board letter under reference on receipt of the letter from you. The required particulars are given below :

1. Name of Unit/Division from where retired : _____
2. Name of Pensioner (Block Letter) : _____
3. Residential Address : _____

4. Telephone Number : _____
5. Post held on retirement : _____
6. Pay scale : _____
7. Blood Group : _____
8. Station : _____
9. Department : _____
10. Date of Birth : _____
11. Date of Appointment : _____
12. Date of Superannuation : _____
13. Last pay & Level : _____
14. Average Emoluments : _____
15. Qualifying Service : _____
16. Pension originally sanctioned : _____
17. Case Number : _____
18. RELHS Card Number : _____
19. P.P.O Number with date : _____

Thanking you,

Yours faithfully,

(Signature of Applicant)

1. P.P.O. 1st Page
2. One copy photo attested by Gazetted Officer on the application form.
3. Calculation sheet of pension of page 25 or Calculation sheet from accounts department.
4. Attested photo copies of service certificate.
5. Form fill up (2 copies), forwarded by sectional head of concerned branch/unit.