

Customer can register his Refund of Freight
through Web at **Railway Claims and Refund**
Website www.claims.indianrail.gov.in.

However, refund application registered on the above
website will be **processed on submission of**
formal Application by Claimant.

Application Form for *Refund of Freight*



APPLICATION FOR PREFERING REFUND CLAIMS FOR
EXCESS FREIGHT OF GOODS OR PARCELS

Letter No.

Date :

To,
The Chief Commercial Manager (Refund/Goods)
Eastern Railway,
3,Koilaghat Street,
Kolkata – 700 001.

Dear Sir,

Sub : Claims for Refund : Invoice Railway Receipt/Parcel Way Bill No.

From _____ To _____

Under section 106 of Railway Act, 1989, I prefer claim to Eastern Railway particulars of which are detailed below:-

1. From _____ (station) To _____ (station) VIA _____

Total Distance _____

2. Description of consignment _____

3. Name of Consignor _____

4. Name of Consignee _____

5. Date of delivery _____

6. Details particulars of Freight paid at station.

a) Paid/ To pay amount _____ Paid by Whom _____

b) Under Charge Amount _____

c) Siding Charge , if any _____

d) Credit Note No. _____ Date _____

e) MICR Cheque No. _____ Date _____

f) (i) Demand Draft No. _____ Date _____

(ii) E. Payment ID & Name of Bank _____ Date _____

(iii) Bank Name _____ Address _____

(iv) No. of ORR Involvement _____

g) Money Receipt No. _____ Date _____

7. Full particulars of the Consignment –

a) Train Load or Wagon Load with clubbing Invoice No. _____ RR No. _____
Date _____

b) Reweighment particulars, if any _____

c) Mini Rake or Two point rake _____

d) If booked from siding then name of serving station _____

e) Diversion/ Rebooking particulars if any _____

f) Wagon Registration fees with Accounts particulars _____

8. The amount Claim and how it is arrived at _____ (with supported circulars)

9. Other Remarks , if any _____

Yours faithfully

(Full name & address)

Encl. 1) xerox copy of ORR/PW Bill

2) Letter of Authority duly certified by the station or power of Attorney

3) Re-weighment sheet

4) xerox copy of Money Receipt

5) xerox copy of Indent

6) Xerox copy of forwarding note.

7) Details particulars of Unfit/Damaged/Short supply of wagons by Rly. Admin, if any.