

Eastern Railway
(Personnel Department)
17, N. S. Road, Kolkata -700 001

No.E.740/0/Misc.(Policy)/Pt.I

Kolkata, Dated: 04/06/2020

Sr. Divisional Personnel Officers
HWH/SDAH/ASN/MLDT
Eastern Railway

Workshop Personnel Officers
LLH/KPA/JMP
Eastern Railway

Sub: References on policy matters - procedure reg.

Of late, it is observed that references on various policy matters are directly being referred to headquarters Ruling by the Units for clarification/guidelines without the issue being referred to the Cadre Dealing SPO/APO of this office. Since views of the Cadre Dealing Officer are important to decide on any issue involving policy matter, such cases are again referred to the concerned SPO/APO for views, before issue gets clarified to the Unit concerned. This leads to delay, which could have been avoided.

The matter has been considered. It has been decided with the approval of the competent authority (PCPO) that henceforth, any reference on policy matter, which requires clarification/guidelines of headquarters Ruling, should invariably be referred to the concerned Cadre Dealing SPO/APO, as the case may be, who then may take the opinion of Ruling Section of headquarters, if so required.

Ar:
(Anjan Ray)
Dy. Chief Personnel Officer/Gaz.
Phone No.:24104 (Rly.)

Copy to:

Secretary to PCPO for information of PCPO/E. Rly., Kolkata

CPO(Admn.) and CPO/IR, E. Rly., Kolkata

All SPOs/APOs, E. Rly., Kolkata for information and necessary action.

Ar:
Dy. Chief Personnel Officer/Gaz.