



KAB-QC-38

OHSAS 18001 Registered

ISO 14001 Registered Certificate No. 683723

**P. Sharma**  
Chief Works Manager

**C & W Workshop, Liluah**  
IMS Certified (ISO 9001 : 2015  
ISO 14001:20015 Accredited  
OHSAS 18001:2007 Certified)  
5S certified,  
Green Co Gold certified

D.O. No. LG.7/1/Pt. LXXIII

5<sup>th</sup> August, 2019

*Dear Shri Ghoshal,*

**Sub:** Narrative Report for the Month of July, 2019.

- Ref:** (i) Dy GM(G)/ER's letter No. AC50/MCDO/Policy  
dtd.23.08.2018 .
- (ii) CWE/ER's letter No. MRW/266  
dtd.03.09.2018 .

With reference to above, MCDO of this workshop for the month of July, 2019 in New Format is enclosed herewith.

This is for kind information please.

With Kind regards

Yours sincerely,

*P. Sharma*

**Shri S. R. Ghoshal,**  
Principal Chief Mechanical Engineer,  
Eastern Railway,  
Kolkata.

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## MCDO OF C & W Workshop/Liluah/Eastern Railway for the Month of July, 2019

(use font Calibri(body); font size 11)

### 1. **Safety** (Annexure D)

*(Inter alia to cover safety performance of the Zonal Railway, areas of concern for the Zonal Railway, Comments of health of infrastructure, timely action on safety related works, indents, plans, pending approvals etc. in GM's own words.)*

#### **Timely action on safety related works-**

- (a) All applicable PPE's like Industrial safety shoe, Helmet, Hand gloves etc. have been provided to all staff.
- (b) Different type of safety poster like Emotional safety poster, Safety Instruction poster and use of applicable PPEs have been displayed over entire focused area of workshop.
- (c) Installation of F.E. Booth along with accessories, provision of mobile water tank trailer and redressed of Hydrant point with fire fighting accessories for immediate action against fire disaster.
- (d) Installation of CO2 flooding system at paint shop Godown to arrest fire at any moment.

### 2. **Commendable display**

(of integrity, devotion to duty by Railway Officials (Brief description).

--NA--

### 3. **Crucial Infra Works**

(Works Progress of crucial infra works)

.	Item	Target for the year	Target for the month	Cumulative progress	Reasons for shortfall (if any)
1	New Lines				
	Gauge Conversions				
	Doubling/3 <sup>rd</sup> /4 <sup>th</sup> line				
2	Electrification				
3	Track renewal				
4	Bio-toilets	-	-	7262 Bio-toilets in 2077 coaches (Since Starting)	
5	Status of development works (out of 68 stations)				
6	Project "UTKRISHT"	31 Rakes	03	323 Coaches (Upto June-278 + July-45 Coaches)	

### 4. **Earnings** (Zonal Railway's Earning and way forward in GM's own words) (Annexure-B). -NA-

### 5. **Non Fare Revenue**

(Action taken to maximise NFR and position thereof) -NA-

**6. PSR/TSR**(Action taken to remove PSR/TSR) **Annexure-K****--NA--****7. Maintenance blocks --NA--**

S. No.	%age of Block hours demanded to block hours granted during the month	Cumulative %age of Block hours demanded to block hours granted during the year.	Remarks

**8. Reforms**

S. No.	Item	Details	Remarks
1	Major process Reforms, delegation and simplification initiatives adopted on the Zonal Railway during the month.		
2	No. of meetings held by PHODs and/or Transformation Cell of the Zonal Railway with field staff for process reforms during the month.		
3	No. of instructions by Transformation Directorate of Railway Board yet to be implemented on the Zonal Railway.		
4	Activities under "Mission Satyanistha" during the month.	Nil	
5	Total No. of nominated/scheduled training missed by staff/officers on the Zonal Railway during the month and three major category of such training programs.	Nil	Nil

**9. HR Initiatives (limit to 200 words)**

Total No. of Staff trained under "PROJECT SHAKSHAM-II" during the month of July'2019 is 1278. Cumulative for the year 2019-20 is 3606.

**10. Swatchata**

(Steps taken during the month to improve upkeep and cleanliness; workplace, stations & trains, limit to 250 words)

**-NIL-****11. Steps taken to improve customer interface****--NA--****12. Digital initiatives****-NIL-**

**13. Crime control****--NA--***(Top 5 categories of crimes of the Zonal Railway based on average of 3years and crime against Women)*

S. No.	Description of crime	No. of crimes during the month	Crime no. during last 3 years	Action taken
1				
2				
3				
4				
5				

**14. Any other achievement(s) (Brief not exceeding 200 words)****14.1 GOOD WORKS DONE**

- (i) Off POH coaches of "PROJECT UTKRISHT" consisting of forty five (45= 09 AC + 36 NAC) coaches turned out during this month.
- (ii) Retro fitment of environment friendly Bio-Toilet has been achieved in fifty six (61) coaches and total 192 Bio-Tanks have been fitted during this month. (Cumm 251 coaches with 785 tanks).

**15. No. of new references sent to Railway Board (indicate Numbers only) (Annexure-J)****--NA--****16. Assistance required (preferably limited to 5 items)****16.1 Stores Deptt.****16.1.1 Perennial Crisis of Safety Coaching items:-**

SN	PL No.	Assistance Description	MC	Target Supply (April'19-July'19)	Actual Supply	Stock in Hand
1	33500022	Ball Joint Roll link	424	1696	816	160
2	30220300	Enhance Capacity Side Buffer	225	900	225	160
3	75615216	Floor Topping Compound	764	3056	0	Nil

**16.1.2 Other Coaching POH Crisis Items**

SL	PL No.	Description	Remarks
1	30020955	Face Plate	1)TC no-11/19/1037 for 7898 nos OP-22/7/19 2)TC no-52/19/1326 for 412 nos OP-22/8/19 3)3 PO Exist
2	30220300	Enhance Capacity Side Buffer	1) TC No- 11/19/1014C for 3546 nos Nos OP-2/9/19 2) TC No. 52/19/1325A for 400 Nos OP on 21/8/19 3)2 PO Exist

3	30226077	REV. IRS Side buffer casing	1)TC no-11/19/1683 for 2059 nos OP-27/7/19 2)TC no-52/19/1385 for 250 nos OP-6/8/19 PO Exist, DP Expired
4	30358838	Auxiliary Reservoir 200 ltrs	1)TC no-11/19/1595 nos for 1511 nos OP-21/8/19 2)TC no-52/19/1335 for 180 nos OP-10/7/19 PO Exist, DP Expired
5	38161321	Spares for KE Design DV	TC no-21/18/1213 for 17 sets OP-1/4/19 PO Exist, DP Expired
6	45171154	Battery Box for 1100 AH Cell	1)TC no-08/19/1484 for 74 nos OP-28/6/19 2)TC no-52/19/1288 for 30 nos OP-24/6/19
7	75615216	Floor topping compound	1)TC no-01/18/1022 for 9552 sets OP-5/4/19 2)TC no-52/19/1376 for 4796 Kgs OP-31/7/19
8	77030953	Paint RAL 0303045	1)TC no-05/19/1005 for 21876 Ltrs (2019-20) OP-5/8/19 2)TC no-05/19/1005 for 21764 ltrs (2020-21) OP-5/8/19 Depot PO exist
9	77033267	Paint RAL 0708040	1)TC no-05/19/1093 for 33524 ltrs (2019-20) OP-5/8/19 2)TC no-05/19/1093 for 38384 ltrs (2020-21) OP-5/8/19 3)TC no-52/19/1296 for 9261 ltrs OP-24/6/19
10	77034636	PU Paint Kit consisting of 7 items	1)TC no-05/18/1275 for 179 sets (2019-20) OP-5/8/19 2)TC no-05/19/1275 for 252 sets (2020-21) OP-5/8/19
11	30327064	Kit for Brake Gear Pin	1)TC no-11.19.1075 for 1966 sets, T/O-16/8/19 3 PO exist out of that 2 PO DP expired.

### 16.1.3 Availability of Safety Items for ICF Coaches & wagons :

The availability of Safety Items for ICF Coaches and Wagons needs to be improved upon to the **“Minimum Satisfactory level of 100%”**. For ensuring the above, all Safety Items with “Low Stock” should have “Covered Dues” along with available DP.

On date, however, there are 15 Safety Items with Stock below 3 months and not having proper covered dues. The summarized list is given below:-

Safety Items only (Group-wise)		Total no of items	Stock Nil or Below 3 months				Remarks
			without Covered Dues	with Covered Dues but with DP expired	With covered dues with DP available	Total No. of items below 3 months	
Manufacturing		26	0	0	6	6	WTA below 3 months -Nil
Coaching	Mechanical	63	0	5	4	9	
	Electrical	3	0	0	0	0	
Mechanical (Wagon)		105	6	4	22	32	
<b>Total</b>		<b>197</b>	<b>6</b>	<b>9</b>	<b>32</b>	<b>47</b>	
<b>Most Urgent</b>			<b>15</b>				

**List of items without covered dues and where DP has expired is furnished as under.**

SN	PL No.	Description	Remarks
<b>Safety items without Cover dues</b>			
1	33500228	Anti Roll Bar Fork.	
2	33501440	High Tensile OBC with AARH	
3	38034645	Axle Cap Screw 1" for BOX-N	
4	38037452	Grease Seal for CTRB	
5	38146629	Equalising Lever W/Bure BOX-N	
6	38161047	Seal for Common Pipe Brack. EK	
<b>Safety items with Cover dues but DP expired</b>			
1	30317149	BK.HD. for 13T & 16T BG.	PO No. 11.18.1016.1.04337 dt 07.09.18 on M/s Annapurna Engg. Works, HWH. Qty 2960 nos. DP - 07.07.19 expd. PDC - yet not offered for insp.
2	33500551	Transaction Lever RCF DRG NO 1267	1. P.O. No. 11171795102993 dt. 18/05/18 on M/s ASL INDUSTRIES LTD.-JAMSHEDPUR ( 9674943654) qty 595 nos.DP: Refixed upto 28.7.19 with revised spec. No prospect of supply.
3	38106425	Wide Jaw Adopter 22W SK-78527	PO No. 21.18.1026.1.05130 dt 28.11.18 on M/s N K Iron Ind. Agra. Qty 18 nos. DP - 28.3.19.
4	38125171	Brake Gear Shaft Long for BOXN	P.O. No. 21.17.1036.1.04872 dt. 16.11.17 on M/s ESS BEE Metal Works(9007755824) qty 22 nos.DP: 03.02.19 No prospect of supply.
5	38135887	POH Kit Mark 50 High Capacity Draft Gear	1. PO No. 21.16.1059.1.03767 dt. 10.07.18 on M/s Besco. For qty 9 sets. DP - 10.01.19 2. PO No. 21.17.3048.1.03869 dt. 24.07.18 on M/s Besco. For qty 49 sets. DP - 30.6.19. (M - 9051300024) Firm has applied for DP ag both POs. No response as per chg.29.07.19
6	38135905	POH Kit Mark 50 High Capacity Draft Gear	1. P.O. No. 21.17.1058.1.03351 dt. 14.06.18 on M/s BESCO LTD-KOL qty 72 sets.DP:10.05.19. Applied for DP (No response as per Chg dt 29.07.19)
7	38161059	Rubber Kit for Common Pipe.	1. Po no 21.17.1094.1.04285 dt 06.09.17 on M/S Faviely transport ( 9794996969/ 9007081587) qty due 300 sets out of 947 sets.DP: 04.04.19.
8	38161151	Non Interchangeable Metallic Parts.	1. PO no. 21.17.1097.1.02370 dt 03.04.18 on M/S Escorts Ltd. qty 10 sets.DP: 04.05.19 Expired(M - 9903000180) Applied for Dpas per chg. 18.07.19 Mat expected by Aug 1st week.
9	38164218	POH Kit (Brake Cylinder 355mm IRS)	PO No. 21.18.1123.1.00072 dt. 04.01.19 on M/s Kayr Entp. For Qty 1260 sets. DP - 30.06.19. Firm has applied for DP. PDC - 630 sets within 15.9.19. (M - 9681480533)

## **16.2 Engineering Deptt.**

**16.2.1 Supervisors:** There are 03 vacancies of JEs in the Engg wing. Since the supervision of various engineering works is getting hampered severely, PCME is requested for his kind intervention in impressing upon PCE to post three JEs to LLH workshop.

## **16.3 Requirement of Manpower in Metallurgical Laboratory in Liluah:**

6 posts of CMS and 02 posts of CMA are lying vacant and need to be filled expeditiously. It is requested that the vacancy be filled at the earliest.

## **16.4 Personnel Deptt.**

### **16.4.1 Posting of EDPM/LLH:**

The post of EDPM/LLH is lying vacant due to transfer of Sri Apurva as WM/C/LLH vide Office Order No. LE.222/1/Pt.XXXII dt.17.07.19 (PCPO/E.Rly's Office Order No. G.III/Mech/28/2019 dtd.15/7/19).

### **16.4.2 Posting of AIO/LLH:**

The post of AIO needs to be filled up in view of the increasing inspection requirement of the ever expanding LHB fleet. It is hence requested that the said posting may be made at the earliest.

### **16.4.3 Posting of AWM(W)/LLH:**

The post of AWM(W) is lying vacant due to posting of Shri A.Gupta, AWM(W)/LLH as Asstt. PS to CWM/LLH on 23.05.19 vide Office Order No. LE.222/1/Pt.XXXII dtd.23.05.19 (PCPO/ERLY's O/O No. G.III/Mech/16/2019 dt. 06/05/19).

## **16.5 Electrical Deptt.**

**16.5.1** The post of WEE/LLH is lying vacant due to transfer of Shri S.Roy since 23.11.2017 (AN). It is requested that the vacancy be filled at the earliest.

## **16.6 RSP item**

### **(A) Mechanical Department:**

16.6.1 ER Law Book Item No. 1131 of 2018-19, Spare of LHB Coach Maintenance (Furnishing) Works, 12 set, @2.07917 lakh per set. Case file no. 1/16/6086 sent to PCMM/KKK on 15.05.2018, with rectified fresh Annexure with Provisional Fund for 2018-19. New T/C No. 11/17/5024, tender opened on 04.02.2019. No bid received. Re-tender on 03.04.2019.

16.6.2 ER Law Book Item No. 1129 of 2018-19, ICF Design Bogie fitted with Air Spring (Hybrid Bogie). @ 68.3667 lakh per bogie 4<sup>th</sup> time Re tender processed but no bid received. Again, Tender Case No. 52/17/5398 for 01 no. 16 T AC coach and T/case no. 52/17/5399 for 02 nos. Non – AC Coaches under process for 5<sup>th</sup> time retender (Planned for retendering with relaxation in tender condition), the case has not yet been finalized.



**(B) Electrical Department**

16.6.3 Pink Book Item no.706 of 2019-20, Provision of 20 nos. higher capacity DG set for Power Car ( ER-3)-PO no. 08.17.5113.1.41447 DT. 26.10.2018 for 03 sets. on M/s. Kirloskar.DP-26.06.19. Proposal submitted for cancellation of PO. Dlg. Officer-Dy CMM/CON-II/HQ.(Fund allotted in 2019-20- Nil)

16.6.4 Pink Book Item no. 657 of 2019-20, Provision of 30 nos. higher capacity Diesel Engine along with all accessories (ER-4), PO no. 08.17.5113.1.41447 Dt. 26.10.2018 for 04 nos. on M/s Kirloskar. DP-26.06.2019. Proposal submitted for cancellation of PO. Dlg. Officer-Dy CMM/CON-II/HQ.(Fund allotted in 2019-20- Nil)

16.6.5 L.B. Item no. 886 of 2019-20, Roof Mounted Package unit (Conventional type) for AC coaches with control panel (10 sets for LLH workshop) – T/C no. 08.19.5025, Opening date 01.07.2019. Case sent to PCMM office on 15.07.2019. Dlg. Officer- DyCMM/CON-II/HQ.(Fund allotted in 2019-20- Nil)

**17. Pending Court/Contempt Case(s):**

Name of the Court	No .of Cases pending as on 01.07.19	No. of cases accrued during the period from 01.07.19 to 31.07.19	Total	Finalised during the period from 01.07.19 to 31.07.19			Balance as on 31.07.19
				Won	Lost	Total	
CAT	28	03	31	02	--	02	29
High Court	19	--	19	--	--	--	19
Supreme Court	01	--	01	--	--	--	01
Contempt	01	--	01	--	--	--	01
<b>Total</b>	<b>49</b>	<b>03</b>	<b>52</b>	<b>02</b>	<b>--</b>	<b>02</b>	<b>50</b>

**Annexure enclosed in MCDO Format**

1. Financial performance (as per Annexure 'A' enclosed)
2. Originating earning (as per Annexure 'B' enclosed)
3. Community wise loading (as per Annexure 'C' enclosed)
4. Safety (Accidents) (as per Annexure 'D' enclosed)
5. Assets failure (as per Annexure 'E' enclosed)
6. Pending vigilance cases (SF-5 & SF-11) (as per Annexure 'F' enclosed)
7. MoU performance(as per Annexure 'G' enclosed)
8. Performance Efficiency Index (as per Annexure 'H' enclosed)
9. Performance of the station where data logger is integrated with COA (as per Annexure 'I' enclosed)
10. Brief new references sent to Railway Board in the month (as per Annexure 'J' enclosed)
11. Status of PSR/TSR (as per Annexure 'K' enclosed)



2. **Originating earning (as per Annexure 'B' enclosed) --NA--**

**Annexure 'B'**

(Figure in Crore)						
	For the month			Cumulative up to month		
	Last Year	Current Year	%var. w.r.t. PRYR	Last Year	Current Year	%var. w.r.t. PRYR
Passenger Earnings						
Goods Earnings						
Other Coaching Eng						
Sundry Earnings						
<b>Total</b>						

3. **Community wise loading (as per Annexure 'C' enclosed) --NA--**

**( Annexure 'C' )**

(in MT)										
Commodity	For the month					Cumulative up to the month				
	Target for the CY	2018-19	2019-20	%var. over prev. year	%var. over Target	Target for the current year	2018-19	2019-20	%var. over prev. year	%var. over Target

4. **Safety (Accidents) (as per Annexure 'D' enclosed)--- NIL**

**( Annexure 'D' )**

S. No.	Date & time	Div.	Train No.	Details

5. Assets failure --NA--

Annexure 'E'

S. N.	Items	Monthly	Cumulative
1	Rail Failure		
1(a)	Rail Fractures		
1(b)	Weld Fractures		
1t	TOTAL (a+b)		
2	Diesel Loco Failures		
2(a)	Reporting Rly's Loco in its own territory		
2(b)	Foreign Rly's Loco in Reporting Rly territories		
2b1	CR		
2b2	ER		
2b3	ECR		
2b4	ECOR		
2b5	NR		
2b6	NCR		
2b7	NER		
2b8	NFR		
2b9	NWR		
2b10	SR		
2b11	SCR		
2b12	SER		
2b13	SECR		
2b14	SWR		
2b15	WR		
2b16	WCR		
2t	Grand Total (a+b)		
3	Electric Loco Failures		
3(a)	Reporting Rly's Loco in its own territory		
3(b)	Foreign Rly's Loco in Reporting Rly territories		
3b1	CR		
3b2	ER		
3b3	ECR		
3b4	ECOR		
3b5	NR		
3b6	NCR		
3b7	NER		
3b8	NFR		
3b9	NWR		
3b10	SR		
3b11	SCR		
3b12	SER		
3b13	SECR		
3b14	SWR		
3b15	WR		
3b16	WCR		
3t	Grand Total (a+b)		
4	<b>Wagon Failure</b>		
4(1)	Poor Brake Power		
4(2)	Spring <b>Breakage</b>		
4(3)	Journal Breakage		
4(4)	Hot Axle		
4(5)	Train Parting		

4(6)	<b>Wagon Detachment(a+b)</b>		
4(6)a	Road side detachment		
4(6)b	Detachment in Yard of Through Goods train not offered for examination		
5	<b>Coach Detachment</b>		
5a	Reporting Rly's Coaches in its own territory		
5b	Foreign Rly's Coaches in Reporting Rly territories		
5b1	CR		
5b2	ER		
5b3	ECR		
5b4	ECOR		
5b5	NR		
5b6	NCR		
5b7	NER		
5b8	NFR		
5b9	NWR		
5b10	SR		
5b11	SCR		
5b12	SER		
5b13	SECR		
5b14	SWR		
5b15	WR		
5b16	WCR		
5t	<b>Grand Total (a+b)</b>		
6	<b>OHE FAILURES</b>		
7	<b>Signal Failure as per Signal Failure Register</b>		
8	<b>STALLING CASES</b>		
8a	CC+8+2 LOADED TRAINS		
	Electric Loco		
	Diesel Loco		
8b	OTHER TRAINS		
	Electric Loco		
	Diesel Loco		
8t	TOTAL (a+b)		
	Electric Loco		
	Diesel Loco		
	TOTAL (a+b)		

**6. Pending vigilance cases (SF-5 & SF-11) (as per Annexure 'F' enclosed)**

**Annexure 'F'**

Category	Total no. of cases	Disposal awaited (beyond prescribed period)	Disposal during the month	Total no. of remaining cases
SF-5	NIL	NIL	NIL	NIL
SF-11	NIL	NIL	NIL	NIL

7. MoU performance (as per Annexure 'G' enclosed)

Annexure – 'G'

Annual performance Agreement(MOU) performance for 2019-20					
S. N.	Key performance Indicators	Unit of Measurement	Target	Performance for the month	Performance upto the month
1	(a)Revenues	Magnitude(Rs.Cr.)			
	(b)Ordinary Working Expenses(OWE)	Magnitude(Rs.Cr.)			
	(c)Originating Passenger Traffic	Millions			
	(d)Originating Freight Loading	Million Tons			
	(e)Sundry Earning/Non Fare revenue	Rs. Crore			
	(f) Capital expenditure	Rs. Crore			
2	Capacity Enhancement				
	(a) Doubling	Kms.			
	(b)Railway Electrification	Kms.			
	(c)New Lines	Kms.			
	(d)Gauge conversion	Kms.			
	(e)No.of private sidings commissioned	No.			
	(f)PFTs commissioned	No.			
(g)Increase in average speed of freight trains	Km/h				
3.	Capacity Utilisation				
	(a)Diesel Loco	Kms			
	(b)Electric Loco Utilisation	Kms			
	(c)NTKms/Wagon day	Kms			
	(d)Wagon Kms/Wagon day	Kms			
	(e)POH Outturn of Coaches	No.of Coaches/month	225 VU	227 VU	845 VU
	(f)POH Outturn of Wagon	No.of wagon/month	125 VU	135 VU	526 VU
	(g) POH Outturn of Diesel Locomotives	No.of Loco /year			
	(h)POH Outturn of Electric Locomotives	No.of Loco /year			
	(i)POH Outturn of MEMU/EMU (BG)	yearly			
	(j)POH Outturn of DEMU	yearly			
	(k)SPART/SPARME(BG)	yearly			
	(l)Progress in track renewal	Kms.			
	(m)(i)Deep screening of turnouts	Nos.			
	(ii)Deep screening plain track	Track KMs.			
(n)Maintenance Block for track machine	Block granted in Hrs./track machine/annum				
4	Manpower				
	(a)Increase in training mandays/employee	%	100%	134.62%	121.32
	(b)Disposal Employee Grievance received	%	-	88%	90%
	(c)Grievance Redressal Efficiency Index	%	-	94%	90%
	(d) Court case finalised in railway favour	%	-	(2 cases)	100% (5 case)

8. Performance Efficiency Index (as per Annexure 'H' enclosed) --NA--

Annexure 'H'

Sr.No.	Division	For the month			Up to the month		
		Target 2019-20 (%)	2018 (%)	2019(%)	Target 2019-20(%)	2018-19	(2019-20(%))

9. Performance of the station(s) where data logger is integrated with COA (as per Annexure 'I' enclosed). --NA--

Annexure - 'I'

Sr. No.	Station	Division	Status	Percentage of manual feeding

10. Brief of new references sent to Railway Board in the month (as per Annexure 'J' enclosed) --NA--

(Annexure 'J')

S.No.	Railway	Subject matter in brief	GM's DO/Railway's letter with date	Addressed to whom?	Concerned Board Member/DG	Implications of delay in response, if any



11. Status of PSR/TSR (as per Annexure 'K' enclosed) --NA--

(Annexure 'K')

a. Removal permanent speed restrictions.

Total no. Of permanent speed restrictions as on April18	Removed in the	Cumulative removals till date

b. Temporary Speed Restriction continuing beyond 30 days --NA--

Sl.No.	Division	Location	Speed limit	Imposed since date	Reason for non removal