

MECHANICAL DEPARTMENT (CARRIAGE & WAGON)

LEAVE RULES

1. How many days of LAP in a calendar year, a permanent/ Temporary Railway servant shall be entitled to get?

- a) 20 days
- b) 15 days
- c) 30 days
- d) 45 days

2. How many days of LAP in a year, can be credited to an employee?

- a) 30 days
- b) 10 days
- c) 20 days
- d) 12 days

3. A female Railway employee shall be entitled to maternity leave?

- a) 135 days
- b) 120 days
- c) 90 days
- d) 130 days

4. For miscarriage, including abortion, what period of Maternity leave may be granted?

- a) 6 weeks
- b) 45 days
- c) 7 weeks
- d) 43 days.

5. Paternity leave is admissible with less than two surviving children?

- a) 10 days
- b) 20 days
- c) 15 days
- d) 25 days

6. Maximum days of leave on average pay?

- a) 120 days
- b) 180 days
- c) 190 days
- d) 300 days

7. LAP shall be credited to a Railway servant?

- a) 2 ½ days per month
- b) 3 days per month
- c) 2 days per month
- d) 1 ½ days per month

8. How many days of LAP per year can be credited to a school staff ?

- a) 10 days
- b) 5 days
- c) 7 days
- d) 8 days

9. How many days of LHAP can be accumulated to an employeet in his service life?

- a) 300 days
- b) 450 days
- c) 600 days
- d) Un limited

10. A male railway servant may be granted Paternity leave having surviving children?

- a) Less than two
- b) One
- c) Four
- d) Three

11. Up to what limit, maternity leave may be combined with any kind of leave?

- a) One year
- b) Two years
- c) Unlimited
- d) Six months

12. A Trade Apprentices may be granted leave on full stipend for a period not exceeding how many days per year?

- a) 15 days
- b) 13 days
- c) 10 days
- d) 12 days

13. Apprentice Mechanics in Railways Workshops may be granted leave on full stipend for period not exceeding?

- a) 16 days
- b) 20 days
- c) 25 days
- d) 30 days

14. Gazetted officers may be granted LAP for the period exceeding 180 days but not exceeding if leave granted outside India?

- a) 200 days
- b) 240 days
- c) 230 days
- d) 250 days

15. Study leave shall count?

- a) Reckoning seniority
- b) Reckoning increment
- c) Earning LAP
- d) Earning LHAP.

16. Which of the following category is entitled for hospital leave?

- a) Group 'A'
- b) Group 'B'
- c) Group 'C'
- d) Group 'D'

17. When no leave is admissible under any other rule, what is the leave granted?

- a) LAP
- b) LHAP
- c) SPL Leave
- d) Extra ordinary leave.

18. Maximum encashment of leave on average pay?

- a) 200 days
- b) 180 days
- c) 360 days
- d) 300 days

19. Who is the authority to sanction Special Disability Leave?

- a) Senior Scale Officer
- b) J A Grade Officer
- c) DRM
- d) ADRM

20. Leave of any kind can be combined with vacation in the case of

- a) Officers
- b) Office Staff
- c) Running Staff
- d) Rly. School Teacher

21. What is the maximum period of leave on Average pay at time that a Railway servant may be granted?

- a) 120 days
- b) 160 days
- c) 180 days
- d) 300 days

22. What is the maximum limit of Leave not due that may be granted to a permanent Rly. Servant during his entire service period?

- a) 360 days
- b) 380 days
- c) Unlimited
- d) 300 days

23. Within which period, Paternity Leave can be granted?

- a) Six months
- b) Three months
- c) Four months
- d) 15 days

24. Special Disability Leave on average pay granted for accident on duty shall not exceed?

- a) 120 days
- b) 125 days
- c) 360 days
- d) 280 days

25. What is Paternity leave?

- a) Casual Labour
- b) Casual labour with temporary status
- c) After completion of 180 days of service
- d) After regular absorption

26. Staff of which Railway are entitled to avail extra Casual leave?

- a) SER
- b) ECOR
- c) NFR
- d) ECR

27. Whom does the Compensatory Casual leave is admissible?

- a) Supervisory staff
- b) Group 'D' staff
- c) Group 'C' & Group 'D' staff but not supervisor
- d) Stenographer & Confidential Assistant

28. Quarantine Leave?

- a) Withdrawn
- b) Admissible in critical diseases
- c) For Eye disease
- d) Wife's Sickness

29. Commuted leave is admissible?

- a) Medical Certificate
- b) Request of an employee
- c) Discretion of competent authority
- d) Request of an employee for CL

30. If a Railway employee applies for a kind of leave say LAP, in advance, the competent authority?

- a) Sanction as CL
- b) sanction as LWP
- c) refuse to sanction it
- d) convert it as commuted leave

31. A Railway shall be granted leave of any kind for a continuous period of not exceeding.....

- a) 3 Years
- b) 4 years
- c) 5 years
- d) 6 years

32. Which of the following leave can be combined with vaction in case of a school teacher?

- a) Only LAP
- b) Only LHAP
- c) Any kind of leave
- d) Special disability leave

33. How many occasions does a workshop staff be granted half a day's LAP?

- a) 6 occasions
- b) 10 occasions
- c) 6 occasions
- d) 12 occasions

34. Hospital leave granted to a non-Gazetted Rly. Servant should not exceed when combined with other leave?

- a) 24 months
- b) 26 months
- c) 28 months
- d) 18 months

35. What is the maximum limitation of Leave Not Due granted on medical certificate during the entire period of service?

- a) 360 days
- b) 365 days
- c) 370 days
- d) 390 days

36. Maximum of study leave that can be granted to an employee during his entire service period?

- a) 36 months
- b) 28 months
- c) 24 months
- d) 30 months

37. In case of 'Cut in pension', for compulsory retirement as a measure of punishment, leave encashment is admissible?

- a) 360 days
- b) 150 days
- c) un utilized days
- d) not eligilble

38. Which of the following leave may be granted to a Rly. Servant, Volunteered to donate blood in Govt./Rly. Hospitals for railway employees?

- a) Special Casual leave
- b) casual leave
- c) LAP
- d) LHAP

39. If a railway servant resigns from service during study leave, and it is converted into regular leave as LAP/LHAP leaving balance, such a balance shall be treated?

- A) unauthorized absence
- b) Extra ordinary leave
- c) Study leave
- d) Leave not due

40. Who is the Authority to grant study leave abroad?

- A) Rly. Board
- b) GM
- c) DRM
- d) CPO

41. Who is the Competent Authority to grant study leave within India?

- A) Rly. Board
- b) GM
- c) DRM/CWM
- d) CPO

42. Who is the Competent Authority to grant study leave for Group 'C' & 'D' categories within India?

- a) Rly. Board
- b) GM
- c) DRM/CWM
- d) CPO

43. What is the Maximum joining time admissible to a Railway Servant?

- a) 10 days
- b) 12 days
- c) 15 days
- d) 16 days

44. Which of the following employee does Special Casual leave is admissible under family welfare scheme?

- a) Male employee
- b) Female employee
- c) Both male & female employee
- d) None

45. Under small family norms a railway employee is entitled to get Special Casual leave?

- a) Upto 14 days
- b) Upto 16 days
- c) Upto 20 days
- d) Upto 25 days

46. Special Casual Leave is admissible for employees who reside at a place where the date of polling is different from that of place?

- a) 1 day
- b) 2 days
- c) 3 days
- d) 4 days

47. Who is the authority to grant Special Casual Leave for Bundh, Curfew or other disturbances?

- a) PHOD
- b) HOD
- c) CHOD
- d) SAG

48. Special Casual Leave is granted to cover the period of absence of Rly. Servants attending JCM?

- a) Not more than 5 days in a year
- b) Not more than 10 days in a year
- c) 6 days in a year
- d) 10 days in a year

49. If the transfer involves change of station, and the distance between the old and new station is less than 1000 k.ms, how many days of joining time is admissible?

- a) Not more than 5 days
- b) 10 days
- c) 12 days
- d) 15 days

50. In Division sanction authority of Hospital Leave beyond 120 days?

- a) APO
- b) AME
- c) SSE
- d) DPO