



Office of the:
Principal Chief Personnel Officer,
Eastern Railway,
17, Netaji Subhas Road,
Kolkata 700 001

No.E.1025/2/Misc/P-Instructor.

the 19th Sept'2018.

GM(P)/East Central Railway,Hajipur-844101,Bihar.
GM/Metro Railway /Kolkata-16
DRM/E.C. Rly./Dhanbad-826001, Jharkand
DRM/E.C. Rly./DNR, Bihar ,Pin-801503
DRM/E.C. Rly./MGS,Pin-232101, UP
DRM/E.Rly./HWH, SDAH, ASN. MLDT
CWM/E.Rly./LLH,KPA, JMP,
CAO(Con), Dy.CPO(Gaz),Dy. CPO(R), Dy.CPO(HQ)
SPO(W & IR), SPO(T), SPO(RP), SPO(S&T),SPO(M&E)
SPO(Con),APO(E),, APO(Gaz), , APO(Ptg.),
Secy. to PCPO , PS to CPO(A)

**Sub: Option for filling up the post of Personnel Instructors (Ex-cadre)
under Principal/ZRTI/Bhuli.**

In continuation of this office letter of even no. dated 23.07.18 regarding options for inducting one Personnel Instructor (Ex-cadre) in level-6 of the pay matrix (corresponding to GP ₹. 4200/-) at the Zonal Railway Training Institute/Bhuli at Dhanbad, the last date of receiving of option is further extended as indicate below and option is again invited from the staff of Personnel Department (excluding Stenographer) which will be filled up for imparting training on personnel matters to the trainees from various Branches who attend ZRTI/Bhuli.

1. a) For the post of Personnel Instructor in Level-06 of Pay matrix (Corresponding GP- ₹.4200/-in PB-2) the optees should be –
 - > In Level-06 of Pay matrix (Corresponding GP- ₹.4200/-in PB-2)
 - OR
 - > In Level-05 of Pay matrix (Corresponding GP- ₹.2800/-in PB-1)
2. Selected candidate in equivalent grade will be eligible to get teaching allowance @12% of basic pay.
3. However, candidates selected from the lower grade are not entitled for 12% teaching allowance.
4. The lien of the selected staff will be maintained in his/her parent cadre of the Div./Unit./Rly.
5. When a Instructor is to be repatriated back to parent Div./Unit/Rly. after completion of his/her tenure, he/she may be allowed to give option of his/her choice of posting and the same should be considered as far as possible.
6. The mode of selection is Written Test followed by Viva-voce.
7. Now last date for submission of application at their departments/units is within **15.10.2018** and that should be reach at HQ Office of Eastern Railway, Kolkata through proper channel within **25.10.2018**.

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8. The optees should fulfill the following condition.
- The optees should at least be a Graduate in any stream from a recognized University.
 - The optees should have good knowledge in English and Hindi.
 - He/She must be well conversant with the Established matters including Code of provisions, IREM, HOER, Duty Roster, labour Law ect. of the Railway and also Acts and Rules applicable in the Railway. The above referred subjects are only illustrative and not exhaustive.
 - He/She should have at least 10 years of experience of working in Personnel department.
 - The tenure of deputation of Instructor will not be exceeded 08 years. However, the Administration may repatriate the selected candidate even earlier without assigning any reason.
 - Other things being equal preference will be given to the staff processing a Diploma in Personnel Management and/or Industrial Relations.

All Sr.DPOs and WPOs are instructed to give it wide publicity.

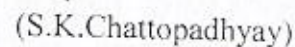


(S.K.Chattopadhyay)

Sr. Personnel Officer(HQ & PC)
for Principal Chief Personnel Officer
Ph.No.24122

Copy for information and necessary action please:-

- GM(P)/East Central Railway, Hajipur-844101, Bihar. for information with the request to advise DRM/DNR, DHN and MGS for necessary action
- Principal/ZRTI/Bhuli/DHN, Pin-828104



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