

Eastern Railway
Kolkata

No. : ER/ATC/969/ TA

Date: 02.05.2018

General Manager, Metro Railway,
General Manager, Chittaranjan Locomotive Works,
Sr. Deputy General Manager/E.C.Railway, Hajipur,
Sr. Deputy General Manager/N.F.Railway, Maligaon,
Divisional Railway Managers/E.Rly. - HWH, SDAH, ASN, MLDT
Chief Works Managers/ E.Rly. - LLH, KPA, JMP.

Sub : Strengthening of Railway Engineers Units (Territorial Army)

Ref : Director General (Personnel)'s DO No. E (ML)/1 (ATC) Dated 23.03.18

Railway Board vide letter under reference has intimated that the issue of low attendance of Railway TA personnel during Annual Training Camps has been strongly taken up by the TA Directorate ADGTA stating that -

"a large number of TA Personnel are skipping the ATCs. It may be appreciated that present six Railway TA Regiment are all funded by Railway and Indian Railway has been allocating and spending lots of funds to maintain and run these TA Regiments. Hence, regular training of Railway TA Personnel is essential and in the overall interest of keeping these Units in the state of preparedness"

In order to streamline the low attendance the following action should be taken by the concerned department:-

1. Personnel department should prepare a list of TA personnel, Department wise and Unit wise and should be made available to the Branch Officers of the concerned Division/Workshop.
2. The controlling authorities may be advised to ensure that all TA Personnel are relieved to attend ATCs in their respective Company and in case any individual is unable to do so, he must be spared in absentee batch.
3. In case any TA personnel is unable to attend the ATC or his services are extremely required in the interest of organization, exemption may be obtained from administrative officer, 969 RLY ENGR REGT (TA)/ JMP through his respective controlling Officer, well in advance. However, Such case should be very limited.
4. Call up notices (release letter) are sent to the respective Divisions/workshop well in advance and also uploaded on Eastern Railway website <http://www.er.indianrailways.gov.in/> in Territorial Army column under "about us" tab, well before the start of each ATC. It should be followed and efforts should be made to relieve every single TA personnel on time.
5. In order to monitor attendance position of TA Personnel in each ATC Camp, attendance details of TA personnel should be prepared by **Personnel Branch** for the Division/Workshop as a whole and furnished to this office in the format enclosed as Annexure, so that the consolidated position may be forwarded to Railway Board.

This is for your information and necessary action please.

DA/- as above.


(S. Agarwal)

Sr. Deputy General Manager