

EASTERN RAILWAY

No. E. 637/0/ Pt.IV

Kolkata, dated 4.07.2011

ALL CONCERNED

Sub: Regularisation of period of unauthorised absence.

The following copy of Railway Board's letter No.E(G)2007/LE2/4 dated 03.06.2011 (RBE NO.79/2011) is forwarded herewith for information, guidance and necessary action.

DA: As above.

G. Bandyopadhyay
03-7-11
(G. Bandyopadhyay)
For Chief Personnel Officer

Copy of Railway Board's letter No. E(G)2007/LE2/4 dated 03.06.2011 (RBE NO.79/2011) addressed to General Managers, All Indian Railways and others.

Sub: Indian Railway Establishment Code Vol-II, 1987 Edition.

Consolidated instructions on the subject of regularisation of unauthorised absence issued by the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training), vide their OM number 13026/3/2010- Estt. (Leave) dated 22.06.2010 ,are enclosed. These instructions shall apply mutatis-mutandis on the Railways.

2. The Railway Rules corresponding to the CCS rules quoted in the Department of Personnel & Training's instructions are indicated below:-

S. No.	CCS Rules	Railway Rules
i)	Rule 27 of CCS (Pension) Rules, 1972	Rule 42 of the Railway Services (Pension) Rules 1993
ii)	F.R. 17(1)	Rule 1302 of the Indian Railway Establishment Code Vol-II, 1987 Edition.
iii)	Rule No. 25 and 32 (2)(a) of CCS (Leave) Rules, 1972.	Rule Nos. 518 and 530(2) (a) respectively of the Indian Railway Establishment Code Vol-I, 1985 Edition.

DA- One.

Index No.1046: Indian Railway Establishment Code Vol-II, 1987 Edition.

No.13026 /3/2010-Estt. (Leave)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel & Training)

S.M.C. v

New Delhi, the 22rd June, 2010

Office Memorandum

Sub: Consolidated instructions on Regularization of Unauthorized Absence.

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The undersigned is directed to say that this Department has been receiving various references from Ministries/ Departments regarding regularization of unauthorized absence for long periods. The references are made basically because the Ministries/Departments do not follow the prescribed procedure for dealing with such unauthorized absence. Guidelines/instructions exist for handling such situations.

✓ 2. As per Rule 25 of the CCS (Leave) Rules 1972.

(1). Unless the authority competent to grant leave extends the leave, a Government servant who remains absent after the end of leave is entitled to no leave salary for the period of such absence and that period shall be debited against his leave account as though it were half pay leave. to the extent such leave is due, the period in excess of such leave due being treated as extraordinary leave.

(2) Willful absence from duty after the expiry of leave renders a Government servant liable to disciplinary action. Government of India decisions also exist that a Government Servant who remains absent without any authority should be proceeded against immediately and this should not be put off till the absence exceeds the limit prescribed in Rule 32(2) (a) of the CCS (Leave) Rules, 1972.

✓ 3. It is once again stressed that a Govt. servant who remains absent without any authority should be proceeded against immediately. All

