

Serial Circular No. 49/2012

Eastern Railway
(Personnel Department)

No. E.352/0/1/Pt.II

Kolkata, dated: 24/04/2012

All Concerned

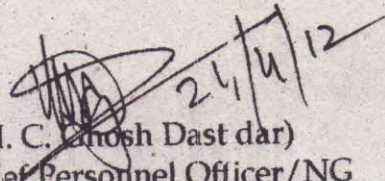
Sub: Joint Procedure Order for payment of Children Education Allowance/Hostel Subsidy.

With a view to streamline the process and payment of Children Education Allowance/ Hostel Subsidy uniformly in all units of this Railway, it has been decided to formulate a Joint Procedure Order (JPO), incorporating all relevant instructions on the subject. Accordingly, the JPO dated 24.04.2012, duly signed by Dy.CPO/NG and Dy CAO/G, is issued herewith for information, guidance and necessary action.

In this context, it is advised that in terms of para (17) of the said JPO, henceforth, all claims of CEA/Hostel Subsidy will be sent directly from Branch Officers to Pay Bill for further necessary action.

This has got the approval of CPO & FA&CAO.

DA: JPO dated 24.04.2012


(M. C. Anosh Dast dar)
Dy.Chief Personnel Officer/NG
for Chief Personnel Officer

Sub: Joint Procedure Order for pre-vetting of Children Education Allowance before inclusion in the regular salary bill.

Joint Procedure Order for Charging Children Education Allowance

1. (a) Children Education Allowance and Reimbursement of Tuition fees, which were hitherto payable separately would be merged and would be known as Children Education Allowance w.e.f. 01st September, 2008. This issues in supersession of all earlier orders on the subject of Children Education Allowance and Reimbursement of Tuition fees. (Authority: CPO's Sl. No. 121/2008).

(b) Under the scheme, Hostel Subsidy will be reimbursed, which means expenses incurred by the Rly. employee if he has to keep his children in the Hostel of a residential school away from the station at which he is posted/or is residing irrespective of any transfer liability. However, both Hostel subsidy and Children education Allowance cannot be availed concurrently. This issues in supersession of all earlier orders on the subject of Hostel Subsidy. (Authority: CPO's Sl. Nos. 121/2008, 01/2009 & 181/2009)

(c) Under the scheme, reimbursement of Children Education Allowance is admissible for disabled children of Rly. employees. (Authority: CPO's Sl. No.1/2009)

(d) Under the scheme 'Year' means academic year i.e. twelve months of complete academic session. (Authority: CPO's S. No.1/2009) (Authority: CPO's Sl. No. 1/2009)

2. (a) Under the scheme of Children Education Allowance, reimbursement @ ₹ 12000/- is admissible for eldest two surviving children, except when the number of children exceeds two, as a result of second child birth resulting in twins or multiples births. Further, CEA is admissible only for the first child born after failure of sterilization operation. (Authority: CPO's Sl. Nos. 01/2009, 111/09 & 113/2011).

(b) Hostel Subsidy is admissible upto the maximum limit of ₹ 3000/- per month per child subject to a maximum of 2 (two) children. (Authority: CPO's Sl. No. 121/2008)

(c) Reimbursement of Education Allowance for disabled children of Rly. employees shall be payable at double the normal rates prescribed. i.e. ₹ 24000/- . Similarly, Hostel Subsidy shall be also be payable at double the normal rates, i.e. ₹ 6000/- p.m. (Authority: CPO's Sl. No. 130/2008)

(d) As per revised scheme, reimbursement limits on CEA and Hostel Subsidy would be raised by 25% every time the Dearness Allowance (DA) on the revised pay structure goes up by 50%. (Authority: CPO's Sl. No. 121/2008).

(e) Consequent upon enhancement in Dearness Allowance (DA) to 51% w.e.f. 1st January, 2011, existing limits on reimbursement under the scheme has been revised as under:-

(i) The annual ceiling limit for reimbursement of CEA shall be ₹ 15,000/- per child. Accordingly, the quarterly could be more than ₹ 3,750/- in one quarter and less than ₹ 3,750/- in another quarter subject to the annual ceiling of ₹ 15,000/- per child and Hostel Subsidy shall be ₹ 3,750/- per month per child. (Authority: CPO's Sl. No.71/2011)

(ii) The annual ceiling for reimbursement of Education Allowance for disabled children of Rly. employees shall be treated as revised to ₹ 30,000/- per annum per child and the rates of Hostel Subsidy for disabled children of Govt. employees shall be treated as revised from ₹ 6,000/- per child per month to ₹ 7,500/- per child per month. (Authority: CPO's Sl. No. 71/2011).

(iii) Such enhancement in the ceiling of reimbursement per annum due to increase in DA by 50% shall be applicable as pro-rata basis from the date of increase in DA, subject to actual expenditure during the quarter. (CPO's Sl. No. 45/2012)

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