

RECRUITMENT AGAINST CULTURAL QUOTA FOR THE YEAR 2016-17

**OFFICE OF THE CHIEF PERSONNEL OFFICER, EASTERN RAILWAY
17, NETAJI SUBHAS ROAD (1st FLOOR), FAIRLIE PLACE
KOLKATA-700 001**

Website address: www.er.indianrailways.gov.in

Employment Notice No.1/2016-17/CQ/ER

Date of issue: 21.01.2017

Closing Date and Time for receipt of applications: 20.02.2017 upto 17.30 hrs.

Closing Date & Time for candidates residing at Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti Districts and Pangi sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar and Lakshadweep Island and candidates residing abroad **07.03.2017 up to 17.30 hrs.**

Written test will be held on 25/03/2017 at 12.00 hrs. at above address.

Eligible candidates are required to appear in the written test within a very short notice

Applications, on plain paper (A4 size) in the given format neatly typed either in English or Hindi are invited from the eligible candidates for filling up the vacancies against **Cultural Quota of Eastern Railway for the year 2016-17 for two (02) posts in Group 'C' category. The candidates having no Cultural Qualifications need not apply.**

Application in prescribed format to be sent by ordinary post (Courier Post/Regd. Post/Speed post will not be accepted) to **the Chief Personnel Officer, Eastern Railway, CPO's Office, Recruitment Section (1st floor), 17, Netaji Subhas Road, Fairlie Place, Kolkata-700 001** OR dropped in the box (any working day from 10:00 hrs. to 17:30 hrs.) kept in the office of the Chief Personnel Officer, Eastern Railway, Recruitment Section, 17, Netaji Subhas Road, Fairlie Place, Kolkata-700 001. Super-scribing on the top left hand side of the envelop **"APPLICATION FOR THE POST IN GROUP-'C' CATEGORY AGAINST CULTURAL QUOTA FOR THE YEAR 2016-17"**.

1.0 DETAILS OF POSTS TO BE FILLED IN:—

Post	Scale	Discipline	No of Post	<u>ESSENTIAL CONDITION</u> (Minimum Educational Qualification & Cultural Qualification)
Group 'C' (in suitable post)	Rs.5,200 - 20,200/- + GP Rs 1,900/- in PB-I [Corresponding to Level-2 in Pay Matrix of 7 th CPC]	1. Vocal Music-light classical-Hindustani.	01	1. Passed 12 th or its equivalent examination with not less than 50% marks in the aggregate. (Not applicable for SC/ST candidates and for the candidates of any category possessing higher qualification). 2. Degree/Diploma Certificate in respective discipline only from Govt Recognized University/ Institute or Deemed University.
		2. Electronic Keyboard-instrumental.	01	

1.1. DESIRABLE CONDITION

- a) Experience in the field and performance given on All India Radio/Doordarshan etc.
- b) Awards/Prizes won at National Level.

2.0 AGE LIMIT (AGE AS ON 01.07.2017)

Category of Post	UR	OBC	SC / ST	Serving Rly. Employee, Ex-Servicemen, PWD/ Widow/ Divorced women/ women judicially separated but not re-married.
Group 'C'	18 Yrs. to 28 Yrs.	Relaxation up to 3 yrs. (in upper age)	Relaxation up to 5 yrs. (in upper age)	As per following criteria (2.1 to 2.4)

Extent of Age Relaxation:

- 2.1 Serving Railway employees, including casual labours, who have put in three years of continuous service and substitutes who have put in three years of continuous service or three years in broken spells in the Railways. Maximum Age UR-40yrs., OBC – 43 yrs., SC/ST –45 yrs.
- 2.2 Widows / Divorced women and women judicially separated but not re-married. Maximum age UR – 35yrs., OBC-38 yrs., SC/ST-40 yrs.
- 2.3 Persons with disabilities (PWD): Age relaxation of 10yrs. in addition to para 2.0 **(Subject to production of Disability Certificate to be issued at least three (03) members committee of a Govt. Hospital)**.
- 2.4 The Upper age limit is relaxable for Ex-Servicemen up to the extent of service rendered in Defence forces plus 3 years provided they have put in a minimum of 6 months attested service. Ex.- servicemen who have already joined the Govt. Service on civil side after availing of other benefits given to them as ex.-servicemen for further employment cannot claim ex-servicemen status for the purpose of this recruitment, such a person will be deemed to be civil employee and will accordingly be entitled to only such of the benefits like relaxation of age, etc. as admissible to Civil Employees, in the normal course in accordance with the existing instructions in this regard subject to his fulfillment of the conditions governing the grant of such benefits.

3.0 Conditions:

- 3.1 Selection of Candidates will be subjected to Medical Examination as applicable for the post in the prescribed medical standard by Railway Medical Authority prior to their appointment after due selection
- 3.2 Candidates will have to undergo prescribed training course as applicable for the post as per existing instructions.
- 3.3 The age will be reckoned as on **01.07.2017**
- 3.4 All the photocopies of Certificates in regard to proof of age, educational qualifications, cultural qualifications and other qualifications, caste certificates **(from appropriate Civil Authorities in standard proforma with Photograph)** and other certificates duly attested by a Gazetted Officer are to be enclosed along with the application form.
- 3.5 Two self-addressed envelopes (size 23 c.m. × 10 c.m.) to be sent along with the application.

- 3.6 Two recent passport size photographs (**without cap and/or colour glass**) with their names written at the backside should be clipped along with the application form. Another passport size photograph (**without cap and/or colour glass**) duly signed by the candidate with date to be pasted on the application form at the space provided.
- 3.7 Application not properly filled in, incomplete or with overwriting, erasing or not supported by the attested copies of relevant certificates will be liable to be rejected.
- 3.8 Application received by post directly beyond the last date will not be entertained. Railway Administration, Eastern Railway will not be responsible for any postal delay/wrong delivery whatever at any stage of the selection process.
- 3.9 Category and Place of posting will be decided by the Appropriate Rly. Authority
- 3.10 The candidates' entitlement at all stages of the recruitment will be purely provisional subject to satisfying the prescribed eligibility conditions.
- 3.11 Serving Govt. Employee should send their application through Proper Chanel duly forwarded by their controlling officials. The last date will not be extended on account of delay in transmission of the application by the concerned office.

4. MODE OF SELECTION

A	WRITTEN TEST	50 marks
	(The written test will consist of objective type question)	
B	<u>ASSESSMENT OF TALENT IN THE RELEVANT FIELD</u>	
	i) The basis of Practical Demonstration	35 marks
	ii) Testimonials/Prizes etc.	15 marks
	TOTAL	100 marks

5. EXAMINATION FEES

- 5.1 For all candidates except those mentioned in sub-para (5.2) below Rs. 500/- (Rupees five Hundred) only. This Examination Fee is not refundable/transferable/adjustable under any circumstances.
- 5.2 For candidates belonging to SC, ST, Ex-servicemen, PWD, Women, Minorities and Economically Backward Classes Rs. 250/- (Rupees two hundred Fifty) only with a provision for refunding the same to those who actually appear in the written examination.
- 5.3 The Examination Fee is payable in Indian Postal Order (IPO Payable at GPO, Kolkata) drawn in favour of '**F&CAO, Eastern Railway Kolkata**'.
- 5.4 IPOs issued before the date of publication of this Employment Notice or after the closing date will not be accepted and the Application Form will be rejected
- 5.5 Application received with Cash/Cheque/Money Order/Central Recruitment Fee Stamps/ Demand Draft will not be accepted and will be rejected.
- 5.6 Candidates must write their name, full address at the space provided in the IPO.

Note: ** Minority will mean Muslims, Christians, Sikhs, Buddhists, Janis and Zoroastrians (Parses).

** Economically Backward Classes will mean the candidates whose family income is less than Rs. 50,000/- (Rupees fifty thousand) per annum.

5.7 Authorities Competent to issue income certificates for the purpose of identifying economically backward classes. (As per proforma at ANNEXURE-A)

- a) District Magistrate or any other Revenue Officer up to the level of the Tahsildar.
- b) Sitting Member of Parliament of Lok Sabha for persons of their own constituency.
- c) (Below Poverty Line (BPL) Card or any other certificate issued by Central Government under a recognized poverty alleviation programme or Izzat MST issued by Railways.
- d) Union Minister may also recommend for any person from anywhere in the Country.
- e) Sitting Member of Parliament of Rajya Sabha for persons of the District in which these MPs normally reside.

6. Community Certificate:

- 6.1 No post is exclusively reserved for OBC, SC/ST, PWD etc. candidates.
- 6.2 Candidates claiming to belong to OBC and SC/ST communities are required to produce community certificates from the Competent Authority and enclose the copy of the same with the application.
- 6.3 The Community Certificates produced by the OBC candidates should specially indicate that the candidate does not belong to persons / sections (Creamy layer).

7.0 Choice of Language for question paper:

The candidates must choose any one of the languages only: Hindi or English.

8.0 General Instructions:

- 8.1 Eastern Rly. Administration's decision will be final. The decision of the Administration in all matters relating to eligibility, acceptance or rejection of applications etc. will be final and no enquiry or correspondence will be entertained in this connection. The Administration does not undertake any responsibility for sending any reply to the candidates for not being selected or not called for in Written Examination/Performance Test.
- 8.2 The application is liable to be rejected if any of the compulsory enclosure is not attached as indicated in the proforma of the application or the application is found defective in any respect.
- 8.3 Canvassing in any form will disqualify the candidature.
- 8.4 As per the extant rules a IIInd Class journey Pass from Home Station to the place of Examination and back will be issued to SC/ST candidates only for appearing in written test.
- 8.5 No column should be left blank, which also may be the cause of rejection of the application.
- 8.6 Verification of all testimonials and certificates will also be mandatory condition for appointment
- 8.7 No application form will be supplied by the Railway.
- 8.8 The envelope containing the application must be super scribed "Application for the post in Group-'C' Category against Cultural Quota for the year 2016-17".
- 8.9 Place of Posting will be decided by the Appropriate Authority.
- 8.10 Candidates in response to this notification shall ensure that he/she fulfils all eligibility conditions at the time of submission of Application.

- 8.11** Recent Passport size photographs (Taken within one month) should not be accompanied with colored glass and cap on the head and it may be the cause of rejection of the application
- 8.12** Photographs pasted on the Application Form, not signed and without date by the candidate may be the cause of rejection of the application.
- 8.13** Application without date & Thumb impression, Unsigned and Signed in Block or Capital letters may be the cause of rejection of the application.
- 8.14** Certificates in languages other than English or Hindi should be accompanied by an attested translation in English / Hindi.
- 8.15** Candidates seeking age relaxation and/or refund of Examination Fee must produce the Cast Certificate, PWD Certificate, Death Certificate of husband, Affidavit that she has not remarried since, Copy of Decree from the Competent Court of Law, Discharge Certificate, No Objection Certificate and Bonafide Certificate from the employer, along with the application form where applicable.
- 8.16** Discipline should be mentioned in the application. Not mentioning the same may be the criteria of rejection of application.
- 8.19** Railway Authority is not responsible for wrong delivery/dropping of application and also mentioning the address and category wrongly on the application. The same may be the criteria of rejection of application.

N.B. All legal disputes shall be decided under the jurisdiction of Hon'ble Central Administrative Tribunal, Calcutta.

FORMAT OF APPLICATION
Employment Notice No.1/2016-17/CQ/ER

To
The Chief Personnel Officer
Eastern Railway
17, Netaji Subhas Road,
Kolkata – 700 001.

Affix here your
recent passport
size Photograph
duly across signed
with date.

1. Name of the applicant in full (In Block letters) :
2. a. Father's /Husband's Name :
- b. Occupation :
3. a. Date of birth of the applicant (attached age proof documents) :
- b. Age (as on 01.07.2017) : Yrs..... Months..... Days.....
4. Discipline (Vocal Music-light classical-Hindustani **OR** Electronic Keyboard-instrumental) :
5. a. Present address with PIN Code for Communication :
- b. Permanent address with PIN Code :
- c. Nearest Railway Station :
- d. Contact Telephone (Mobile) Number :
- e. e-mail address if any :
6. Educational qualification (attested copies to be enclosed).

Examination passed	Year of passing	Board/University	% age of marks	Division/Class

- Qualification in the respective field [Vocal Music-light classical-Hindustani OR Electronic Keyboard-instrumental] Attested copies to be enclosed.
- 7.

Examination passed	Year of passing	Board/University	% age of marks	Division/Class

7.1 Details about experience, award and performance:
(Attested copies to be enclosed)

8. Do you belong to SC/ST/OBC :
community? If so, indicate community,
sub-caste (Attached document/proof)

9. Marks of identification which are : (i)
externally visible (ii)

10. Nationality :
11. Religion :
12. Sex (Male/Female) :
13. Marital Status (Single/Married) :

14. Whether belongs to: (Write Yes or No. If yes, attached supporting documents)

Minority Class	Ex-Servicemen	PWD	Economically Backward Class	Widow but not re-married	Divorced Women but not re-married	Judicially separated but not re-married

15. If you are a Railway Employee or employed in any Government Organisation, please give details (to be supported by attested copy of certificates).

Name of the Office	Post held/Designation	Date of appointment	Period of regular service

16. Details of Indian Postal order attached

Number of I.P.O.	Date of I.P.O.	Value of I.P.O.

17. **Declaration.**

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of my particulars or information given above being false or incorrect, my candidature for the examination is liable to be rejected or cancelled and in the event of my false statement/ discrepancies in the particulars being detected after my appointment, my service is liable to be terminated without notice to me.

18. A. **List of enclosures.** I)..... ii)..... iii).....iv)..... v).....vi).....vii).....

B. **Total No. of enclosures including IPOs, Envelope and Photo etc.** _ _ _ _ _

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Left Thumb Impression of the applicant
(should not be smudged)

Signature of the candidate in full
(Not in BLOCK LETTER)

Place.....
Date.....

Name.....

**FORMAT OF INCOME CERTIFICATE TO BE ISSUED ON LETTER HEAD INCOME CERTIFICATE
FOR REFUND OF EXAMINATION FEES**

Name of candidate :

Father's Name :

Age (with date of birth) :

Residential Address :

Annual Family Income (in words & figures) :

Date of issue :

Signature :

(Name)

Stamp of Issuing Authority