

All Concerned.Sub :- 'Request Transfer' cases - web enabled system.

Copy of Railway Board's letter No E(Rep)III/2011/Transfer/Misc./1 dated 22.12.2011 on the above mentioned subject is forwarded for information, guidance and necessary action. Board's earlier letters dated 23.10.2006, 25.08.2008 and 07.01.2011 mentioned herein were circulated under this office serial circular Nos. 132/2006, B6/2008 & 06/2011 respectively.

The staff dealing officers of this office are requested to comply the instructions mentioned in Board's above letter and furnish the information in the prescribed format in Annexure 'A', Annexure 'B' and Annexure 'C' immediately to Ruling section in Pen Drive/Soft copy so that the position can be uploaded in the web site.

Please treat this as MOST URGENT.

(M. C. Ghosh Desai)

Dy. Chief Personnel Officer/NG
for Chief Personnel Officer

Copy of Railway Board's letter No E(Rep)III/2011/Transfer/Misc./1 dated 22.12.2011 addressed to the General Managers, All Indian Railways and others.

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Attention is invited to Board (MS)'s D.O. letter No. E(Rep)I/2006/Transfer/Misc./1 dated 14.10.2011 regarding the observation made by the Hon'ble Minister for Railways to have sympathetic view towards grievances of employees and to make the 'Request Transfer' system more transparent and effective in order to generate trust amongst the staff towards administration.

1. With a view to make the 'Request Transfer' system more effective & transparent, the Railways were advised vide Board's letters No. E(Rep)I/2006/Transfer/Misc./1 dated 14.10.2011, 25.08.2008 and 07.01.2011 to upload Intra - Railway / Inter - Railway 'Request Transfer' on Railnet. However, on review it has been observed that most of the Railways have either not implemented a web enable system or the system is not updated/functional to make available the desired information of transfers to employees through Railnet in respect of all requests registered with the Railway.

2. Since the larger proportion of grievances received at Railway Board's level from employees through VPs/MPs/MLAs' pertain to 'Transfers', the Railways are directed to review the position at their end and upload the information of 'Request Transfers' pending on their Railway in the Annex 'A', Annex 'B' and Annex 'C' (copy enclosed) by 31st December 2011 to fructify the maximum number of 'Request Transfer'. A hard copy of the information uploaded in the website may please be sent to Board's office for expeditious disposal of CA in references received in Board's office.

3. Action regarding development of web enabled transparent data base should be given wide publicity amongst the staff through Notice Board, etc. in the HQs/Division/Field Units and also to other Zonal Railways.

T/A As above.

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Annexure - 'A'

Website address

Category.....(*).....

No. of requests pending

'Own Request' / 'Spouse Ground' transfer from Railway to other Railways

Name & Designation of staff	Priority No.	Application forwarded toRly.	Date of forwarding	Remarks.

(*) to be indicated separately for categories

- (i) ALP
- (ii) ASM
- (iii) Gangman
- (iv) Technicians
- (v) JE/SE/SSE
- (vi) Khalasi
- (vii) Guards
- (viii) Gr. 'D' staff
- (ix) Others/Min. Staff

Annexure - 'B'

Website address

Category.....(*).....

No. of requests pending

' Own Request' / 'Spouse Ground' transfer from other Railways to Railway

Name & Designation of staff	Priority No.	Application received fromRly.	Date of receiving application	Remarks.

(*) to be indicated separately for categories

- (i) ALP
- (ii) ASM
- (iii) Gangman
- (iv) Technicians
- (v) JE/SE/SSE
- (vi) Khalasi
- (vii) Guards
- (viii) Gr. 'D' staff
- (ix) Others/Min. Staff

Annexure - 'C'

Website address

Category.....(*).....

No. of requests pending

' Mutual Transfer' fromRailway to other Railways

Name & Designation of staff	Mutual transfer sought with	Priority No.	Application forwarded toRly	Date of forwarding	Remarks.

(*) to be indicated separately for categories

- (i) ALP
- (ii) ASM
- (iii) Gangman
- (iv) Technicians
- (v) JE/SE/SSE
- (vi) Khalasi
- (vii) Guards
- (viii) Gr. 'D' staff
- (ix) Others/Min. Staff