

FORM – II

Form for giving intimation or seeking previous sanction under Rule 18(3) of the CCS (Conduct) Rules, 1964 for transaction in respect of movable property.

1. Name of the Government servant :
2. Scale of Pay and Present Pay :
3. Purpose of application-Sanction for transaction/intimation of transaction :
4. Whether property is being acquired or Disposed off :
5. (a) probable date of acquisition/ disposal of property :
- (b) If the property is already acquired/ disposed of – Actual date of transaction . :
6. (a) Description of the property (e.g. Car/ Scooter/Motor Cycle/Refrigerator/ Radio/Radiogram/Jewelry/Loans/ Insurance Policies etc.). :
- (b) Make model (and also registration No. in case of Vehicles), where necessary. :
7. Mode of acquisition/disposal (Purchase : sale, gift mortgage, lease or otherwise)
8. Sale/Purchase price of the property : (market value in the case of gifts).
9. In case of acquisition, sorcerer or sources from which financed proposed to be financed. :
- (a) Personal savings :
- (b) Other sources giving details
10. In the case of disposal of property, was requisite sanction/intimation obtained/ given for its acquisition (A copy of the sanction/acknowledgement should be attached). :

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