

SELECTION FOR FORMATION OF PANEL FOR THE POST OF SR.CLERK IN LEVEL-5 AGAINST 66.67% QUOTA

TIME:02:00 Hours

Full Marks: 100

- a) There are 110 questions, out of which candidates will answer 100 questions only.
- b) Do not disclosure your identity in the answer sheet except in the space provided.
- c) No answer will be evaluated in case of correction/overwriting etc.
- d) Please read the instructions of the answer sheet before writing the answer.
- e) Questions are multiple choice i.e A,B,C,D. Correct choice only should be written in the answer sheet.
- f) There is no negative marking for wrong answer.
- g) Question no.101 to 110 is on Rajbhasa and they are optional.

QUESTION PAPER FOR SUITABILITY TEST FOR THE POST OF SR.CLERK IN LEVELK-5 IN PERSONNEL BRANCH.

1. An employee can hold his quarter during leave?
 - a) 05 months b) 04 months c) 02 months d) None of these
2. Minimum qualifying service required for voluntary retirement?
 - a) 15 years b) 05 years c) 20 years d) 33 years
3. Discipline & Appeal Rule.....?
 - a) 1968 b) 1967 c) 1971 d)2005
4. Service Conduct Rule.....?
 - a) 1965 b) 1966 c)1967 d)1968
5. Full form HOER in railway?
 - a) Hours of Employment and Period of Rest b) Hours of Employee Rest c) Hours of Employment Rules
 - d) None of these
6. SF-5 is issued for?
 - a) Major Penalty b) Minor Penalty c) Suspension d) None of these
7. Suspension is a?
 - a) Minor Penalty b) Major Penalty c) Both a& b d) None of these
8. Within how many days an appeal under D&AR to be made?
 - a) 45 days b) 30 days c) 90 days d) 15 days
9. How many digits AADHAR consists?
 - a) 12 b) 10 c) 15 d) 14
10. Number of CL line staff get?
 - a) 08 b) 10 c) 12 d)15
11. Who is the Chairman of PNM meeting at Divisional Level?

- a) GM b) DRM c) Sr.DPO d) None of these
12. Full form of NPS?
a) National Pension System b) New Pension Scheme c) Both a & B d) None of these
13. What is the DR Quota of Sr.Clerk?
a) 20% b) 30% c) 40% d) 50%
14. How many open line zones do Indian Railways have?
a) 15 b) 16 c) 20 d) None of these
15. The movement of the files shall be entered in theregister?
a) Stock Register b) File Movement Register c) Dak Register d) None of these
16. What is the age limit relaxation for direct recruitment of SC/ST candidates?
a) 05 years b) 03 years c) 02 Years d) None of these
17. How many digits UMID consists?
a) 12 b) 10 c) 08 d) 15
18. Family members of an employee can hold the quarter after death upto?
a) 24 months b) 04 months c) 02 months d) None of these
19. Can dowry is permissible in Railways?
a) Yes b) No c) Not mentioned d) None of these
20. Who is the appointing authority of Level-1 in railways?
a) Jr. Scale b) Sr.Scale c) JAG d) Ch.OS/OS
21. Who is empowered to grant CGA in Level-6 in division?
a) DRM b) GM c) Sr.DPO d) None of these
22. Which of the following Board /Agency recruit from open market in Level-2 in Railways?
a) SSC b) PSC c) RRB d) None of these
23. Pay sheets are being prepared in which pay module in ER?
a) HRMS b) IPAS c) e-office d) None of these
24. Including dependents how many members are allowed in Privilege Pass?
a) 02 b) 05 c) 03 d) 01
25. Who is the supreme disciplinary authority?
a) President b) GM c) DRM d) None of these
26. How many sets of pass in 2nd A class a Level-5 employee gets after completion of 05 years?
a) 03 b) 01 c) 04 d) None of these
27. How many MACP is allowed in entire service period of an employee?
a) 03 b) 02 c) 05 d) None of these
28. NPS is introduced from ?
a) 01.01.2004 b) 01.01.2005 c) 31.12.2003 d) None of these
29. In normal cases for how many children, education allowance is given?
a) 02 b) 08 c) 01 d) None of these
30. What is the percentage of running allowance?
a) 30% b) 15% c) 50% d) None of these
31. How many classifications are there in HOER?
a) 4 b) 5 c) 3 d) None of these

32. Maternity leave is sanctioned for days?
a) 180 days b) 60 days c) 90 days d) None of these
33. Is leave is a right?
a) Yes b) No c) Partly true d) None of these
34. Paternity leave is granted for ... days?
a) 15 days b) 20 days c) 30 days d) 45 days
35. At what rate LAP is credited for one month?
a) 2.5 b) 1.8 c) 15 d) 30
36. Within how many months from birth of child Paternity leave to be availed?
a) 6 b) 3 c) 5 d) None of these
37. HQ of South East Central Railway?
a) Jabalpur b) Sambalpur c) Raipur d) Bilaspur
38. Recently new division created by Indian Railways?
a) Jammu b) Sambalpur c) Kota d) None of these
39. Full form of IREM?
a) Indian Railway Establishment Manual b) Indian Railway Establishment Code
c) Both A & B d) None of these
40. Non Practicing allowance is granted to?
a) Doctors b) Drivers c) Nurses d) None of these
41. DRM is eligible for Pass ?
a) Gold b) Bronze c) Silver d) None of these
42. BLW is located at ?
a) Delhi b) Benaras c) Kapurthala d) None of these
43. Full form of CCL ?
a) Child care leave b) Child maintenance leave c) Child education leave d) None of these
44. No. of LHAP credited on 1st Jan every year?
a) 15 b) 10 c) 20 d) 30
45. Maximum Percentage(%) of commutation on superannuation?
a) 40% b) 30% c) 20% d) None of these
46. ICF is located at?
a) Chennai b) Kapurthala c) Varanasi d) None of these
47. Full form of PLB?

a) Productivity linked bonus b) Productivity linked bank c) Both A&B d) None of these

48. CLW manufactures ?

a) Coaches b) Wagons c) Electric locomotives d) None of these

49. Rate of annual increment?

a) 1% b) 2% c) 3% d) 4%

50) Age relaxation available for OBC candidates for direct recruitment?

a) 5 years b) 3 years c) 2 years d) None of these

51) Vacancies in Group A is filled up by?

a) RRB b) UPSC c) RRC d) SSC

52)..... amount of fees should be enclosed for reply under RTI Act.2005?

a) 10 b) 20 c) 50 d) None of these

53) HBA (Principal + Interest) is recovered in maximum how many installments?

a) 240 b) 180 c) 300 d) None of these

54) Amount deducted towards GIS from the salary of office assistant in P.Branch?

a) 30 b) 60 c) 200 d) None of these

55) % of transportation allowance for an employee who is on tour for 25 days?

a) Full b) Proportionate c) Decided by Controlling officer d) None of these

56) LAP and LHAP credited every year on 1st January & 1st July every year?

a) Yes b) No c) Optional d) None of these

57) Maximum numbers of leave that can be taken at a stretch?

a) 5 Years b) 2 years c) 1 year d) None of these

58) Present minimum educational qualification required for appointment in Level-1?

a) 12th b) 8th c) 10th or ITI or equivalent or National Apprenticeship Certificate (NAC) granted by NCVT d) None of these

59) Gazetted officers are entitled for sets of PTOs?

a) 06 b) 03 c) 04 d) None of these

60) Benchmark for MACP?

a) Very Good b) Good c) Average d) None of these

- 61) How many days of LHAP can be accumulated to an employee in his service life?
a) 300 b) 450 c) Unlimited d) None of these
- 62) Minimum joining time admissible on transfer to other city is ?
a) 12 days b) 8 days c) 10 days d) None of these
- 63) A chargesheet for major penalty contains..... Annexures?
a) 1 b) 3 c) 4 d) None of these
- 64) What is the minimum qualifying service required for eligibility of complimentary pass?
a) 10 years b) 20 years c) 30 years d) None of these
- 65) Full form of RCT?
a) Railway Claims Tribunal b) Railway Concession Ticket c) Railway Commercial Tribunal d) None of these
- 66) 7th CPC has come into effect from?
a) 01.09.2008 b) 01.01.2023 c) 01.07.2016 d) 01.01.2016
- 67) The minimum family pension is ?
a) Rs10,000/- b) 9,000/- c) 8,000/- d) None of these
- 68) How many sets of PTO issued to a railway employee?
a) 4 sets b) 5 sets c) 6 sets d) None of these
- 69) Maximum ceiling limit of DCRG?
a) 25 lakhs b) 15 lakhs c) 10 lakhs d) None of these
- 70) Maximum limit of child care leave?
a) 365 b) 730 c) 720 d) None of these
- 71) MSOP last revised in which year?
a) 2018 b) 2020 c) 2010 d) None of these
- 72) Which is not a penalty?
a) Suspension b) Censure c) Dismissal d) Removal
- 73) HRMS stands for ...?
a) Human Resources Maintenance system b) Human Resources Monitoring System
c) Human Resources Management System d) None of these

- 74) Who is the present CEO and Chairperson of Railway Board of India Railway?
a) Smt. Jaya Varma Sinha b) Shri Anil Kumar Lahoti c) Shri Satish Kumar d) None of these
- 75) RDSO is located at ?
a) Lucknow b) Mumbai c) Chennai d) None of these
- 76) Candidates are issued free pass to appear for recruitment?
a) SC/ST b) OBC c) UR d) None of these
- 77) How many PNM meetings are organized in a year at divisional level?
a) 06 b) 4 c) 2 d) None of these
- 78) What is the percent of basic pay deducted from employee towards NPS contribution?
a) 10 b) 20 c) 30 d) None of these
- 79) What is the full form of PNR?
a) Passenger Name Record b) Passenger Numeric Record c) Personal Name Record
d) None of these
- 80) What is the full form of SLP
a) Special Leave petition b) Supreme leave petition c) Special Legal Petition d) None of these
- 81) Which city has 03 Zonal Railway Headquarters?
a) Kolkata b) Chennai c) Delhi d) None of these
- 82) What is the recruitment % for PWD candidates?
a) 4% b) 3% c) 5% d) None of these
- 83) As on date, how many divisions are there in Indian Railways?
a) 65 b) 55 c) 70 d) None of these
- 84) Leave not due for days is eligible for Railway employee in entire service?
a) 360 b) 730 c) 300 d) None of these
- 85) The document which shows the duty hours of works of a Railway Servant?
a) Muster b) Duty Roster c) Debit Sheet d) Pay Slip
- 86) Who is the competent authority for cut in Pension after superannuation for railway officials under D&AR rule for Gr.C staff?

a) GM b) DRM c) President d) Chairman & CEO Railway Board

87) Under which D&AR rule suspension can be made?

a) Rule 5 b) Rule 8 c) Rule 9 d) None of these

88) How much per capita contribution from the total contribution is reserved for Sports activities through SBF?

a) 30 b) 18 c) 28 d) None of these

89) For selection Post anticipated vacancies should be taken up to?

a) 15 months b) 24 months c) 12 months d) None of these

90) How many penalties are there in DAR 1968?

a) 10 b) 11 c) 8 d) 6

91) To apply copy from a paragraph in MS Word we can press?

a) Ctrl+S b) Ctrl+C c) Ctrl+V d) None of these

92) PPT slides is related to?

a) Excel b) Word c) Powerpoint d) None of these

93) How many keys are there in Computer keyboard?

a) 104 b) 100 c) 95 d) None of these

94) Which standard form is issued for imposing minor penalty?

a) SF 5 b) SF 11 c) SF 1 d) None of these

95) The APAR of non Gazetted staff should be written?

a) Annually b) Monthly c) Once in 2 years d) None of these

96) Which shortcut key is used to "FIND" in MS word?

a) Ctrl+F b) Ctrl+S c) Ctrl+C d) None of these

97) Restricted Holiday is required to be get?

a) Sanctioned b) Noted c) Regretted d) None of these

98) Name the present General Manager of Eastern Railway?

a) Milind K Deouskar b) P.Uday Kumar Reddy c) Sanjib Sinha d) None of these

99) Last Secret Ballot held in the year?

a) 2000 b) 2002 c) 2004 d) None of these

100) Rail Coach Factory is located at ?

a) Kapurthala b) Kolkata c) New Delhi d) None of these

101) Who is the chairman of Official Language Implementation Committee of the Division?

a) DRM b) Sr.DPO c) Rajbhasa Adhikari d) None of these

102) Which state comes under Region B?

a) Maharashtra b) West Bengal c) Sikkim d) Andhra Pradesh

103) How many languages are enlisted in the 8th schedule of the constitution?

a) 22 b) 18 c) 20 d) 15

104) The Parliamentary Committee on Official Language consists of Members?

a) 30 b) 20 c) 40 d) None of these

105) When is Hindi Day celebrated every year?

a) January 10th b) June 5th c) 14th September d) March 8th

106) When was Official Language Act 1963 last amended?

a) 1967 b) 1976 c) 1950 d) 1955

107) In which order Name, Designation and Sign Boards are to be exhibited?

a) Hindi, English, Regional Language b) Regional Language, Hindi, English

c) English, Regional Language, Hindi d) None of these

108) Article 343 of Rajbhasa Act declares that Official Language of the union shall be?

a) Hindi in Hindi Script b) Hindi in Devnagari Script

c) English in Roman Script d) None of these

109) Name the newly introduced course in Hindi by Hindi Teaching Scheme?

a) Divangat b) Susangat c) Tarangat d) Parangat

110) Into how many Regions Indian States have been classified, according to Official Languages Rule?

a) Three b) Two c) One d) None of these