

EASTERN RAILWAY

NO: PB/OS (P)/51/A/Pt.(V)

Dated. 18.03.2025

Dy.CPO, Dy.CME (G), Dy.CME(C), CMS
Dy.CEE (P&D), Dy.CEE, Dy.CEE (G),
Dy.CEE/W, ATE & EDPM/Principle STC/KPA.

Sub: Publication of option for filling up 01(UR) vacancies for the
post of Khalasis in Level-1 under GM/RT office/E .Rly/Kolkata

Ref: PCPO/KKK's letter No. E.740/2/Ci-IV/GM.KH dated 04/03/2025

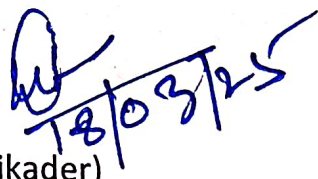
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PCPO/ER/KKK's letter under reference on mentioned subject is forwarded herewith along with a copy of format of application for the post of Khalasis (01 UR) in Level- 1, under GM/RT office/E .Rly/Kolkata , for kind information and wide publication amongst the eligible staffs under your control.

Employees who are interested and fulfilled the eligibility criteria from all departments may be advised to follow the guideline as stated in the notification and to submit their application in duplicate through their respective unit in the prescribed format and duly endorsed by the concerned Branch Officer on or before **25.03.2025** .

In connection with wide publication, EDPM/KPA is requested to publish the above stated option in the KPAW Website.

DA: As stated above.



(D.C.Tikader)

Assistant Welfare Officer
For Chief Workshop Manager
E.Rly/Kanchrapara.

DHR 94
Dt 7/3/25

178-73, CC 00-03-2010
Office of the Pr. Chief Personnel Officer
Eastern Railway, 17 N.S.Road,
Kolkata-700001.

118

Eastern Railway

No.E.740/2/CI-IV/GM.KH

Kolkata, dated 4th March, 2025.

Divisional Railway Manager/E.Rly/SDAH,HWH,ASN,MLDT,
CWM/LLH, KPA, JMP, CWM /Signal-W.Shop/HWH,
Dy.CMM/HLR,JMP, LLH Sr.MM(D)/HWH, ,
Sr.DGM ,PCME, PCE, PCEE, PCMM, PCMD, PCOM, PCCM, PCSC(RPF),
PCSTE,CPRO, CAO(Con),Secy.to GM, Sr.Manager(Ptg. & Sty.), EDRM,Sr.System Manager/CCC, Dy.Chief Statistical & Analy.
Officer
Dy.CPO(GAZ), Dy.CPO(NG),Chairperson/RRC/Kol, SPO(Con),
APO(Rectt), APO (G), APO(Co-ordination), APO(RP&PS), Secy. to PCPO, Steno to CPO(A), Steno to CPO(G).

Sub: Filling up of vacancies for 01 post of Khalasis in Level-1 under GM/RT
Office/ E.Rly/Kolkata. break up (1 UR).

In order to fill up 01 posts of Khalasis (1 UR) in Level- 1 of 7th CPC, pay Matrix under GM/RT Office, applications are invited from serving regular erst while group "D" staff of Head quarter's office of E.Rly and also from the staff of **all the Divisions and Workshops**, who are in Level -1(Substantive level) of 7th CPC pay Matrix, for posting as Assistant in General Manager's Road Transport Department, after selected as Assistant. Staff who has been granted higher Level of pay due to MACP may also apply.

This may kindly be given wide publicity among the staff working under your control..All applications of the staff of Divisions and workshops should be routed through personnel Branch of concerned Division/Workshop. Candidate selected as Assistant, will be ranked junior to all existing Assistant of GM/RT Deptt. No TA/DA will be given for attending in the selection for Assistant of GM/RT Deptt.

Following are the job requirements:

- 1) He must be in possession of valid 4 wheeler Driving license of LMV/ LMV & HMV Category.
- 2) He must be fit in the appropriate Medical category for the post of Assistant i.e. B1, in the event of his selection.
- 3) He must be prepared to work in shifts in HQ'S Office.

Mode of selection – Screening Test.

Applications with the following deficiencies will be summarily rejected :-

- k) Incomplete applications.
- l) Unsigned application.
- m) Application signed in capital letters.
- n) Applications not forwarded through controlling Supervisory Officials & without signature.
- o) Candidate does not fulfill the terms and conditions stipulated above.

The Cadre Controlling Personnel Branch Officer should verify and certify the correctness of the particulars of the eligible application (Annexure "A") and forward original application in one bunch along with statement in the enclosed proforma (Annexure "B") to this office on or before 03.04.2025. Applications received after 03.04.2025 will not be entertained under any circumstances.

DA: As stated above.

(Sharmistha Das)
Asstt. Personnel Officer(HQ)
For Pr. Chief Personnel Officer

Copy: 1.Dy. Secretary(SW) 2.LO/II/HQ

Personnel Section	
Ch	Workshop
Ch	

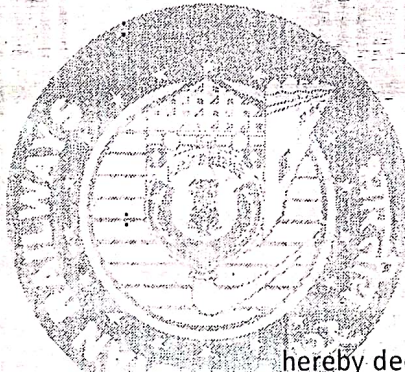
(Sharmistha Das)
Asstt. Personnel Officer(HQ)
For Pr. Chief Personnel Officer

273_MB_letter

PROFORMA FOR APPLICATION

Application for the post of Khalasi in Level-1 of 7th CPC Pay Matrix under GM(RT)/E.Rly/Kolkata, in response to Notification No.E.740/2/CI-IV/GM.KH, dated, 04.03.2025.

17. Name :
18. Father's Name :
19. Date of Birth :
20. Date of Appointment :
21. PF/Employee Number :
22. HRMS ID :
23. Educational Qualification :
24. Particulars of Driving license :
and validity.
9. Present Designation. :
10. Present Level of pay
in Pay Matrix.
v) Substantive
vi) MACP, if any
11. Whether SC/ST/UR



I _____ hereby declare that I am ready to accept the post of Khalasis under GM/RT/ E.Rly/Kolkata, in Level 1 of 7th CPC pay Matrix if I am selected for the same.

Full signature of the staff with date.

Signature of the Controlling Officer/ Sr. Subordinate
with remarks, if any.