

Eastern Railway

No. E(PR)/24/Unauthorized Absent

.....

Asansol dated 18/07/2024

ALL CONCERNED ON ASN DIVN.

The following copy of PCPO/ER/KOAA's letter No. E. 637/0//Pt.V (UA) dated 09.07.2024 addressed to ALL CONCERNED is forwarded for information, guidance and necessary action Please.

DA - As refd. to

For Sr. Divl. Personnel Officer,
Eastern Railway, Asansol.

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Copy of PCPO/ER/KOAA's letter No. E. 637/0//Pt.V (UA) addressed to ALL CONCERNED is appended below:

Sub: Instructions relating to action warranted against Railway employees remaining away from duty without authorisation/grant of leave - reg.

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Of late, it has been observed that there is an increasing number of cases of allowing the Railway employees to remain on unauthorized absence for long periods and no action is taken immediately either to have their absence regularized or to take appropriate action under RS(D&A) Rules. Even references to this office for regularization of the period beyond 5 years under GM's powers as per instructions contained in RBE No. 14/2016 circulated under this office serial no. 44/2016 are made very late with the result that no responsibility can be fixed and no action is taken against the defaulters. Such cases are generally processed very late i.e. at the time of the death or retirement of the employee concerned, with the result that payment of settlement dues are very much delayed.

2. In this context, it is stated that the frequent and prolong unauthorized absence is a gross misconduct may entail severe penalty under DAR, including even removal/dismissal from service. In the matter of regularization of unauthorized absence, various instructions/guidelines have been issued from time to time. All these instructions/guidelines have subsequently been consolidated vide RBE Nos. 79/2011 and 59/2014 circulated under this office serial nos. 74/2011 and 54/2014 respectively. Besides, save as otherwise provided under Rule 510 of IREC, Vol.I, a Railway servant who remains absent from duty for a continuous period exceeding five years other than on foreign service, with or without leave, shall be deemed to have resigned from the Railway service, provided that a reasonable opportunity to explain the reasons for such absence shall be given to that Railway servant before the said provision is invoked.

3. The matter has been reviewed. It is requested to ensure that in all cases of unauthorised absence by an employee, he/she should be informed the consequences of such absence and be directed to rejoin duty immediately/within a specified date, say three days, failing which he/she would be liable disciplinary action under RS(D&A) Rules, 1968. The disciplinary action so initiated should be conducted and concluded as quickly as possible. It may be noted that regularisation of unauthorised absence for pension purpose is to be considered under Rule 42 of RS(Pension) Rules, 1993. Only in cases, where the disciplinary authority is satisfied that the grounds adduced for unauthorised absence are justified, the leave of the kind applied for and due & admissible may be granted to him/her under Leave Rules.

(D. Hasnda)
Dy. Chief Personnel Officer/HQ
For Pr. Chief Personnel Officer

Eastern Railway
(Personnel Department)
17 N. S. Road, Kolkata - 700 001

No. E.637/O/Pt.V (UA)

Kolkata, Date: 09/07/2024

CAO(Con)/PFA/SDGM/PCOM/PCME/PCEE
PCM/M/PCSTE/PCE/PCMD/PCCM/PCSO

Divisional Railway Managers
Howrah/Sealdah/Asansol/Malda
Eastern Railway

Chief Works Managers
Liluah/Kanchrapara/Jamalpur
Eastern Railway

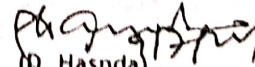
Dy.CPO/Gaz., Chairperson/RRC, Dy.CPO/NG, SPO/Admin, SPO/Engg.,
APO/RP&PS, APO/Rectt., APO/Co-ordination & APO/HQ
Eastern Railway

Sub: Instructions relating to action warranted against Railway
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of leave - reg.

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(D. Hasnda)
Dy. Chief Personnel Officer/HQ
For Pr. Chief Personnel Officer

Copy to: PS to PCPO for Information of PCPO, CPO (Admin) & CPO/IR

Eastern Railway

No. E(PR)/ 2/RR/Age Limit

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Asansol dated 18/07/2024

ALL CONCERNED ON ASN DIVN.

The following copy of PCPO/ER/KOAA's letter No. E. 890/0/1/R&R/Policy/Pt.XIX dated 17.07.2024 addressed to ALL CONCERNED is forwarded for information, guidance and necessary action Please.

DA - As refd. to



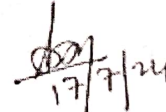
For Sr. Divl. Personnel Officer,
Eastern Railway, Asansol.

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Copy of PCPO/ER/KOAA's letter No. E. 890/0/1/R&R/Policy/Pt.XIX dated 17.07.2024 addressed to ALL CONCERNED is appended below:

Sub: Relaxation in upper age limit for direct recruitment to non-gazetted posts on the Railways.

Ref: Board's Letter no. E(NG)-II/2024/RR-1/4 dated 15.07.2024.

A photocopy of Railway Board's letter No. E(NG)-II/2024/RR-1/4 dated 15.07.2024 (RBE No. 63/2024) on the above mentioned subject is forwarded herewith for information, guidance and necessary action. Railway Board's earlier No. E(NG)-II/2024/RR-1/4(Pt-1) dated 07.03.2024 (RBE No. 22/2024) was circulated vide PCPO's Sl No. 25/2024 followed by Railway Board's letter No.E (NG)-II/94/RR-1/29/Pt.(3246807) dated 21.02.2018 (RBE No.25/2018) and CPO's Sl No.35/2018.

DA: As above


(S. Ray)

Asstt. Personnel Officer (Rectt.)
for Principal Chief Personnel Officer

RBE No. 63/2024

GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)

New Delhi, dated 15.07.2024

No. E(NG)-II/2024/RR-1/4

The General Manager (P),
All Zonal Railways/Production Units
Chairpersons/Railway Recruitment Boards (RRBs)
Chairpersons/Railway Recruitment Cells (RRCs)

Sub: Relaxation in upper age limit for direct recruitment to non-gazetted posts on the Railways.

Ref: Board's letter of even number dated 07.03.2024 (RBE No.22/2024)

In continuation to Board's letter under reference, it has been decided to extend relaxation of 3 years in upper age limit (as presently provided for the ongoing direct recruitment exercise for the posts of Assistant Loco Pilot under CEN 01/2024 and Technician category under CEN 02/2024) for direct recruitment from open market to all the posts to be notified by Railway Recruitment Boards during the calendar year 2024. This is to give relief to candidates who may have become over-aged and have missed the opportunity to appear in recruitment in Railways due to Covid pandemic. This relaxation in upper age limit is over and above the 3 years relaxation already available above the prescribed upper age limit in open market recruitment to non-gazetted posts in Railways vide letter under RBE No.25/2018.



(U.K. Tiwari)
Director Estt.(N)
Railway Board

New Delhi, Dated: 15.07.2024

No. E(NG)/II/2024/RR-1/4

Copy to:

1. The General Secretary, AIRF, Room No. 253, Rail Bhawan, New Delhi (35spares).
2. The General Secretary, NFIR, Room No. 256-E, Rail Bhawan, New Delhi (35spares).
3. All Members of Departmental Council and National Council and Secretary, Staff Side, National Council, 13-C, Ferozeshah Road, New Delhi (60 spares).
4. The Secretary General, FROA, Room No.256-A, Railway Board (5 spares).
5. The Secretary General, IRPOF, Room No. 268, Rail Bhawan, New Delhi (5 spares).

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Eastern Railway

No. E(PR)/ 45/Overpayment

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Asansol dated 18/07/2024

ALL CONCERNED ON ASN DIVN.

The following copy of PCPO/ER/KOAA's letter No. E. 740/0/Recovery of overpayment dated 16.07.2024 addressed to ALL CONCERNED is forwarded for information, guidance and necessary action Please.

DA - As reld. to



For Sr. Divl. Personnel Officer,
Eastern Railway, Asansol.

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Copy of PCPO/ER/KOAA's letter No.E.740/0/Recovery of overpayment dated 16.07.2024 addressed to ALL CONCERNED is appended below:

Sub: Waiver of recovery of excess payment made to Government employees-General Instructions-reg.

A copy of Ministry of Railways (Railway Board) letter no. 2024/F(E)II/6/3, dated 15/07/2024 (RBE No.64/2024) is circulated for information, guidance and further necessary action. Board's earlier letters dated 22/06/2016 (RBE No. 72/2016), 17/11/2022 (RBE No.154/2022) and 24/07/2023 (RBE No. 93/2023) mentioned therein were circulated under this office serial no. 89/2016, 180/2022 and 98/2023 respectively.

DA: As above.



(S.K. Chattopadhyay)
Sr. Personnel Officer/Admin.
For Pr. Chief Personnel Officer
Phone No. 24122 (Rly.)
Email ID: sandlp.chattopadhyay@gov.in

भारत सरकार/GOVERNMENT OF INDIA
रेल मंत्रालय/MINISTRY OF RAILWAYS
रेलवे बोर्ड/RAILWAY BOARD

R.B.E. No.- 64/2024
New Delhi, Dated 15.07.2024.

No. 2024/F(E)II/6/3

The General Manager,
All Indian Railways and Production Units incl. RDSO
(As per Standard Mailing List).

Sub: Waiver of recovery of excess payment made to Government employees-General Instructions-reg.

Ref: D/o Expenditure's OM No. 01(14)2016-E.II(A) (Part-III) dated 01.04.2024.

The undersigned is directed to refer to the following Instructions/Guidelines on the above subject issued by DoP&T /Department of Expenditure and subsequently adopted/circulated by Ministry of Railways (Railway Board):-

S.N.	Details of OM of DoP&T/ Department of Expenditure	Corresponding letters of Ministry of Railways	Subject
(i)	DoP&T's OM No. 18/26/2011-Estt(Pay-I) dated 06.02.2014	Board's letter No. 2016/F(E)II/6/3 dated 22.06.2016	Recovery of wrongful/ excess payments made to Government servants.
(ii)	DoP&T's OM No. 18/03/2015-Estt(Pay-I) dated 02.03.2016		
(iii)	DoP&T's OM No. 18/03/2015-Estt(Pay-I) dated 03.10.2022	Board's letter No. 2022/F(E)II/6/3 dated 17.11.2022	
(iv)	D/o Expenditure's OM No. 09(20)/2023-E.II(A) dated 01.06.2023	Board's letter No. 2022/F(E)II/6/3 dated 24.07.2023	Waiver of recovery of excess payment made to Government Servants -General Instructions for Ministries/ Departments.

2. In this regard, date of order for recovery of overpayment is a critical input for decision regarding waiver of such recovery. Therefore, such order for recovery of overpayment should be issued within one month from the date of detection of overpayment.

3. Department of Expenditure, Ministry of Finance vide their OM No. 01(14)/2016-E.II(A)(Part-III) dated 01.04.2024, has directed that cases involving waiver of recovery of more than Rs. 2,00,000/- (Rupees Two Lakh only) should be referred to Department of Expenditure, Ministry of Finance.

4. It has, therefore, been decided that Ministry of Railways (Railway Board) may waive recovery of overpayment upto Rs. 2,00,000/- (Rupees two lakh only) in the case of each individual with the concurrence of Member Finance, Railway Board and approval of Chairman & CEO, Railway Board and the proposal(s) for waiver of recovery of amount greater than Rs. 2,00,000/- (Rupees two lakh only) shall continue to be referred to the D/o Expenditure, Ministry of Finance with the concurrence of Member/Finance, Railway Board and approval of Chairman & CEO, Railway Board. All the proposal(s) have to be forwarded only with the concurrence of PFA and approval of General Manager.

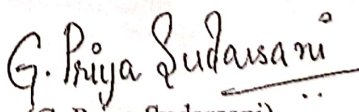
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5. The following guidelines may be adhered to while processing such cases:-

- i. Railways should examine all proposal(s) in terms of the Instructions/Guidelines on recovery of wrongful/excess payments made to Government Servants cited in Para 1 above.
- ii. Railways should verify that in cases of waiver, no serious negligence has taken place on the part of any Railway servant, which may call for disciplinary action by a higher authority.
- iii. In case the Railway is of the view that the loss is on account of a defect in existing rules or procedures, the same shall be brought to the notice of Ministry of Railways (Railway Board) for seeking amendment of such rules or procedures with justification.
- iv. The guidelines issued by DoP&T vide its O.M.18/03/2015- Estt. (Pay-I) dated 02.03.2016 (circulated vide Board's letter no. 2016/F(E)II/6/3 dated 22.6.2016) shall be strictly adhered to while considering waiver of excess payment made to Railway servants. Each case of waiver should be concurred by Member/Finance, Railway Board and approved by Chairman & CEO, Railway Board.
- v. In cases where the waiver of recovery arises from a Court direction, Ministry of Railways (Railway Board)/Railways, wherever the authority lies, should satisfy themselves that there are appropriate justifications for not challenging such Court direction.
- vi. In case a recovery which is subsequently waived, is on account of incorrect interpretation of rules or procedures, Railways may review all similarly placed cases to check requirement of waiver of recovery in future cases. In case of incorrect interpretation of rules or procedures, Railways shall take appropriate measures to ensure that such lapses are corrected. If any inquiry has been made to fix the responsibility, the final report as well as action taken by the Ministry of Railways (Railway Board) may be kept on record.
- vii. In case an incorrect interpretation of rules or procedures(e.g., incorrect pay fixation) has remained un-detected over a long period of time, Railways may keep on record appropriate justification why such cases were not noticed during regular review, internal audit, etc.

6. In view of the above, all cases involving waiver of recovery may be forwarded to Ministry of Railways (Railway Board) with the concurrence of PFA and approval of General Manager along with a detailed note covering information on para 5 above along with the filled in checklist (Attached as Annexure).

7. Please acknowledge receipt.


(G. Priya Sudarsani)
Director/Finance (Estt.)
Railway Board

DA: as above.

No. 2024/F(E)II/6/3

New Delhi, Dated 15.07.2024.

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Checklist for waiver of recovery

S.No.	Item	Remarks
1.	Name	
2.	Designation	
3.	Amount of waiver	
4.	Reason for overpayment	
5.	Date of Detection of Overpayment	
6.	Date of issue of order of recovery	
7.	Date of representation submitted by Officer/Official mentioning financial hardship	
8.	Date of disposal of Representation and decision taken on the same	
9.	Category of exemption as per DoP&T's OM dated 2.3.2016 (circulated vide Board's letter no. 2016/F(E)II/6/3 dated 22.6.2016)	
10.	Relevant Rules under which pay fixation or allowance drawn resulted to overpayment	
11.	Whether the Railway is satisfied that loss does not disclose a defect in rules or procedures or there has not been any serious negligence on the part of any Railway servant which may call for disciplinary action by a higher authority.	
12.	Whether verification of Service Book have been done periodically. If yes, why such wrong fixation was not detected in such verification.	
13.	Why such wrong fixation was not detected during internal audit.	

Eastern Railway

No. E (PR)/ 27/Quarter Retention

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Asansol dated 18/07/2024

ALL CONCERNED ON ASN DIVN.

The following copy of PCPO/ER/KOAA's letter No. E. 886/0/Vol. IX dated 17.07.2024 addressed to ALL CONCERNED is forwarded for information, guidance and necessary action Please.

DA - As refd. to



For Sr. Divl. Personnel Officer,
Eastern Railway, Asansol.

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Copy of PCPO/ER/KOAA's letter No. E. 886/0/Vol. IX dated 17.07.2024 addressed to ALL CONCERNED is appended below:

Sub: Retention of Railway accommodation by officers/staff on deputation to Braithwaite & Co. Limited (BCL) beyond 31.02.2023.

Ref: Railway Board's Letter no. E(G) 2023 QR 1-4(PSUs) dated 12.07.2024 (RBE No.62/2024).

Copy of Board's letter No. E(G) 2023 QR 1-4(PSUs) dated 12.07.2024 (RBE No.62/2024) issued by Director Establishment (G) III, Railway Board on the above subject is attached herewith for information, guidance and strict compliance.

This Serial Circular is available on Eastern Railway's official website viz. URL No. <http://www.er.indianrailways.gov.in> under About us → Department → Personnel → CODES MANUALS and CPO's Serial Circulars → CPO's SERIAL CIRCULARS (2024 ONWARDS).

Index No.1062 In public interest for a class/group of employees in all or any of the provisions regarding house allotment/retention, the Full Board have decided that retention of Railway accommodation at previous place of posting by Railway officers/staff on deputation to Braithwaite & Co.Limited (BCL) and in occupation of Railway accommodation in areas other than Delhi/NCR may be permitted for a further period of two years beyond 31.03.2023 i.e. up to 31.03.2025 subject to the conditions mentioned in Board's letter of even no. dated 10.04.2024.

DA: As above.



(D. Hansda)
Dy. Chief Personnel Officer/HQ
for Principal Chief Personnel Officer.



RBE No. 62/2024

मि.म.न

भारत सरकार / GOVERNMENT OF INDIA
रेल मंत्रालय / MINISTRY OF RAILWAYS
रेलवे बोर्ड / RAILWAY BOARD

No. E(G) 2023 QR 1-4(PSUs)

New Delhi, dated 12.07.2024

The General Manager/Director General,
All Indian Railways/PUs/RDSO, Lucknow,
The CMD/Braithwaite & Co. Limited, Kolkata.
(As per Standard Mailing list)

Sub: Retention of Railway accommodation by officers/staff on deputation to Braithwaite & Co. Limited (BCL) beyond 31.03.2023.

In terms of Board's letter No. E(G) 2021 RN 2-2 dated 01.07.2022, retention of Railway accommodation at previous place of posting by officials on deputation to Railway PSUs was permitted up to 31.03.2023.

2. Now, in exercise of the powers vested in it to make reasonable relaxations in public interest for a class/group of employees in all or any of the provisions regarding house allotment/retention, the Full Board have decided that retention of Railway accommodation at previous place of posting by Railway officers/staff on deputation to Braithwaite & Co. Limited (BCL) and in occupation of Railway accommodation in areas other than Delhi/NCR may be permitted for a further period of two years beyond 31.03.2023 i.e. up to 31.03.2025 subject to the conditions mentioned in Board's letter of even no. dated 10.04.2024.
3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.
4. Please acknowledge receipt.

(M. P. Meena)
Dy. Director Estt.(Genl)III
Railway Board

No. E(G) 2023 QR 1-4(PSUs)

New Delhi, dated 12.07.2024

1. PFA, all Indian Railways and Production Units
2. PED (Finance) RDSO, Lucknow
3. Deputy Comptroller & Auditor General of India (Railways), Room No. 224, Rail Bhawan, New Delhi (copy with 46 spares).

For Member Finance/Railway Board

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