

Eastern Railway

No.E/P&R /Option/Jr.CDI-Gr.II/2024

.....

Asansol, dated-04/06/2024

All Branch Officers of Asansol Division

Sub:- Filling up of 02 posts of Jr.Civil Defence Insector/Gr.II in Level 5 corresponding G.P.Rs.2800/- (Permanent ex-cadre) in PCPO's Office, Railway, Kolkata

Ref:- PCPO/ER's L/No.E.740/2/Misc/W/CCD/Jr. CDI-Gr. II/Selection dated.06.05.2024.

Enclosing please find herewith the copy of PCPO/ER's letter dt.06.05.2024 under reference which is self explanatory.

It is, requested to give wide publicity of this letter amongst the staff concerned working under your control.

Application of eligible volunteers duly filled up in the enclosed proforma should be forwarded through proper channel along with certification by Controlling Branch Officer to concerned Establishment Office (where SRs of the volunteers are maintained) within **06/06/2024** positively for verification of the service particulars furnished by them in prescribed proforma. After verification and signature by concerned Establishment Office, the applications should be sent to Ruling Section under Sr. DPO/ASN within **16:00 hrs on 07/06/2024** positively for onward transmission to Hd.Qrs. within the target date.

Application so received after last date will not be considered.

DA-As refd. to

**For Sr. Divl. Personnel Officer,
Eastern Railway, Asansol.**

Copy to -All Establishment In-Charges of Personnel Deptt / ASN for information please
& necessary action please.

**For Sr. Divl. Personnel Officer,
Eastern Railway, Asansol**

No.E.740/2/Misc/W/CCD/Jr.CDI-Gr.II/Selection 24 MAY 2024 Kolkata, Dt. 06.05.2024.

→ Divl. Rly. Manager / E. Rly-SDAH/HWH/MLDT/ASN
CAO(Con), SDGM, PCCM, PCOM, PCME, PCEE, PCMM, PCSTE, PCSO, PCMD, PCE,
PCSC/RPF, PFA/E.Rly/Kol, EDRM, , CSTE(Con), CPRO, CWM-KPA/LLH/JMP,
CWM(SW)/HWH, Chairman/RRB/Kolkata, Dy.CMM-LLH/JMP/HLR, Chairperson(RRC),
Dy.CSTE(MW)/E.Rly/Kol, Secy. to GM, Dy.Secy.(G) & Civil Defence Officer, Dy.Chief Stat
&Anal. Officer/E.Rly/Kolkata, Dy.GM(Rajbhasha), Dy.CPO(Gaz), Dy.CVO(S),
SMM(D)/HWH, Sr.Manager(Ptg.Sty)/E.Rly/kolkata, Sr.System Manager/E.Rly/Kolkata,
Sr.LO(Co-Ord)/HQ, SPO(Admin), SPO(Engg.), SPO(CON),
APO(Co-Ord), APO/RP(P&S), LO(P)/Court Cell/Kol., Secy. to PCPO,
Steno to CPO (A), Steno to CPO/IR.

Sub: Filling up of 02 (Two) post of Jr.Civil Defence Inspector /Gr.II in L- 5
Corresponding G.P.Rs.2800/- (Permanent ex-cadre) in Eastern Railway.

It has been decided by the Competent Authority that 02 (Two) post of Jr.Civil Defence Inspector /Gr.II in L-5 Corresponding G.P.Rs.2800/- (Permanent ex-cadre) will be filled up by means of selection (written only) from amongst the staff working in one level below i.e. in L-4 (Corresponding G.P.Rs.2400/-) on regular measure not earned through MACP would volunteer for the said post.

All such volunteers must have 02 years regular service in L-4, (G.P.Rs.2400/-) as on date of notification and have qualified themselves in the Civil Defence Instructor's course from NCDC/Nagpur.

For the candidates who will be appointed as Jr.Civil Defence Inspector /Gr.II in L-5 Corresponding G.P.Rs.2800/- after due selection, his appointment will be on ex-cadre tenure basis, the period of tenure being five years. However, before completion of 05 years tenure, he should also exercise option to either get confirmed in the ex-cadre Civil Defence posts or to revert back to his parent department. The option once exercised will be final and irrevocable. It may be added here that such an individual may be repatriated to his parent cadre even earlier, if exigencies of service warrant.

It is also mentioned here that the staff who will not exercise any option may be reverted to his parent cadre as per rules.

The Staff should be advised that before exercising their options they should fully take into account the prospects of their advancement in Civil Defence cadre vis-à-vis their parent cadre.

The selected candidate may be posted in anywhere in Eastern Railway.

In terms of RBE No.47/2016 circulated under PCPO/KOAA's Sl.No.56/2016, RPF/RPSF personnel (Armed force) are not eligible to appear in the aforesaid selection.

Willing staff should submit their application in the prescribed proforma (Annexure "A") duly filled in all respect and forwarded by respective Controlling Officer which should reach their respective Establishment Staff Sec. by 04.06.2024. On receipt of the application a statement in the enclosed proforma (Annexure "B") should invariably be sent to this office by 11.06.2024. along with original application (Annexure "A").

DRM
S.D.P.O.
17/05/24

✓
(K.C.Das)
Dy.Chief Personnel Officer
for Principal Chief Personnel Officer

APPLICATION FORMAT FOR THE POST OF JR. CIVIL DEFENCE INSPECTOR, GR.II
(PERMANENT EX-CADRE) IN LEVEL-5
(GP- 2800/-)

1. Name & Design with station :-
2. HRMS ID :-
3. Post applied for :-
4. Parent Office with Design. :-
5. Present Level of pay matrix :-
6. Date of Birth :-
7. Date of Appointment :-
8. Completion of 2 yrs. of regular
Service in present grade :-
9. Educational Qualification :-
10. Particulars of civil Defence Training/
Qualification (attested copies of
Certificates to be attached) :-
11. Community (UR/SC/ST) :-
12. Mobile No :-
13. Email ID :-
14. Declaration :-

I, Sri _____ Designation _____

Station _____ solemnly declare that to the best of knowledge

and belief, the information given in this proforma (Annexure-A) are correct and true.

I also declare that my candidature will be treated as cancelled if any discrepancy is found.

Date:

(Signature of the candidate)

15. Forwarded

(Signature of the Controlling Officer)
With Seal

Annexure-B

PROFORMA OF STATEMENT FOR SELECTION FOR THE POST OF JR.CIVIL DEFENCE
INSPECTOR, GR.II (PERMANENT EX-CADRE) IN LEVEL-5 (GP.2800/-)

SL. No.	Name, Design.& Level	Commu- nity	Level (Subst- antive)	Date Of Birth	Date Of Apptt.	Particulars of Civil Defence Training/ Qualification	Office	Date of Comple- tion of 2 yrs. Regular Service in Level-4	Remarks (Whether eligible or not)
1	2	3	4	5	6	7	8	9	10