

Tele - 06344-240218

**BY HAND**

969 Rly Engr Regt (TA)  
Jamalpur  
Distt : Munger (Bihar)  
Pin : 811214


1307/980 OPTG Coy /2017-18/G

22 Mar 2017

SDGM  
Eastern Railway  
17, Netaji Subhash Road  
Kolkata – 700001

**CALLING UP NOTICE FOR ANNUAL TRAINING CAMP 2017-18: FWD OF**

1. Calling up notice in respect of individuals working under your command are enclosed herewith. The individual may please be dispatched to this unit to attend Annual Training Camp 2017-2018 which is commencing from **08 May 2017 to 06 Jun 2017**.
2. It is requested that the call up notices in respect of indls as mentioned in attached nominal roll of your area of responsibility and call up letter may be served to all Rly TA personnel well in time and their acknowledgements as a token of receipt be sent to this unit, under a covering letter at the earliest. Format of indl call up letter is also enclosed herewith.
3. In case, any of the individuals have been transferred, the calling up notice pertaining to them may please be forwarded to their new 'Head of the Department' under intimation to this unit. In may case the calling up notice should not be returned.
4. Persons earmarked as "**ADVANCE PARTY**" on the top of calling up notice will report to this location on **02 May 2017 at 0600 hrs** without fail. Persons earmarked as '**Call for certificate**' are called to prepare their discharge document only and not to attend Annual Training Camp.
5. You are requested to fwd a copy of calling up notice to the office where individual is working.
6. The individual must be in possession of following documents while come to attend Annual Training Camp:-
  - (a) Identity Certificate of Territorial Army
  - (b) Grocery Smart Card
  - (c) 03 X passport size photographs (coloured) in uniform.
  - (d) Blood group certificate
  - (e) Character Certificate duly signed by the superior authority
  - (f) NEFT form with one cancelled cheque.
  - (g) Copy of PAN Card
7. Please acknowledge receipt.

  
(Ranjith KR)  
Maj  
Adjt  
for Commanding Officer

**Encls** : (As above)