

URGENT

**EASTERN RAILWAY
KOLKATA**

No. ER/ATC/TA/969/2017-18

Dated: 06.04.2017

General Manager, Metro Railway,
General Manager, CLW, Chittaranjan,
General Manager/RCF/Raebareli, CVO/ER,
SDGM/E.C.RLY./HJP, SDGM/N.F.RLY./Maligaon,
CSO/ER, COS/ECR/HPJ, SPO/ER,
D.R.M./E.RLY - HWH/SDAH/ASN/MLDT,
D.R.M./E.C.RLY - DHN/DNR/MGS/ SEE/SPJ,
D.R.M./N.F.RLY- KIR/APDJ/RNY/TSK/LMG,
CWM/GKP, DRM/NR/Delhi, DRM/NER/LKO
CWM/E.RLY- LLH/KPA/JMP, CWM/E.C.RLY- Harnaut.
Admn. Officer, 969 RLY ENGR REGT TA/JMP.

Sub: -Release of TA personnel for attending 30 days ATC for 1st batch 2017-18 w.e.f

08.05.2017 to 06.06.2017;

Ref: -Adm. Officer, 969 TA/JMP's letter No. 1307/980 OPTG Coy/2017-18/G, dated 22.03.2017

In terms of Railway Board directives the enlisted TA Personnel may please be released and directed to report to Adm. Offr. 969 RLY ENGR REGT TA/JMP on 08.05.17 at 06:00 hrs for attending 1st batch i.e. 980 Coy. of ATC 2017-18 w.e.f. 08.05.2017 to 06.06.2017 and in case of person earmarked for "ADVANCE PARTY" they are to be reported to the unit on 02.05.2017 at 06:00 hrs. Persons earmarked as 'Call for Certificate (CFC)' are called to prepare their discharge certificate only and not to attend Annual Training Camp.

The concerned staff must have their individual Identity Card along with Grocery Smart Card, three nos colored 03X passport size photograph, Blood Group certificate, proof of present address and designation, character certificate duly signed by the superior authority, when he will join the camp at Jamalpur, extra set of pass including self and family to enable to send to his home and also bring back on termination of the camp and necessary ORS pass on TA duty from their HQ to Jamalpur and back with permissible validity period.

For the duration of absence on ATC the Railway TA Personnel (Transportation Running Staff) should be paid the actual average Running Allowance. TA personnel should also be permitted to draw the actual average overtime, piecework profits and average night allowances.

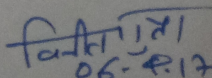
TA personnel when released for attending ATC are entitled a total 06 days Special CL before/after the training camp in addition to the travel time.

It may also be noted that Member Staff/Railway Board has conveyed that failure to attend Annual Training Camps shall be viewed seriously and that both controlling officers and TA Personnel are to be held equally responsible in the matter of releasing nominated staff for attending Annual Training Camps regularly.

As per the latest guidelines of Railway Board, Attendance Statement of the every TA personnel has to be sent to Railway Board along with the reasons of absence. In this connection every single case should be put up to SDGM for any exemption.

It is, therefore, requested that please confirm timely release of enlisted TA Personnel accordingly.

DA: As above


(Vineet Gupta)

Dy.General Manager (G)
For Sr. Dy. General Manager.