

EASTERN RAILWAY

No.E/PC-VII/2016/Policy

kol,dated,the 4<sup>th</sup> August,2016

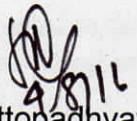
ALL CONCERNED

(As per Standard List)

Sub : Pay Commission-Pay Fixation-IPAS.

Copy of Railway Board's letter No. 2016/AC-II(CC)/IPAS/37/7(Zonal Railways) dated 03.08.2016 (RBA No. 51/2016) is forwarded herewith for information, guidance and immediate necessary action. Board's earlier letter dated 28.07.2016 (RBE 90/2016) and further instructions letters dtd. 02.08.2016 (RBE 93/2016) and dtd. 03.08.2016 (RBE No.94/2016) as referred to therein were circulated vide this office serial circular No. 91/2016,95/2016 and 96/2016 respectively.

DA : As above.

  
(S.K. Chattopadhyay)  
Asstt. Personnel Officer(HQ)  
Ph.No. 24122  
For Chief Personnel Officer

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INDEX No. 1057 : Pay Commission-Pay Fixation-IPAS.



(भारत सरकार) GOVERNMENT OF INDIA  
(रेल मंत्रालय) MINISTRY OF RAILWAYS  
(रेलवे बोर्ड) RAILWAY BOARD

**Most Immediate**  
**RBA No. 51/2016**

No. 2016/AC-II(CC)/IPAS/37/7 (Zonal Railways)

3<sup>rd</sup> August, 2016

**General Manager,  
All Zonal Railways and Production Units**

**Sub:- Pay Commission-Pay Fixation-IPAS.**

**-X-X-X-**

Railway Board has issued a notification regarding the modalities of pay fixation arising out of Government's acceptance of 7<sup>th</sup> CPC recommendations. It is presumed that all the Zonal Railways are in the state of preparedness for implementing these recommendations, as notified by Railway Board. Now that IPAS has been implemented in all the Zonal Railways (except Metro Railway, Kolkata), pay fixation and generation of pay bills and payment of arrears will also be done through IPAS

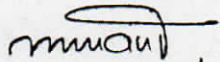
Pay Commission Dte has issued separate instructions on the subject vide Railway Board's orders 93/2016 and 94/2016 which includes the statement of fixation. These instructions are to be read along with the notification of Railway Service (Revised Pay) rules, 2016.

- a) CRIS has already started the modification of IPAS and the system is expected to be in place by 4<sup>th</sup> August, 2016;
- b) There will be a window in IPAS to carry out the 7<sup>th</sup> CPC activities which includes special categories viz., ASMs, TTEs, Traffic Assistant/Metro, Dieticians and Perfusionists, etc where upgradation of pay has been granted; Concerned Accounts Staff of Estt. Gaz Section in case of Gazetted establishments and Bill Clerk in Personnel Branch in case of Non-Gazetted Staff can generate Draft pay fixation statement and confirm the same on IPAS after necessary check and verification;
- c) The above processes shall be completed in all **respect by 15<sup>th</sup> August, 2016 without fail.**
- d) Salary Bills for the month of August'2016 shall be generated from IPAS as per the revised pay as per 7<sup>th</sup> CPC recommendations, after necessary checks and verifications;
- e) All the allowances will be worked out in IPAS on the basis of pay drawn as per 6<sup>th</sup> CPC;
- f) The arrears payable as per 7<sup>th</sup> CPC will be calculated by the system and the same will be included in August'2016 salary, as a separate component.
- g) All statutory recoveries viz., Income Tax, etc and other recoveries viz., PF, NPS, advances recoveries, etc will be done at source as per the usual practice;

- h) As already mentioned the system of pre-check is dispensed with for this payment in August'2016. However all the pay fixation statement should be sent to associate Accounts Office for vetting within a span of two months.
- i) Accounts Department shall check (post audit) this statement within 3 months. If some changes are required then, the same can be returned to the concerned Clerks for rectification.
- j) Accounts Personnel and other Bill preparing Officers shall make an advance plan for finally completing this work by 31.10.2016, as per instructions.
- k) Any over payment/under payment has to be adjusted in subsequent salary bill;
- l) Once this process is completed then the system will save the revised pay data for future use, while retaining the pay data as per 6<sup>th</sup> CPC also in a separate table for calculation of allowances till further notification of GOI in this regard.
- m) Fixation statement duly sanctioned by the Bill Preparing authority and vetted by Accounts Department shall be filed properly in the Service Records of the concerned Officer/Staff;

2. As regards to the Production Units and Metro Railway where IPAS has not been implemented, the above process may be carried out using their in-house software itself and ensure the compliance of Railway Board's instructions.

3. The above instructions may be scrupulously followed.

  
(B.B. Verma) 03/08/16  
Advisor/Accounts

Copy for strict compliance to all FA&CAOs, Zonal Railways and Production Units.