

Eastern Railway

No.E.890/01/R&amp;R/Policy/Pt.XVIII

Kolkata, dt 16.02.16

All Concerned,

Sub: Recruitment against Scouts &amp; Guides Quota- procedure for.

A copy of Railway Board's letter No. E(NG)/II/2015/RR-2/1 dt. 21.09.15 (RBE No.110/2015) on the above subject is forwarded herewith for information, guidance and necessary action.

*A.K. Roy*  
(A.K. Roy)

Dy.Chief Personnel Officer (R)  
for Chief Personnel Officer.

Copy of Railway Board's letter No. E(NG)-II/2015/RR-2/1 dt.21.09.2015 (RBE No.110/2015) addressed to General Manager (P), All Zonal Railways, Production Units & others

Sub: Recruitment against Scouts &amp; Guides Quota- procedure for.

Attention is invited to this Ministry's letter numbers E(NG)/II/79/RR-1/25 dt.19.09.1979 & 25.08.1980, E(NG)/II/82/RR-1/32 dt.13.03.84, E(NG)/II/84/RR-2/1 dt.14.09.1984, E(NG)/II/90/RR-2/1 dt.22.10.1990, letter number E(NG)/II/99/RR-2/3 dt.04.05.2000 (RBE No.82/2000), E(NG)/II/2003/RR-2/4 dt.19.11.2003 (RBE No.201/2003), E(NG)/II/2005/RR-2/3 dt. 03.05.2004 (RBE No.71/2005), E(NG)/II/2011/RR-2/2 dt.22.09.2011 (RBE No.71/2005), laying down guidelines for filling up posts against Scouts & Guides Quota on the Railways.

2. With a view to consolidate various instructions and to streamline procedure for recruitment against this quota, the entire issue has been reviewed by the Board. Accordingly, in super cession of all the instructions quoted in the above para, it has been decided to lay down the following procedure:-

2.1. Recruitment should be done at the Zonal Administration level,. For this, each zone should conduct the recruitment by clubbing the requirement/ quota fixed for all their respective divisions as well as Production Units (which are also districts under their respective zones), falling within their territorial jurisdiction. This should be done by way of open advertisement following the procedure laid down vide this Ministry's letter No. E(NG)/II/96/RR-1/62 dt.17.09.98.

2.2. The recruitment will be done only in Group 'C' (Pay Band-1 of Rs.5200-20200/- having Grade Pay of Rs.1900/-) and erstwhile Group 'D' (Pay Band-1 of Rs.5200-20200/- having Grade Pay of Rs.1800/-). The educational qualification and age limit for consideration for appointment against the quota will be the same as applicable for direct recruitment to Group 'C' and erstwhile Group 'D' categories respectively. Examination Fee may be charged @ Rs.100/- (Rupees one hundred) per candidate. However, no such fee shall be charged from SC/ST candidates and also from those candidates as stipulated in the Ministry's letter No. E(NG)/II/96/RR-1/62/Vol. II dated 08.12.2000 (RBE No.175/2010).

5. The annual quota for recruitment will be as under:-

GP Rs.1900:	02 per Railway per year
	01 per Production Unit per year
GP Rs. 1800:	02 per Division/Production Unit per year.

(Note: Northern Railway will recruit additional 1 per year in GP Rs.1900 and 2 per year in GP Rs.1800 who will be posted in RDSO, not to be utilized elsewhere).

6. Powers for recruitment of Scouts & guides quota shall lie with the General Manager. Application shall be called for separately for Pay Band Rs.5200-20200/- Grade Pay Rs.1900/- and Pay Band Rs.5200-20200/- Grade Pay Rs.1800/-. The selection shall also be conducted separately. A candidate may apply both for Grade Pay Rs.1900/- and Grade Pay Rs.1800/-.

7. The following qualification would apply for recruitment of Scouts & Guides to posts in Grade Pay Rs.1900/- and Grade Pay Rs. 1800/-.

- A president Scout/Guide/Rover/Ranger OR Himalayan Wood Badge (HWP) holder in any section:
- Should have been an active member of a Scouts organization for the last 5 years. The 'Certificate of Activeness' should be as per Annexure-I; and
- Should have attended two events at National level OR All Indian Railways" level AND Two events at State level.

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8. The candidates, who apply in response to the Notification and are found eligible for consideration for appointment against Scouts & Guides quota, should be assessed on the basis of following criteria.

		50 Marks
(A)	Written Test	
	The written test will consist of 40 objective question (40 marks) & 1 essay type question (10 marks) relating to Scouts & Guides Organization and its activities and General knowledge for Grade Pay Rs.1900/- and Grade Pay Rs.1800/-. The syllabus for this will be as per Annexure-II	
(b)	Scouting Skill Assessment	10 Marks
	A Skill Assessment Committee will assess the practical ability of the candidates	
(c)	Marks on certificates	40 Marks
	(i)Participation/ Service rendered in National Events/ National Jamboree (Including All Indian Railway Events);	10 Marks
	• First Two certificates (i.e. minimum eligibility qualification)	Nil
	• One additional event	07 marks
	• Two or more additional events	10 marks
	(ii) Participation/ Service rendered in State Events/Rallies:	10 marks
	• First Two certificates (i.e. minimum eligibility qualification)	Nil
	• One additional event	07 marks
	• Two or more additional events	10 marks
	(iii)Specialized Scouts/Guides course organized at National/State/All Indian Railways level:	10 marks
	• One Course	07 Marks
	• Two or more Courses	10 marks
	(iv)Participation I District Rallies:	10 marks
	• One certificate	Nil
	• Two certificates	07 marks
	• Three certificates	10 marks
	Total	100 Marks

9. For selection in Grade Pay Rs.1900/-, the Recruitment Committee shall consist of three Sr. Administrative Grade (SAG) officers to be nominated by the General Manager, whereas for selection in G.P. Rs.1800/- the committee shall consist of three Jr. Administrative Grade (JAG) Officers. One of them should be an officer holding honorary posts of Commissioner in Scouting/ Guiding organization in the committee of a Zone/ Division/Unit other than the one conducting the recruitment. One of the three members should necessarily be from Personnel Department.

10. For scouting Skill Assessment Committee, one Advance Leader Trainer (ALT)/Leader Trainer (LT) and one HWB should be nominated by the General Manager. If ALT/LT is not available in the Division/Production Unit, necessary assistance may be taken from Zonal Railway State headquarter/other Divisions/ District for the nomination of ALT/LT/HWB.

11. A written declaration will be obtained from all the candidates who finally qualify for appointment as per Annexure-III. If the candidate violates any of the said declarations furnished by him/her, he/she should be taken up under DA&R by the concerned CPO/Sr.DPO on the recommendation of State Chief Commissioner/ District Chief Commissioner, as the case may be.

12. Higher fixation of pay will not be admissible to a person appointed against Scouts & Guides quota.

13. The persons appointed against Scouts & Guides quota to the category of Clerks will be required to possess proficiency in typing within a period of two years from the date of appointment, and their appointment will be provisional subject to the prescribed typing qualification within the stipulated period. In case of non acquisition of typing skill within the prescribed period, no additional time will be given and services of such candidate(s) will be summarily terminated.

14. The candidates selected for appointment under the Scouts & Guide quota should be posted by the competent authority in consultation with the concerned State Chief Commissioner/District Chief Commissioner.

15. It may be noted that instead of notifying the posts against this quota as unreserved (UR), this should be mentioned as open to all candidates and candidates belonging to SC/ST/OBC categories who apply against notification published for this quota be extended relaxation in age limit as admissible in a general open market recruitment. However, in case of being selected with any relaxation on account of being a candidate from the above categories, he/she will be taken against reserved roster point.

16. The field units are directed that they should finalize and fill up the posts against this quota during the respective financial year without fail.

Sd/-  
(Neeraj Kumar)  
Director Estt.(N)-II, Railway Board